INVER GROVE HEIGHTS SCHOOLS ISD 199

CONSENT AGENDA

POLICY: 203.6
ADOPTED: 04/02/01
REVIEWED: 11/18/24

I. Purpose

The purpose of this policy is to allow the use of a consent agenda.

II. General Statement of Policy

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of non-controversial items or items of a similar nature.

III. Consent Agendas

A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.

B. Consent items are those which usually do not require discussion or explanation prior to school board action, are non-controversial and/or similar in content, or are those items which have already been discussed and/or explained at a board committee or full board level and do not require further discussion or explanation. These agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of employee contracts, approval of maintenance details for the school district buildings and grounds, approval of various schedules, and approval of routine agreements or contracts with vendors.

C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.

D. Consent agenda items are approved en masse by one vote of the school board. The consent agenda items shall be separately recorded in the minutes.

Legal References: Minn. Stat. § 123B.09, Subd. 7 School Board Powers

Cross References: Policy 203.2 - Order of the Regular School Board Meeting
Policy 203.5 - School Board Meeting Agenda
Policy 204 - School Board Meeting Minutes