

# Twin Cities International Schools

## School Board Meeting

Minutes of the School Board Meeting held on **Thurs., September 19, 2024** at 4:00 PM  
Twin Cities International Schools, 277 12th Ave N. Room #200, Mpls, MN 55401

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### Members Present

**Chair Mr. Warsame Shirwa**  
**Teacher Representative Ms. Heidi Tesfaye**  
**Parent Representative Mr. Abdirazak Botan**  
**Authorizer Representative Larry Mckenzie**

### Members Absent

**Community Representative Mr. Jimmy Engler**  
**Parent Representative Amaal Warfa**

#### 1. Call to Order

**Mr. Warsame, The Chair**, called the meeting to order at **4:00 PM** and acknowledged a quorum was present, and thanked them for attending the meeting. **Mr. Abdirashid & Mr. Ismail** were welcomed as the Ex-Officio's.

#### 2. Open Agenda

**Mr. Warasme** acknowledged the open meeting.

#### 3. Approve Agenda

**MOTION that the September 19, 2024 agenda be approved.**

Abdirazak motioned for the September 19, 2024 Board Meeting agenda to be approved as amended. The motion was seconded and the motion carried.

#### 4. Minutes from the Previous Meetings

##### 4.1 Minutes of June 6, 2024 Meeting

**MOTION: THAT THE MINUTES of June 6, 2024 BOARD MEETING be APPROVED.**

Heidi motioned for the Board Meeting minutes of June 6, 2024 to be approved as corrected. The motion was seconded and the motion carried

#### 5. Business Arising from the Minutes of June 6, 2024

All business arising from the previous board meeting are included in the agenda.

#### 6. Treasurer's Report

##### 6.1 July 2023 - September 2024 YTD Report

**MOTION: THAT THE JULY 2023 - September 2024 YTD REPORT BE APPROVED.**

Mohamed Egeh presented the Treasurer's Report.

Abdirazak motioned for the Treasurer's Report to be approved. The motion was seconded and the motion carried.

#### 7. Authorizer's Report -

MOTION: THAT THE AUTHORIZER'S REPORT BE APPROVED.

Director's participated in PUC annual review and reported back to the Board about agenda meetings.

**8. Director's Report**

MOTION: THAT THE DIRECTOR'S REPORT BE RECEIVED.

Abdirazak motioned to approve the directors report.

***TCIS Board Meeting***

***Executive Director's Report to the Board***

***Thursday, September 19<sup>th</sup>, 2024, @ 4:00 pm***

***In-Person: TCIS Board Room - #200***

1. Enrollment Update: **District 921 (K-5 599; MS 322)**.
2. TCIS new staff reported on Friday, August 16th, 2024, and the returning staff on Monday, August 19th, 2024. The open house was held on Thursday, August 22nd, 2024. The first day for students was Monday, August 26th, 2024.
3. 1<sup>st</sup> year teachers underwent their first seminar.
4. Teachers are finishing their Module 1 Read Act training now.
5. **Enrollment this year started low but is growing steadily.**
6. **Pre-School requests from families. Families have been inquiring about when we will start a preschool to keep them together in the same school district. Additionally, to improve kindergarten (KG) performance, achievement, and readiness, an in-house preschool will be enhanced for districts, allowing them to continue student success through K-8.**
4. We will review our QSR Contract Renewal with PUC this school year.
5. The school had its first extended weekend during the Labor Day Holiday. The staff and Students returned recharged and ready to take fall tests, Dibels, and NWEA MAP (Math and reading).
6. The school had fire and lockdown drills as required.

Any other Business:

Academic Goals Achieved: Assessments: MAP Testing (Math & Reading) and Dibels (Assessment calendar can be found on the school website)

Non-Academic Goals Achieved: Open House

## **9. Other Reports and Action Items**

### **9.1 Student-Family Handbook Approval**

MOTION: That the Student-Family Handbook be approved.

Heidi motioned to approve the Student-Family Handbook .

Abdirazak motioned to approve the Purchasing, Procurement, and Contracting Services for the vendors.

### **9.2 Purchasing, Procurement, and Contracting Services for the following vendors: Business Office, Food & Nutrition Services, and Transportation.**

MOTION: Purchasing, Procurement, and Contracting Services for the following vendors: Business Office, Food & Nutrition Services, and Transportation be announced for bidding.

### **9.3 Extension of grade to include a pre-school, per parent request, to maximize KG enrollment and performance.**

MOTION: Extension of grade to include a preschool, per parent request, to maximize KG enrollment, and performance. The motion to extend the grades to a preschool per parent request be approved. Ms. Heidi proposed that the motion be adopted, and Mr. Botan seconded. The motion carried.

### **9.4 First Policy Readings for the month of June 2024**

#### **9.4.1 512 School-Sponsored Student Publications and Activities**

#### **9.4.2 514 Bullying Prohibition**

#### **9.4.3 533 Wellness**

#### **9.4.4 543 School Day Pick Up & Drop Off of Students**

#### **9.4.5 591 Admissions and Enrollment**

#### **9.4.6 726 Group Health Insurance Coverage Purchasing**

MOTION: That Policies 512, 514, 533, 543, 591 & 726 be approved as First Readings.

Abdirazak motioned that policies 512, 514, 533, 543, 591 & 726 be approved as first readings.

The motion was seconded and the motion carried.

### **9.5 Board Goals**

Academic and Non-Academic goals were received and approved as mentioned in the Director's Report.

## **10. Adjournment**

### **Motion that the June meeting be adjourned.**

Heidi motioned for the meeting to be adjourned, noting the time at 4:40PM. The motion was seconded and the motion carried.

\*If any one board member wishes to remove an item from the consent agenda for discussion, that item should be added to the board meeting agenda prior to its approval.