

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:00 p.m. – April 29, 2025

ORDER OF MEETING

1. CALL TO ORDER

Announcement

Flag Salute

Roll Call

Egb Joh Ski Mat McC Str Amo Cof Bom

2. MOTION TO CONVENE IN EXECUTIVE SESSION

3. SPECIAL PRESENTATIONS

- **STUDENT RECOGNITIONS:**

- Morris County Superintendents' Middle School Leadership Award

- Morris County School Boards Association Unsung Hero Award

- **Public Hearing of the Proposed 2025-2026 Budget**

4. APPROVAL OF MINUTES

Regular Public Meeting

3/25/25

5. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

6. SUPERINTENDENT'S REPORT

- **Public Hearing of the Proposed 2025-2026 Budget**

7. DIRECTORS/ SUPERVISORS REPORTS

8. COMMITTEE REPORTS

- **Personnel**

- **Curriculum, Technology & Student Achievement**

- **Finance/Transportation/Physical Plant**

- **Public Relations**

- **Policy**

- **Negotiations**

- **Travel Report**

- **Delegate Reports**

9. PUBLIC COMMENTS (Agenda Items Only)

10. BOARD ACTIONS

11. PUBLIC COMMENTS

12. ITEMS FOR DISCUSSION

13. MOTION TO CONVENE IN EXECUTIVE SESSION

14. ADJOURNMENT

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Michaela Maloney	Elementary School Teacher	9/1/2025

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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2. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Julia Urso	Teacher of Science	9/1/2025

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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3. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Lily Yee	English as a Second Language Teacher	9/1/2025

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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4. Appoint Samson Chiragh to the position of full time (1.0 FTE) Custodian (night), Bee Meadow School, at a salary of Step 2, \$43,775 (includes 10% night differential when school is in session), prorated, effective 3/26/25 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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5. Appoint Michael Falgares to the administrative position of Director of Technology, and approve the contract, and salary of \$135,000, effective 7/1/25 to 6/30/26. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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6. Appoint Diane Corcoran to the position of temporary payroll clerk, at a salary of \$300 per diem, not to exceed 12 days per month, effective 4/22/25 to 6/30/25. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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7. Appoint Dr. Edward Izbicki to the position of Interim Business Administrator/Board Secretary, at a salary of \$750 per diem, effective 7/1/25 to 6/30/26.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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8. Approve the appointment and salaries of tenured teaching staff members for the 2025-2026 school year, in accordance with the Board/HTEA Agreement, as per **Attachment “A”**.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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9. Approve the appointment and salaries of non-tenured teaching staff members for the 2025-2026 school year, in accordance with the Board/HTEA Agreement, as per **Attachment “B”**.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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10. Authorize the following tuition reimbursement applications for the **2025-2026** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
Gabriella Bracho	15
Joelle Potts	15
Dillion Titus	15
Amanda Young	9

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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11. Approve the **additional hours** to the **2024-2025** extra-compensation assignments at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
Homework Club	Sandra Lillo	10 hours
Homework Club	Brenda Talbert	10 hours

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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12. Approve Wanda Vogel to volunteer to assist Debbie Balvin with the Craft (Knitting) Club at Memorial Junior School

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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13. Approve the following **2025-2026** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Natalie Campbell/ Carlow University	Speech/Language Clinical	Rosemaria Papera/ BMS	1/12-5/8/26

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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14. Approve Janice Shingledecker for the position of Camp Nurse in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025 at an hourly rate of \$55. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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15. Approve the following people for the position of Substitute Camp Nurse in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025 at an hourly rate of \$55. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

- Bolcar, Valerie
- Clarke, Lisa
- Gioia, Elizabeth
- Grasso, Brianna
- Mascolo, Karen
- Mead, Rosanna

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

16. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2025 to June 30, 2025 and again from July 1, 2025 – August 22, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked. Continued employment will be subject to approval by the New Jersey Department of Education and the results of a criminal history check, as required by applicable law.

Name	Position	Hourly Wage
Anand, Nimisha	Camp Counselor	\$15.50
Breen, Sean	Substitute Camp Counselor	\$15.00
Buoye, Courtney	Group Leader	\$21.00
Cassidy, Alana	Camp Counselor	\$15.50
Cobane, Emma	Substitute Camp Counselor	\$19.00
Cocca, Noelle	Summer Supervisor	\$30.00
Dakak, Delaney	Camp Counselor	\$15.50
Dakak, George	Substitute Camp Counselor	\$19.00
Dakak, Kristen	Summer Supervisor	\$30.00
Davidson, Nicolette	Camp Counselor	\$17.00
DeCicco, Joseph	Group Leader	\$21.00
DeFelice, Alexa	Camp Counselor	\$17.00
Diaz, Dan	Substitute Camp Counselor	\$19.00
Dowling, Shan	Welcome Center	\$17.00
Dowling, Shan	Substitute Group Leader	\$19.00
Falduto, Michaela	Substitute Camp Counselor	\$15.00
Ganley, Nancy	Substitute Camp Counselor	\$19.00
Gilbert, Megan	Substitute Camp Counselor	\$16.00
Gioia, Abigail	Camp Counselor	\$17.00
Giordano, Angelo	Camp Counselor	\$16.00
Giordano, Antonia	Group Leader	\$20.00
Giraldo, Sebastian	Camp Counselor	\$16.00
Goodwin, Mary	Group Leader – Before Care	\$21.50
Goodwin, Mary	Welcome Center	\$17.00
Harris, Madison	Substitute Camp Counselor	\$15.00
Iuso, Daniela	Substitute Camp Counselor	\$16.00
Kelly, Ryan	Camp Counselor	\$17.00
Kruger, Joyce	Substitute Camp Counselor	\$19.00
LaMarca, Robyn	Substitute Camp Counselor	\$19.00

Larice, Vanessa	Camp Counselor	\$16.00
McCormick, Catherine	Camp Counselor	\$17.00
McCoy, John	Camp Counselor	\$17.00
Mennonna, Grace	Camp Counselor	\$17.00
Mitrenga, Kaitlyn	Substitute Camp Counselor	\$15.00
Moctezuma, Victoria	Camp Counselor	\$17.00
Mondano, Isabel	Group Leader	\$21.00
Mullooly, Colin	Substitute Camp Counselor	\$15.00
Munsey, Ryan	Camp Counselor	\$16.00
Murphy, Kelly	Group Leader	\$21.00
Napolitano, Bridgette	Substitute Camp Counselor	\$16.00
Nelson, Katie	Substitute Camp Counselor	\$15.00
O'Rourke, Tara	Substitute Camp Counselor	\$16.00
Padavano, Cori	Substitute Camp Counselor	\$19.00
Paskert, Jennie	Group Leader	\$20.00
Plock, James	Camp Counselor	\$15.50
Pomel, Matt	Substitute Camp Counselor	\$19.00
Radhakrishnan, Tanvi	Group Leader	\$20.00
Rider, Nicole	Camp Counselor	\$16.00
Santiago, Aliana	Camp Counselor	\$16.00
Scalley, Megan	Substitute Counselor	\$17.00
Scott, Olivia	Substitute Counselor	\$15.50
Scott, Reese	Substitute Counselor	\$15.50
Shatynski, Nick	Camp Counselor	\$15.50
Siri, Juliana	Group Leader	\$21.00
Slater, Devon	Camp Counselor	\$16.00
Speck, Alexandra	Substitute Camp Counselor	\$16.00
Urato, Raffaella	Substitute Camp Counselor	\$16.00
Vatoci, Henry	Substitute Camp Counselor	\$15.00
Vatoci, Katie	Substitute Camp Counselor	\$15.00
Ventura, Lorraina	Camp Counselor	\$15.50
Wolf, Ella	Camp Counselor – Before Care	\$17.00
Yacat, Brynn	Group Leader	\$20.00

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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17. Acknowledge the student suspensions as reported by the school principals for the month of March 2025, **Attachment “C”**.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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18. Acknowledge that there were no Harassment, Intimidation, and Bullying investigations to report for the period of March 24, 2025 through April 25, 2025.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of March 2025:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/11/25
Bee Meadow School	3/28/25
Mountview Road School	3/28/25
Salem Drive School	3/28/25

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of March 2025:

<u>School</u>
Memorial Junior School
Bee Meadow School
Mountview Road School
Salem Drive School

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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3. Approve the following additions to the list of approved field trips for the 2024-2025 school year:

Home Depot, Parsippany
Chick-fil-A, Parsippany
Barnes & Noble, Morris Plains
Wendy's, Parsippany

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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4. Approve the Director of Special Education's recommendation to approve bedside instruction through LearnWell for Student # 11035 for 10 hours per week, at \$59.50 per hour, effective 3/28-4/16/25, or until medically cleared.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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5. Approve the Director of Special Education's recommendation to approve bedside instruction through LearnWell for Student # 2504012 for 10 hours per week, at \$59.50 per hour, effective 3/31-4/20/25, or until medically cleared.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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6. Approve the Director of Special Education's recommendation to approve bedside instruction through Silvergate Prep for Student # 11035 for 10 hours per week, at \$40 per hour, effective 4/8/25, until medically cleared.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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7. Approve the Director of Special Education's recommendation to approve bedside instruction through Silvergate Prep for Student # 2504012 for 10 hours per week, at \$40 per hour, effective 4/11/25, until medically cleared.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2024-25 Budget, **Attachment "D"**.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 3/28/25	\$ 973,355.31
Payroll 4/11/25	\$1,034,955.00
Bills & claims 3/26/25 - 4/29/25	\$1,089,500.19

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

3. Accept the certification of the Business Administrator/Board Secretary that as of 3/31/25 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

4. Certify that as of 3/31/25 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 3/31/25.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

6. Approve PNC Bank wire transfers from the General Fund and authorize the following people to sign for PNC Bank wires:

Dr. Edward Izbicki
Justin Toomey
Paula Jeklinski
Kathy Murray

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

7. Authorize the execution of an Agreement between the Board of Education and Phoenix Advisors as our Continuing Disclosure Agent and Municipal Advisor, effective 7/1/25 to 6/30/26.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

8. Authorize the execution of an Agreement between the Board of Education and the Sussex County Educational Services Commission, effective 7/1/25 to 6/30/26, for Ancillary Educational Services.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

9. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) "E"**.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

10. Approve the HTSACC budget for the 2025-2026 school year, as per **Attachment "F"**.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

11. Approve the HTSACC program fees for the 2025-2026 school year, as per **Attachment "G"**.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

12. Authorize the execution of an agreement with Kroll, LLC for 2025-2026 for fixed assets property insurance appraisal for Hanover Township Board of Education, at a cost is not to exceed \$2,150.00.

Egb Joh Ski Mat McC Str Amo Cof Bom Action of the Board

13. Adopt the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$ 34,889,788
Special Revenue	\$ 498,928

And to advertise said tentative budget in the newspaper of record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in the Memorial Junior School Library/Media Center, on April 29, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

BE IT FURTHER RESOLVED that the Preliminary Budget is subject to amendments and/or modifications by the Morris County Office of the New Jersey Department of Education and the Board of Education at the April 29, 2025 Public Hearing of the budget.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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14. Approve a General Fund Tax Levy for the 2025-2026 budget, in the amount of \$31,295,502

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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15. Authorize an adjustment for health care costs:

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for increased costs of health benefits in the amount of \$717,924. The additional funds will be used to pay for the additional increases in health benefit premiums.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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16. Authorize an adjustment for banked cap:

BE IT RESOLVED that the Board of Education includes in the tentative budget the adjustment for banked cap in the amount of \$200,000. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for increased transportation costs. The Board of Education will complete this by June 30, 2026 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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17. Establish the following maximum annual expenditures for the 2025-2026 school year:

Public Relations	\$ 20,000
Auditor	\$ 44,000
Attorney	\$ 55,000
School Doctor	\$ 21,000

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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18. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$49,400 for all staff and board members.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the request of the Township of Hanover Touch-a-Truck Event Committee to furnish one (1) bus with driver for their annual activities on Saturday, May 3, 2025.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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2. Approve the request of the Township of Hanover Memorial Day Parade Committee to furnish two (2) buses with drivers for their annual Memorial Day activities on Monday, May 26, 2025.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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3. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 4/12/25 and 4/17/25 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until October 2025.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	Action of the Board
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III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve the 2025-2030 Shared Services Agreement for Field Usage & Maintenance with the Township of Hanover.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	<u>Action of the Board</u>
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D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Approve the revised **2024-2025 School Calendar** to reflect the **last day of school as Friday, June 20, 2025 (due to two unused emergency closing days)**, with early dismissal days on Thursday, and Friday, June 19, and 20, 2025. Eighth grade graduation and the last day of school for eighth graders will be Thursday, June 19, 2025.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	<u>Action of the Board</u>
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2. Approve the Emergency Evacuation Use Agreement between the Hanover Township Board of Education and County College of Morris.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	<u>Action of the Board</u>
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E. POLICY

1. Conduct the second reading of the following Policies, and Regulations, and if approved, adopt:

- Policy and Regulation # 8140 Student Enrollments and Enrollment Accounting.
- Policy # 8210 School Year.
- Policy and Regulation # 8220 School Day and School Closings.
- Regulation # 8420.2 Bomb Threats.
- Regulation # 8420.7 Lockdown Procedures.
- Policy #8561 Procurement Procedures for School Nutrition Programs.
- Policy # 8600 Student Transportation.
- Policy # 8860 Memorials.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	<u>Action of the Board</u>
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2. Conduct the first reading of the following Policies, and Regulations:

- Policy # 2421 Career and Technical Education.
- Policy # 2428.1 Standards Based Instructional Priorities.
- Policy # 5512 Harassment, Intimidation, or Bullying.
- Policy # 5841 Secret Societies.
- Policy # 5842 Equal Access of Student Organizations.
- Policy & Regulation # 7102 Site Selection and Acquisition.

Egb	Joh	Ski	Mat	McC	Str	Amo	Cof	Bom	<u>Action of the Board</u>
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F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action (v)

ADJOURNMENT

Moved by:

Seconded:

Action (v)

PRIVATE SESSION