

# CAIU BOARD HIGHLIGHTS

The following actions were taken at the **April 24, 2025** meeting, held in the Board Room of the Capital Area Intermediate Unit.

Click [HERE](#) for the 4/24/25 Board Meeting agenda & Attachments

**Our Mission:** Provides innovative support and services in partnership with schools, families, and communities to build capacity and model courageous leadership to help them be great. #BeGreat

**Our Vision:** Recognized as a trusted and influential partner in achieving life-changing outcomes in the Capital Area. #ChangingLives

## REPORTS/UPDATES

- **Announcement of CAIU April 2025 Retiree** - The following April 2025 CAIU Retiree was announced and recognized: C. Lynette Rothermel, Materials Assistant, Student Services, retirement after nearly 23 years of service.
- **CAIU Upcoming Graduations:**
  - May 21 @ 6pm- **Enola Graduation** (HTA, District Based Classrooms) - 3 - Mechanicsburg; 1 - East Penn; 1 - Big Spring; 1 - Steelton; 1 - West Shore; 1 - Greenwood; 3 - Central Dauphin; 1 - Derry Twp; 1 - Cumberland Valley; 1 - Camp Hill - 14 total
  - May 22 @ 6pm - **Project Search**, Hershey Medical Center - Central Dauphin, Derry Twp, Harrisburg, Lower Dauphin, Susquehanna Twp
  - June 4 @ 9:30am **Center Point Day Program** Graduation, Gymnasium, 571 Mountain Road, Boiling Springs, PA 17007
  - June 10 @ 2pm - **LYDC Graduation**
- **CAIU Team Updates:**
  - **Dr. Andrew McCrea, Director of Student Services**, discussed some of the differences between a school district and the **CAIU Special Education Plan** process. One big difference is that we submit a plan every year and therefore are not required to get Board approval. This year, PDE shifted to a different platform for reporting and are experiencing some difficulty with the transition. At this time, we are unable to enter the required data and were therefore unable to print out a report for the Board's review. We are required to submit it by May 1. There will be a two-month review process following the submission. We hope to bring the report to the Board in May. The plan itself is similar to years past with no major changes. Specific classrooms and the

- number of staff have changed based on school district needs for the 25-26 school year. The report includes a broad statement on special education issues that districts are experiencing. Districts are reporting more students requiring more services and therefore an increased need in funds. Dr. McCrea recognized Lynn Rothermel, Student Services Materials Assistant, who is retiring this month after 23 years of service in her support position making braille materials for our visually impaired program. Lynn has been the absolute definition of dedication and realizes and demonstrates the tremendous impact we have on the kids we serve.
- **Daren Moran, Director of Business & Operations**, reported that we are in the middle of the budget season. The Business Managers job-alike group (CASBO) met yesterday and was very well attended by 22 district business managers. A local auditor presented on the GASB new pronouncements affecting financial reporting/statements. The changes will make the reports/statements easier to read. They also discussed the Keystone Purchasing Network which is a national cooperative purchasing program. This program provides a way to purchase things through the bidding process without having to actually do your own local bids as they have already done that through the program. It is especially helpful for purchases that you need to procure quickly. In addition, there was discussion about the Collective Bargaining process as many districts are currently in the process of negotiations.
  - **Maria Hoover, Director of Educational Services**, was unable to attend. Maria provided a report in the agenda and Dr. Saia provided an update on her behalf. Please share the attached flyer for the upcoming 2025 Paraeducator Virtual Conference being held on August 7, 2025. Congratulations to Michelle Davis for being awarded [The Gertrude E. Kopf/Charlotte Walter Award](#). Michelle will now be entered for the National award as a result of this accomplishment. The actual award will be presented to Michelle at our May 22 CAIU Board meeting.
  - **Blake Wise, Director of Human Resources**, reported that we are moving to a new technology solution called PAETEP, for tracking evaluations for our professional and paraprofessional staff. The new solution is more efficient and user friendly. Most of our school districts are already using this system. This has been a joint effort between human resources and the student services teams, and we are just about to begin the rollout and training for the new school year. In addition, Blake highlighted that there is going to be a new social worker certification program through PDE effective August 2026. Yesterday CAIU social workers hosted an information session where many of our district social workers attended. Dr. Kerry Helm from PDE was here to answer questions and to discuss the certification process and how to fast track to get certified quickly.
  - **David Martin, Chief Information Officer**, reported that online testing will be increasing and there has been a collaborative effort with our districts on best practices and multiple planning sessions. We have a good infrastructure in

- place to handle the volume. Cumberland Valley SD recently led a great discussion on the budgeting process, software tracking, and the new reporting requirements. There is a lot of responsibility that we have to meet on the backend. In addition, planning has begun for the Technology groups summer retreat which will be held on 6/25. The focus of the retreat will be the philosophy of tech support – customer service and what tech support should look like. There will also be Microsoft training and a cyber security session. The retreat will conclude with setting next year’s goals.
- **Rennie Gibson, Board Secretary**, reminded the Board that the 2024 Statement of Financial Interest forms and the 24-25 CAIU Executive Director evaluations are due to her by May 1.
  - **Dr. Andria Saia, Executive Director**, reported that the *All-in!* newsletter is available for the Board’s review. She appreciated the number of different CAIU staff that contributed to this month’s newsletter. Dr. Saia highlighted the 2025 Regional Media and Design Competition award winners on page 5 and the heartwarming article, *Supporting Our Multilingual Students* on page 6. Please see the last page for information on the upcoming Learning and Growing Summit on June 17, 2025.
- **Board Member Sharing:**
- Jackie Hill, Susquehanna Township SD, reported that last evening Susquehanna Township School Board approved to hire their current Human Resources Director as the new Business Manager. The HR Director’s position will be posted.
  - Leslie Marshall, East Pennsboro SD, shared a story about their Middle School Principal who lost an incentive challenge to his students and will have to walk home from school! They are hoping to do a short news blurb on the story.
  - Lauren Silvers, Central Dauphin SD, posted a question to the group regarding possible solutions for 1-1 device repairs as these repairs are time consuming and costly. Some districts no longer allow students to take devices home and homework is done in writing. Also, there was a suggestion to get self-insurance to help cover some of the cost.

**APPROVED ACTION ITEMS**

- **Approval of Minutes** – March 27, 2025, CAIU Board Meeting.
- **Treasurer’s Report for March 2025** – a total of \$9,802,248.40 in receipts and \$12,969,698.11 in expenses.
  - **Payment of Bills – March 2025**
  - **Summary of Operations for March 2025** showing revenues of \$95,314,091.53 and \$81,491,788.50 in expenses.
- **Budget Administration**
  - Proposed 2024-25 Budget Revision A - Act 89 Nonpublic Schools
  - Proposed 2024-25 Budget Revision A - Online Learning Association

- Proposed 2024-25 Budget Revision A - Early Intervention ACCESS Program
  - Proposed 2024-25 Budget Revision A - IDEA 611 - Early Intervention
  - Proposed 2024-25 Budget Revision A - English as a Second Language (ESL)
  - Proposed 2024-25 Budget Revision A - IDEA 611 - School Age
  - Proposed 2024-25 Budget Revision A - Keystone State Challenge Academy (KSCA)
  - Proposed 2024-25 Budget Revision A - Non-Public Auxiliary Programs
  - Proposed 2024-25 Budget Revision A - Professional Services
  - Proposed 2024-25 Budget Revision A - State Early Intervention
  - Proposed 2024-25 Budget Revision A - Title I Part A - Improving Basic Programs
  - Proposed 2024-25 Budget Revision A - Title III, Part A - English Language Acquisition
  - Proposed 2024-2025 Budget Revision - ELECT
  - Proposed 2024-2025 Budget Revision B - LYDC State
  - Proposed 2024-2025 Budget Revision - LYDC Title I, Part D
  - Proposed 2024-25 Budget Revision A - Technology Entrepreneurial
  - Proposed 2024-25 Original Budget - Master's Level Speech Language Pathologist Extern Grant
- **Other Business Items**
    - Contracts – April 2025
    - Appointment of Trustees to the South-Central Trust for a one-year term of 7/1/25- 6/30/26
    - Approval of CAIU to Represent the Cyber Insurance Purchasing Group
  - **Policies & Programs**
    - Proposed 25-26 Educational Services Calendar
  - **Job Description - none**
  - **Personnel Items**
    - See attached Personnel report.

## EXECUTIVE DIRECTOR'S REPORT

- Click [HERE](#) for the April *All-In!* Executive Director's Report.

## UPCOMING MEETINGS:

**Next CAIU Board Meeting: Thursday, May 22, 2025, 8:00 a.m., Board Room, CAIU Enola Office, 55 Miller Street, Enola, PA, 17025 and posted on our website, at [www.caiu.org](http://www.caiu.org). Time of Meetings: 8:00 a.m.**

## April 24, 2025, APPROVED PERSONNEL ITEMS:

### RESIGNATIONS

- **RAYYA ADERSON**, Teacher, Emotional Support Program, effective August 7, 2025. Reason: Personal.
- **DANIEL CANNADAY**, Teacher, Diakon Program, effective April 2, 2025. Reason: Personal.
- **ALYSSA HASKELL**, Teacher, Early Intervention Program, effective May 2, 2025. Reason: Personal.
- **CAITLIN LAUGHMAN**, Educational Consultant, Direct Education Program, effective May 23, 2025. Reason: Personal.
- **SARAH REITNOUR**, Teacher, Emotional Support Program, effective June 5, 2025. Reason: Personal.
- **MEGAN WANING**, Educational Paraprofessional, Early Intervention Program, effective May 16, 2025. Reason: Personal.
- **BRITTANY RYAN**, Personal Care Assistant, Autism Support Program, effective April 9, 2025. Reason: Personal.

### RECOMMENDED FOR EMPLOYMENT OR CONTRACT

- **JOSUE ALBINO-COLON**, Custodian, Administrative Team - Operations, effective date to be determined. Base salary of \$30,940 + \$1,950 stipend for 260 days of service will both be prorated based on the number of days worked through June 30, 2025. This is a replacement position funded through the Early Intervention budgets. Experience: 2 years of similar or related experience.
- **MORGAN BAUBLITZ**, Paraeducator, effective for the 2025-2026 school year. Assignment: Educational Paraprofessional, Loysville Youth Development Center with base salary that will be determined with the negotiation of the Collective Bargaining Agreement (CBA). Salary will be based on a HS placement on the 2025-2026 paraprofessional salary scale. This is for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the Loysville Youth Development Center budget.
- **JULIANA FOLEY**, Temporary Professional, effective for the 2025-2026 school year. Assignment: Speech and Language Pathologist, Early Intervention Program with base salary that will be determined with the negotiation of the Collective Bargaining Agreement (CBA). Salary will be based on a Masters+30, Step 1 placement on the 2025-2026 salary scale. This is for 190 days of service and will be prorated based

on the number of days worked with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets.

- **VICTORIA HALL**, Temporary Professional, effective for the 2025-2026 school year. Assignment: Speech and Language Pathologist, School-Age Speech and Language Program with base salary that will be determined with the negotiation of the Collective Bargaining Agreement (CBA). Salary will be based on a Masters+30, Step 1 placement on the 2025-2026 salary scale. This is for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the School-Age Speech and Language budget.
- **SEAN KENNEDY**, Temporary Professional, effective date to be determined. Assignment: Floater Teacher, Student Services Team with base salary of 80% of Masters+45, Step 6, \$51,946.40 for 190 days of service will be prorated based on the number of days worked with additional new hire days as required. This is a new position funded through the Emotional Support budget.
- **MEGHAN KULP**, Professional, effective for the 2025-2026 school year. Assignment: Inclusion Consultant, Early Intervention Program with base salary that will be determined with the negotiation of the Collective Bargaining Agreement (CBA). Salary will be based on a Masters+15, Step 15 placement on the 2025-2026 salary scale. This is for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets.
- **SHANNON SPEECE**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Early Intervention Program with base salary of HS, \$26,695 for 190 days of service and will be prorated based on the number of days worked with additional new hire days as required. This is a replacement position funded through the Early Intervention budgets.