

HUSD PRINT CENTER PRICING

PRINTING/COPYING (PER SIDE)

LETTER (8.5x11)	BW	COLOR
20# White	\$ 0.03	\$ 0.15
20# Pastel	\$ 0.04	\$ 0.16
NCR 2-Part Per set	\$ 0.18	N/A
NCR 3-Part Per set	\$ 0.44	N/A
NCR 4-Part Per set	\$ 0.47	N/A
NCR 5-Part Per set	\$ 0.55	N/A
28# White (Laser)	\$ 0.05	\$ 0.17
Astrobright 24# Text	\$ 0.08	\$ 0.23
Astroparche 24# Text	\$ 0.08	\$ 0.23
80# Gloss Text	\$ 0.08	\$ 0.20
Astrobright Cover 65#	\$ 0.10	\$ 0.25
80# Cover	\$ 0.17	\$ 0.32
90# White/Pastel	\$ 0.06	\$ 0.18
210# Cover (Bus. Card)	\$ 0.11	\$ 0.23
Address Label Stock	\$ 0.70	\$ 0.85

LEGAL (8.5x14)	BW	COLOR
20/28# White	\$ 0.04	\$ 0.18
20/28# Pastel	\$ 0.05	\$ 0.19

TABLOID (11x17)	BW	COLOR
20/28# White	\$ 0.06	\$ 0.30
20/28# Pastel	\$ 0.07	\$ 0.32
80# Gloss Text	\$ 0.16	\$ 0.40
80# Gloss Cover	\$ 0.30	\$ 0.60
90# White Index	\$ 0.10	\$ 0.36

MINI POSTERS (12x18)	BW	COLOR
80# Laser Stock	\$ 0.08	\$ 0.40
28# Gloss Text	\$ 0.20	\$ 0.50
80# Gloss Cover Stock	\$ 0.35	\$ 0.75
210# Cover BC Stock	\$0.48	\$0.60

FINISHING SERVICES

BINDING, GROMMETS, TRIMMING

Tape Binding	\$2.50 per book
Comb Binding	\$2.50 per book
Coil Binding	\$2.50 per book
Vinyl Banner Grommets	\$0.50 each
Hand Edge Trimming	\$1.00 per trim

FOLDING

Booklet, Magazine Fold (Machine)	No Charge
Letter, Brochure, Z-Fold (Per sheet)	\$ 0.02

STAPLING (MACHINE)

1 or 2 Staples	No Charge
----------------	-----------

SADDLE STITCH (Manually)

Per Staple	\$ 0.05
------------	---------

DRILLING

Per sheet	
2/3 Hole, Comb or Coil Punch (Machine)	No Charge
Custom/Manual Drilling Set Up	\$10.00 \$ 0.03

CUTTING

Per cut (200 sheets Cardstock/400 Bond)	\$ 1.00
Minimum Charge	\$ 1.00

PADDING

Per Finished Pad 1-4 Up	\$ 0.250
Per Finished Pad 6+ Up	\$ 0.300
NCR Paper per sheet	\$ 0.005

Large Format / Oversize/Decals

Outdoor Vinyl Banners w/ Grommets	Email PrintShop@husd.us
Oversized Glossy Posters	Email PrintShop@husd.us
Vinyl Die Cut Decals	Email PrintShop@husd.us
Foam core mounting (24 x 36)	\$15.00 per board

TABS (Print & Collate)

Per Bank of 5 (Rounded up)	\$ 1.50
----------------------------	---------

GRAPHICS DESIGN/LABOR RATE

Per Hour	\$ 45.00
Minimum Charge (1/2 hour)	\$ 20.00
Proof Corrections	\$5.00

TYPESETTING

Per Hour	\$ 45.00
Minimum Charge (1/2 hour)	\$ 20.00
PDF Creation	\$5.00
Proof Corrections	\$5.00

BUSINESS CARDS - DESIGN

New Template Creation (Extensive)	\$ 50.00
New Template Creation (Basic)	\$ 30.00
Existing Template (New Card)	\$ 15.00
Edits/Changes	\$ 5.00

BUSINESS CARDS

250	\$ 25.00
500	\$ 35.00

SLIP SHEETS

Per Sheet 20# Pastel	\$ 0.04
----------------------	---------

LAMINATION

ID or Business Card	\$ 0.25
Letter (8.5X11)	\$ 0.75
Legal (8.5X14)	\$ 0.85
Tabloid (11X17)	\$ 1.00
Poster or Oversize	\$2.00 sq ft

District Forms

1/4 sheet 2 Part NCR	Per 1000 sets	\$52.00
1/2 sheet 4 Part NCR	Per 250 sets	\$64.75

mitted into Help Desk System. Holidays not counted. Additional handwork may take longer.

k/Manage System under the Print Shop Tab. ALL FILES submitted for printing must be a .PDF

lp Desk System, and with a printed copy of Job Ticket attached. Please note in Description files are being sent in.

The Print Shop has been tasked with the responsibility of maintaining the appearance and integrity of the use of the HUSD name and Logo.
Jobs not meeting these standards will be returned for redesign, or altered by Print Shop Staff before publication is allowed.

Prices subject to change without notice according to material costs.