

**APPROVED MINUTES
HOLLAND PATENT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
WEDNESDAY, SEPTEMBER 19, 2012
ANNEX CONFERENCE ROOM – 7:00 P.M.**

A regular meeting of the Board of Education of the Holland Patent Central School District was held in the Annex Conference Room, located in the village of Holland Patent, New York on Wednesday, September 19, 2012. Board President Mrs. McGahey called the meeting to order at 7:00 p.m.

MEMBERS PRESENT

Anne McGahey, President
Karen Evans, Vice President
Richard Allen
Traci Boris
Everett Stalker
Kathleen M. Davis, Superintendent of Schools
Louis D'Ambro, Assistant Superintendent
Marie Perry, District Clerk

ALSO PRESENT

Nancy Nowicki
Cheryl Venettozzi
Dennis Geer arrived at 7:05 p.m.

Michaleigh Moylan arrived at 7:01 p.m.

VISITORS

6

12-67 **ROLL CALL**

12-68 **PLEDGE OF ALLEGANCE**

12-69 **APPROVAL OF MINUTES**

Karen Evans made the motion, seconded by Richard Allen to approve the minutes of the Board of Education regular meeting on August 22, 2012.

Yes – 5
No - 0 Motion Carried

12-70 **POSITIVE THOUGHTS**

Mrs. Davis noted that the district is in the top 10% in the state with high school scores. Our APPR Plan has been approved by SED. We are one of two schools in the region who have had their plan approved. Mrs. Davis reported that we had a great opening. Transportation is going well. Currently open houses are going on. Feedback has been positive from parents and staff.

Mr. Russell Stevener, High School Assistant Principal/Athletic Director, sent thank you letters to seven high school students for their help with the Freshmen Orientation

Program for students transitioning from the Middle School. They are positive role models.

Mr. Charles Pratt, Middle School Principal, sent thank you letters to staff working in the summer to help get all buildings ready for the fall opening of school. Those receiving letters were: Tom Storton, Mark Wengert, Gary Lichtenberger, Christine Strzepek, and Patty Cristman.

Mr. Charles Pratt, Middle School Principal, sent a thank you letter to John Cittadino for his help in preparing for the 6th Grade Orientation and summer work to help prepare for the opening of school.

Mr. Charles Pratt, Middle School Principal, sent a thank you letter to Julie Jacobs for her efforts this summer in preparing her presentation on cyber bullying and online safety. It was informative and accessible for the students.

Mr. Lou D'Ambro, Assistant Superintendent for Business & Finance, sent a thank you letter to the tax collector helpers commending them for a job well done. Those receiving letters are: Lorna VanBuskirk, Mary Kocyba, Michele Stevens, Amelia Victor, and Paula Hopsicker.

Mrs. Kristin Casab, Principal, Gen. Wm. Floyd Elementary, sent a thank you letter to Kathleen Hughes, Foothills Rural Community Ministry, for their generous contribution of backpacks, book bags, and school supplies for students.

Mr. James DeAngelo, Principal, Holland Patent Elementary, sent a thank you letter to Ms. Shalna, Diversity Team at Met Life Insurance Company for their donation of school supplies. Met Life raised funds for the purchase of the items and selected Holland Patent Elementary as the recipient.

12-71

REVIEW OF UPCOMING DATES

Mrs. Davis highlighted that new this year, there will be a Purple & Gold run in the morning and BBQ in the afternoon for Homecoming Weekend. Please check the district's website for more information.

September 19, 2012	Beginning Instrument Information Night High School Cafeteria, 6:00 p.m.
	Feasibility Committee Meeting District Office, 6:00 p.m.
	Board of Education Meeting Annex Conference Room, 7:00 p.m.
September 20, 2012	HP Sports Booster Club Meeting High School Library, 7:00 p.m.
	GWF Open House, 6:00 p.m. HPE Open House, 6:00 p.m.
September 21, 2012	Middle School Picture Day

Purple & Gold Homecoming Weekend

September 29, 2012

Football Game vs. Mohawk
High School Field, 2:00 p.m.

High School Homecoming Dance
High School Gymnasium, 7-9:00 p.m.

October 5, 2012

5-Week Interim

October 8, 2012

Columbus Day

October 8-12, 2012

Fire Prevention Week

October 10, 2012

GWF PTA Meeting
4:00 p.m.

HPE PTA Meeting
5:30 p.m.

Board of Education Meeting
Annex Conference Room, 7:00 p.m.

12-72

VISITOR COMMENTS

Mr. Andy Yasenovsky, resident in the Town of Western, addressed the board regarding the tax increase in the Town of Western. He had been in touch with Mr. Louis D'Ambro, Assistant Superintendent for Business and Mrs. Kathleen Davis, Superintendent of Schools regarding the matter. He appreciated the time and research given to him to assist in understanding the process. Mr. Yasenovxky supports the district and does not have any issues with Holland Patent. He was not only speaking for himself, but for other Town of Western residents who had seen a significant increase in their taxes this year. They feel like the Western was singled out.

Mrs. Davis and Mr. D'Ambro were provided with Mr. Yasenovsky's concerns prior to the meeting and assembled additional data and information in response to his questions. Mrs. Davis also contacted the Office of Real Property and suggested Mr. Yasenovsky contact them for directly for more detailed information. She noted that the district sets the levy and the state determines the formula for the percent paid by each town.

Mr. Allen commented that the board shares his concern and New York State has an old convoluted system for calculating tax rates that we cannot control. The place for change in the system is in the state legislature. The state capped STAR at 2% and this has affected residents drastically. Mr. D'Ambro commented that STAR played a big part in the increase. In the Town of Western, 164 residents in Western paid an average of \$85.25 each because of the cap. 58 seniors paid \$216.69 each by the enhanced STAR cap.

Anne McGahey noted that in addition, even though the Governor capped taxes at 2%, we kept our budget under the 2%. We could have gone over the 2%. Our tax levy limit was 3.11%. Mrs. Boris added that this was a difficult year. The board was diligent in preparing a budget that not only was reasonable, but provided the programming needed for students. Our administrators and CSEA members took a salary freeze to help as a team to make this possible. Mr. Allen stated that the school budget controls the tax levy,

which is put out to the voters for approval. Mrs. Boris stated that the board appreciates Mr. Yasenovsky coming in to share his concerns, however, we control the budget and not the equalization rates.

Mr. Allen also noted that this is a complicated process and the state keeps it complicated for a reason. Mr. Allen made a comment on state aid; comparing how much state aid flows downstate vs. upstate. Schools downstate receive increased amount of state aid which helps them offer more programs to their students. Upstate, we receive less. Mr. Allen noted that the number of successful businesses in an area help the equalization. Unfortunately the Town of Western is mostly residential.

Mr. Yasenovsky was concerned with future increases for the town. Mrs. Davis commented that it may be to the benefit of town residents to call the Office of Real Property and see what can be done to benefit the town in the future. President McGahey thanked Mr. Yasenovsky for coming and sharing his concern.

Mr. Fran Crumb addressed the board to share his concern over the changes in the school lunch program. Peanut butter and jelly are being served on burger rolls, pizza once a week, everyone must take fruits, etc. Mrs. Boris asked Mr. D'Ambro what would be the effect financially if we didn't comply. Mr. D'Ambro and Mrs. Davis responded that we would lose the food subsidy. Michaleigh Moylan, Student Board Member, added that students are throwing away food, choosing not to eat, and feel judged or controlled on what they eat. Mr. Crumb asked the board to send a letter to the Federal Lunch Program or put an editorial in the newspapers regarding the issue.

12-73 **CORRESPONDENCE**

Mrs. McGahey received a letter on bond refinancing and bidding from B. Donegan's office.

12-74 **BOARD FORUM**

Mr. Allen attended open house and athletic events and complimented staff, the buildings look fantastic.

Dr. Stalker requested to pull Items II (23) from consent.

12-75 **DISTRICT UPDATE**

Mrs. McGahey attended last week's information meeting at the Remsen School District. The presentation was given by a retired BOCES district superintendent. His suggestion was that if Remsen was thinking about merging, Holland Patent would be a better choice than Adirondack or Poland due to a higher aid ratio. This was an information only meeting and Mrs. McGahey attended as a spectator.

A district cannot enter into a study without consent from the other districts under consideration. Mrs. McGahey surveyed the board to see if there was interest in being proactive or waiting to see what Remsen's intentions are. Following discussions, it was decided that Holland Patent will offer an informational meeting to educate the community about the process. This could be done possibly in November.

12-76 **COMMITTEE REPORTS**

The Feasibility Committee met at 6:00 p.m. this evening to discuss the EPC Plan.

Karen Evans attended the Teacher Center meeting. She reported that the Center is happy to have Mrs. Pisani and Mrs. Healey's support and assistance.

12-77 **EPC UPDATE**

Dr. Stalker reported that the Feasibility Committee met earlier with Siemens, and King & King Architects. The project has dropped from \$4 million to \$2.6 million following the scoping. Mrs. McGahey reported that the presentation went well and was thorough. The project pays for itself over 15 years. Mrs. Davis stated that the next step is to decide if the Board wants to move forward with the project.

President McGahey surveyed the board and it was the consensus of the board to go ahead and move forward with the EPC project.

12-78 **DATA PRESENTATION & REVIEW**

Nancy Nowicki presented testing data for the board to review. She noted that the high school achieved top 10% status and had a 97% graduation rate. Global 10 students were #1 out of 632 districts in state in the category of students with disabilities. The co-teaching model is working. We are making gains district-wide, however, the middle school is still the targeted area. Mrs. Davis commented that all schools are in good standing.

There were discussions regarding changes in individual grade level scores for ELA and math and how different factors can affect the scores. Mr. Haier, middle school math teacher, commented that tests are becoming longer, more difficult and the new common core is being implemented. Changes have come rapidly over the past 3-4 years. Mr. Allen commented that all the pre-testing is taking away from teaching time. Young children become frustrated with taking a test on materials yet to be taught. Mrs. Boris stated that NYSSBA should support and advocate for these issues. Perhaps drafting an editorial to gain public support would be valuable.

12-79 **BOARD OF EDUCATION GOALS REVIEW**

The board reviewed current goals. Mrs. Davis stated that the current goals do not align with the new APPR and supportive tests. It was the consensus of the board to make the changes, regarding testing (STAR vs. TerraNova) to re-align the board goals.

12-80 **BILL SCHEDULES**

Karen Evans made the motion, seconded by Richard Allen to accept for payment bill schedule #1 General Fund in the amount of \$121,227.85, for the period ending September 19, 2012, and make it a matter of record.

Yes – 5

No - 0 Motion Carried

Karen Evans made the motion, seconded by Richard Allen, to accept for payment bill schedule #1 School Lunch in the amount of \$6,985.02, for the period ending September 19, 2012, and make it a matter of record.

Yes – 5
No - 0 Motion Carried

12-81 **TREASURER’S REPORT**

Karen Evans made the motion, seconded by Richard Allen to accept the Treasurer’s Report for the period ending July 31, 2012 and make it a matter of record.

Yes – 5
No – 0 Motion Carried

12-82 **REMOVE FROM CONSENT**

Karen Evans made the motion, seconded by Richard Allen to remove Items II (23) from consent.

Yes – 5
No - 0 Motion Carried

12-83 **2013-14 BUDGET CALENDAR**
SEORA RESOLUTION
MUNICIPAL COOPERATIVE AGREEMENT – BOCES WORKMAN’S
COMPENSATION
AGREEMENT FOR CURRICULUM & TRAINING CONSULTATION
SERVICES
TOWN OF TRENTON TRAIL GROOMING AGREEMENT
APPROVAL OF MIRABITO HOLDINGS, INC. FUEL AGREEMENT
RESOLUTION OF CONDOLENCE
COMBINING – ALPINE SKI
RESIGNATIONS
EMPLOYMENT TERMINATION
2012-13 COACHING & ATHLETIC VOLUNTEER APPOINTMENTS
2012-13 AMENDED COACHING APPOINTMENTS
AMENDED LEAVE OF ABSENCE
LEAVES OF ABSENCE
APPOINTMENTS
2012-13 CO CURRICULAR APPOINTMENT
SUMMER HOURS

Karen Evans made the motion, seconded by Richard Allen to approve/accept/adopt the following by consent:

Adopt the 2012-13 Budget Calendar

Adopt the following resolution regarding State Environmental Quality Review (SEQRA) effective September 19, 2012.

**RESOLUTION REGARDING
STATE ENVIRONMENTAL QUALITY REVIEW**

WHEREAS, the Board of Education of the Holland Patent Central School District (the "School District") will be asked to enter into an energy performance lease /purchase agreement to finance capital improvements consisting of replacing or upgrading existing buildings, facilities, equipment and infrastructure in the School District; and

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION AS FOLLOWS:

1. According to the regulations of the New York State Education Department, the Holland Patent Central School District is primarily responsible for assuring compliance with the procedural and substantive requirements of the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated thereunder ("SEQRA").

2. Based upon the review by the Board of Education of the proposed project, the Board hereby declares itself lead agency to the extent necessary for this purpose and hereby finds that the proposed action constitutes a "type II action" as such quoted term is defined in SEQRA and, therefore, is not subject to any further review by the School District under SEQRA. A listing of such type II actions is attached hereto. The action consists of routine activities of an educational institution, as well as replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site.

3. A copy of this resolution shall be placed on file in the office of the District Clerk where the same shall be available for public inspection during business hours.

This resolution shall take effect immediately.

Approve the Municipal Cooperative Agreement-BOCES Workman's Compensation effective August 1, 2012.

Approve the Agreement for Curriculum & Training Consultation Services for Kelly Healey for the 2012-13 school year at a rate of \$30.00 per hour not to exceed \$22,980.

Approve the Agreement with the Town of Trenton for sled grooming for the 2012-13 school year.

Approve the fuel agreement with Mirabito Holdings, Inc.

Adopt the following resolution of condolence regarding the passing of former teacher, Lorraine Ossont:

“The Board of Education of the Holland Patent Central School District records with sorrow the passing of former teacher, Lorraine Ossont.

RESOLVED, that the Board of Education expresses its sincere sympathy to the family of former teacher Lorraine Ossont and that this resolution be spread upon the records of the district and a copy sent to her family.”

Approve the request of the Poland Central School District to combine in alpine skiing for the 2012-13 school year, pending the outcome of the Poland Central School Board meeting.

Approve the request of the Oriskany Central School District to combine in alpine skiing for the 2012-13 school year, pending the outcome of the Poland Central School Board meeting.

Accept the request of Trista Twomey to resign her position teaching assistant effective August 31, 2012.

Accept the request of Chad Malmberg to resign his position as school monitor effective August 31, 2012.

Accept the request of Thomas Shepard to resign his position as JV baseball coach effective September 18, 2012.

Accept the request of Tiffany Morgan to resign her position as Senior Class Advisor effective September 20, 2012.

Approve the termination of Brian Baillie from his position as varsity football assistant coach (split position) for the 2012-13 school year retroactive to August 13, 2012.

Approve the following Coaching & Athletic Volunteer appointments for the 2012-13 school year:

Coach	Sport	%	Salary
Donatelli, Anthony	Winter Strength Coach	2	\$619.16
Colgan, Dustin	JV Boys Soccer Volunteer		n/a

Approve the following amended 2012-13 coaching appointments:

Coach	Sport		%	Salary
Nichols, Bryan	Girls Varsity Track, Head	11% + 2% longevity	13%	\$4,024.54
Andrews, Douglas	Spring Strength		3%	\$928.74
Ramos, Tom	Varsity Football Assistant	No longer a split position	8%	\$2,476.64

Approve the request of Rose Cidzik for an amended leave of absence without pay from October 10, 2012 through November 9, 2012.

Approve the request of Karen Gorea for a leave of absence without pay from October 22, 2012 through November 14, 2012.

Approve the request of Kristen Riemenschneider for a leave of absence without pay from January 29, 2013 through June 30, 2013.

Approve the following substitute teacher appointments, at a per diem rate of Certified \$80 per day; Non-certified \$65 per day effective September 20, 2012:

	<u><i>Certified Rate \$80/day</i></u>	<u><i>Certified</i></u>
	<u><i>Non-certified Rate \$65/day</i></u>	
Nichols, Bryan	426 Lorraine Avenue Utica, NY 13502	\$32/ (.4 day)
Hermann, Deborah	10454 Whittaker Road Holland Patent, NY 13354	\$65/day

Approve the following non-instructional substitutes effective September 20, 2012:

Substitute Clerk, 90% of Step 1/Schedule A = \$10.38/hr.

- Karen Deragon

Substitute School Monitor, 90% of Step 1/Schedule A = \$9.71/hr.

- Betsy Hunter

Substitute Teacher Aide, 90% of Step 1/Schedule A = \$9.71/hr.

- Betsy Hunter

Adopt the following resolutions of appointment:

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the appointment of **Roberta Smith**, 8670 Soule Road, Holland Patent, New York 13354, to the position of Bus Driver, Step 1, at a rate of \$16.81 route rate per hour (3 hr.50 min/day), effective September 20, 2012 be approved.

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the appointment of **Eric Bulger**, 9340 Ellis Road, Remsen, New York 13438, to an additional 2:35 hrs./day as Bus Driver, at his current rate of \$17.46 route rate per hour (6:08 hrs./day total), effective retroactive to September 1, 2012 be approved.

BE IT RESOLVED, that **Julie Olney**, 201 W. Pine Street, Rome, New York 13440 be appointed to the position of teaching assistant, for a probationary period of three (3) years to commence on September 1, 2012

and to expire on August 31, 2015 and be paid on Step 8 (\$18,189) plus 1.5% Bachelors degree (\$2,551.35) for a total salary of \$20,740.35.

BE IT RESOLVED, that **Kristin Tuthill**, 9892 State Route 46, Westernville, New York 13486 be appointed to the position of long term substitute math teacher at the High School and be paid on D-5 (\$36,522) plus Masters (\$800), for a total salary of \$37,322 prorated. This appointment is for the period December 17, 2012 through June 30, 2013.

Appoint the following to the 2012-13 Co-Curricular position:

Kevin Healy	High School Chaperone (Dances & Other Events)	\$60/event
Kevin Healy	Athletic Chaperone	\$60/event
Ashley Smith	High School Chaperone (Dances & Other Events)	\$60/event
Ashley Smith	Athletic Chaperone	\$60/event

Approve that William Morotti be paid his per diem rate for an additional one (1) day in the summer for a total of 11 days.

Approve that Dana Dornburgh be paid her per diem rate for an additional 10.5 days in the summer for a total of 25.5 days.

Yes – 5

No - 0 Motion carried

12-84

ENCLOSURES

1. Technology Newsletter, “Well Connected!” from Margaret McNamara, Vol. 4, Is. 1.
2. SED letter from Charles Szuberla, Jr. regarding federal changes in School Food Programs beginning July 1, 2012.
3. Handout from Kate Dorr regarding the Changes to School Lunch at Holland Patent for 2012-13
4. Article from the Observer Dispatch regarding “Healthy Students or Healthy Garbage Cans”?
5. Memo from Howard Mettelman, Superintendent, Oneida BOCES announcing Carl J. Klossner as Interim Superintendent for the Remsen Central School District.
6. Letter from John Egresits, High School Principal, to Parents reminding them of High School Open House on September 13, 2012 and the presentation on Dignity for All Students Act by Jodi Warren, PBIS Specialist, being held the same night.
7. Letter from Charles Pratt, Middle School Principal, to Parents regarding admission to the National Junior Honor Society. The induction ceremony will be held on November 7, 2012, at 5:30 p.m.

There were no comments on the enclosures.

12- 85 **MENTORS**

Dr. Stalker asked specifics for mentoring. Mrs. Davis explained the duties and reported that one year of mentoring is state required as part of certification for administrators and teachers.

Karen Evans made the motion, seconded by Richard Allen to approve Cheryl Venettozzi for a stipend of \$3,750 as a mentor for the 2012-13 school year for Russell Stevener, Assistant Principal, paid out of Title IIA grant monies; approve Kristin Casab for a stipend of \$3,750 as a mentor for the 2012-13 school year for James DeAngelo, Principal, paid out of Title IIA grant monies; approve Barbara Felice for a stipend of \$2,000 as a mentor for the 2012-13 school year for Russell Stevener, Athletic Director from the general fund.

Yes – 5

No - 0 Motion carried

12- 86 **BUDGET TRANSFERS**

Karen Evans made the motion, seconded by Richard Allen to approve the Budget Transfers for the period ending June 30, 2012.

Yes – 5

No - 0 Motion carried

12-87 **RECOMMENDATIONS MADE BY THE COMMITTEE ON SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Special Education which are on file.

Yes – 5

No – 0 Motion Carried

12- 88 **RECOMMENDATIONS MADE BY THE COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

Karen Evans made the motion, seconded by Richard Allen to approve the recommendations made by the Committee on Pre-School Special Education which are on file.

Yes – 5

No – 0 Motion Carried

12-89 **EXECUTIVE SESSION**

At 8:55 p.m., Karen Evans made the motion, seconded by Richard Allen, to take a short recess and to return in executive session to discuss pending litigation.

Yes – 5

No – 0 Motion Carried

At 9:10 p.m. the Board returned to open session.

12-90

ADJOURNMENT

Having no further business to discuss at this time, Karen Evans made the motion, seconded by Richard Allen to adjourn the meeting.

Yes – 5

No – 0 Motion Carried

Meeting was adjourned at approximately 9:12 p.m.

The next regularly scheduled meeting of the Board of Education will be held on Wednesday, October 10, 2012, at 7:00 p.m. in the Annex Board Room.

Marie E. Perry
District Clerk