

Regular Meeting of the Trousdale County Board of Education

Thursday, March 20, 2025

Trousdale County Board of Education

103 Lock Six Road

Hartsville, TN 37074

Attendance Taken at 6:02 PM.

Robert Atwood: Absent

Deanna Bode: Present

John Kerr: Present

Racheal Petty: Present

Chris Woodard: Present

1. AGENDA:

1.A. Call to Order – Mr. John Kerr, Chairman

1.B. Invocation – Mr. John Kerr, Chairman

1.C. Pledge of Allegiance – Mr. Chris Woodard, Board Member

1.D. Time for Public Comment

1.E. Invitation for audience to address items on the Agenda

1.F. Approval of the Agenda for March 20, 2025

Approval of the March 20, 2025, Agenda passed with a motion by Deanna Bode and a second by Chris Woodard.

Chris Woodard: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Absent

2. CONSENT AGENDA:

2.A. Approval of Consent Agenda for March 20, 2025, passed with a motion by Racheal Petty and a second by **Chris Woodard**.

Chris Woodard: Yea

Deanna Bode: Yea

John Kerr: Yea

Racheal Petty: Yea

Robert Atwood: Absent

2.B. Approval of Minutes from February 20, 2025

2.C. Approval of Middle School Cheerleader Fundraiser - Donut Sale – Attachment A

2.D. Approval of High School Greenhouse Fundraiser - Plant Sale – Attachment B

2.E. Approval of High School FBLA Fundraiser - Yard Sale – Attachment C

2.F. Approval of Budget Amendment 142-71100 Regular Instruction Program - Title I

Amend the 2024-25 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

Subfund 102: Title I			
DEBIT EXPENDITURES	71100	Regular Instruction Program	
	429	Instructional Supplies and Materials	2,855.92
	722	Regular Instructional Equipment	7,600.00
GRAND TOTALS			\$10,455.92

Amend the 2024-25 142 Federal Projects School Budget by crediting Revenue and Line Item Expenditures. Amendments are to include:

CREDIT Revenue & Expenditures	47141	Title I Grants to LEAs	2,855.92
	71100	Regular Instruction Program	
	207	Medical Insurance	7,600.00
GRAND TOTALS			\$10,455.92

2.G. Approval of Budget Amendment 142-72210 Regular Instruction Support Services - Title II

Amend the 2024-25 142 Federal Projects School Budget by debiting line item Expenditures. Amendments are to include:

Subfund 202: Title II			
DEBIT EXPENDITURES	72210	Regular Instruction Support Services	
	524	In-service / Staff Development	257.62
GRAND TOTALS			\$257.62

Amend the 2024-25 142 Federal Projects School Budget by crediting Revenue. Amendments are to include:

CREDIT Revenue	47189	Eisenhower Professional Development State Grants	257.62
GRAND TOTALS			\$257.62

2.H. Approval of Budget Amendment 142-47141 Title I Grants to LEAs

Amend the 2024-25 142 Federal Projects School Budget by debiting line item Revenue. Amendments are to include:			
		Subfund 011: Consolidated Administration	
DEBIT Revenue	47189	Eisenhower Professional Development State Grant	713.97
GRAND TOTALS			\$713.97

Amend the 2024-25 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:			
CREDIT Revenue	47141	Title I Grants to LEAs	713.97
GRAND TOTALS			\$713.97

2.I. Approval of Budget Amendment 142-72220 Special Education Support Services – IDEA

Amend the 2024-25 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:			
		Subfund 902: IDEA	
DEBIT Revenue	47143	Special Education Grants to States	1,235.00
GRAND TOTALS			\$1,235.00

Amend the 2024-25 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:			
CREDIT EXPENDITURES	72220	Special Education Support Services	
	499	Other Supplies & Materials	1,235.00
GRAND TOTALS			\$1,235.00

2.J. Approval of Budget Amendment 142-72220 Special Education Support Services - IDEA PreSchool

Amend the 2024-25 142 Federal Projects School Budget by debiting Revenue. Amendments are to include:			
		Subfund 912: IDEA PreSchool	
DEBIT Revenue	47145	Special Education PreSchool Grants	19.00

GRAND TOTALS				\$19.00
Amend the 2024-25 142 Federal Projects School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	72220	Special Education Support Services		
	312	Contracts w/ Private Agencies		19.00
GRAND TOTALS				\$19.00

2.K. Approval of Budget Amendment 141-72320 Director of Schools

Amend the 2024-25 141 General Purpose School Budget by debiting line item Revenue. Amendments are to include:				
DEBIT Revenue	46610	Career Ladder Program		1,140.10
GRAND TOTALS				\$1,140.10
Amend the 2024-25 141 General Purpose School Budget by crediting line item Expenditures. Amendments are to include:				
CREDIT EXPENDITURES	72320	Director of Schools		
	117	Career Ladder Program		1,000.00
	201	Social Security		62.00
	204	State Retirement		63.60
	212	Employer Medicare		14.50
GRAND TOTALS				\$1,140.10

2.L. Approval of Non-Certified Employee Salaries for 2025-26 – Attachment D

2.M. Approval of Certified Employee Salaries for 2025-26

Teacher Raise

# of Teachers	Raise (6.38%)	Total Base Increase	Fixed Charges	Total Cost
101	\$3,000.00	\$303,000.00	15.65%	\$350,419.50

Director of Schools

Current Salary	6.38% Increase	Fixed Charges (Variable)	Total Cost
\$109,131.45	\$6,962.59	14.01%	\$7,938.04

Administrator Raises

Current Salary	4% Increase	Fixed Charges (Variable)	Total Cost
\$889,328.13	\$35,573.13	14.01%	\$39,886.50

2.N. Approval of Junk Property - Jim Satterfield Middle School – Attachment E

3. SCHOOL DISTRICT HIGHLIGHTS:

4. PRINCIPALS' REPORTS:

4.A. Trousdale County Elementary School - Principal not in attendance due to Parent-Teacher Conference

4.B. Jim Satterfield Middle School - Principal not in attendance due to Parent-Teacher Conference

4.C. Trousdale County High School - Principal not in attendance due to Parent-Teacher Conference

4.D. Student School Board Representative – Student Representative, Hannah Tucker

5. DIRECTOR'S REPORT:

5.A. Employment Notifications

Cothron, Ty	LEAPS AfterSchool Student Assistant, resignation
Gregory, Krystal	High School Volleyball Coach, resignation
Hammock, Gracie	High School Cheerleader Sponsor, resignation
Holt, Cynthia	Cook, resignation
Johnson, Abby	School Nurse, resignation
McKinney, Paige	High School Girls Basketball Coach, resignation

5.B. Academic and Goal Updates – Dr. Satterfield reported that student attendance is presently at 1,371 students which is four less students than at the same time in March of 2024. He stated that the district still has four stockpile days remaining in case of inclement weather. Dr. Satterfield informed the Board that student report card day has been moved back to April 8 to ensure that Q3 benchmark results are included in the students’ progress reports to parents. He also informed the Board of the upcoming FFA Greenhouse Plant sale that will be held on Saturday, April 5, from 8:00 – 3:00. He said that his staff and he are steadily working on the Summer Learning Camp that will be held from June 2 to June 27. He stated that, presently, 165 students are enrolled and enough teachers have expressed interest that all positions will be able to be filled by certified and licensed teachers as the program has done over the past three years. He stated that he is still waiting on a budget allotment from the TDOE and building transportation schedules for the students who need bus service. Dr. Satterfield concluded by informing the Board that the district was visited this past week by the TDOE School Safety Division where they toured all three schools. He stated that the TDOE was well pleased and supportive of the safety measures and protocols the district has put in place to protect students and staff. Dr. Satterfield also stated that canine searches were conducted at the middle and high schools earlier in the day.

5.C. Project Updates – Dr. Satterfield reported that the new roof recently installed at the elementary school was not showing any leaks and that he had authorized final payment to A-Lert roofing company. He reported that the new field house project continues to be slowed by the unseasonable amounts of rainfall; however, our goal is to have an excellent foundation, and Dr. Satterfield said that he is willing to wait out the weather to ensure that the building has a good foundation. He stated that the project needs eight to ten days of suitable weather to complete the foundation.

6. OLD BUSINESS

7. NEW BUSINESS:

7.A. Behavior Consultant Position for 2025-26 - Attachment F

Dr. Satterfield stated that the Special Education and Federal Program Directors have proposed combining federal funds to fund a BCBA (Behavior Consultant, Behavior Analyst) position for the upcoming 2025-26 school year. Dr. Satterfield stated that all but an estimated \$7,600 would be funded through special education and federal program (IDEA, IDEA Preschool, and Title IV) dollars. The BCBA is an 11-month position with an annual salary of an estimated \$85,000 per year.

Motion to create a BCBA position, passed with a motion by Racheal Petty and a second by Deanna Bode.

- Chris Woodard: Yea
- Deanna Bode: Yea
- John Kerr: Yea
- Racheal Petty: Yea
- Robert Atwood: Absent

8. ACCOUNT ANALYSIS:

9. VENDOR CHECKS:

10. EXPENDITURES & ENCUMBRANCES:

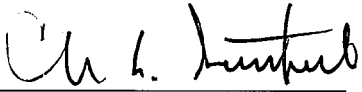
11. ADJOURN:

Motion to Adjourn passed with a motion by Racheal Petty and a second by Chris Woodard.

Chris Woodard: Yea
Deanna Bode: Yea
John Kerr: Yea
Racheal Petty: Yea
Robert Atwood: Absent



Chairperson



Director of Schools



Trousdale County Schools Request for Fundraising Activity

Attachment A

School: TCES JSMS TCHS

Student Group/Activity: Cheerleaders

Net Amount Expected/Goal: \$200+ per girl

Specific Purpose of the Fundraiser:

The purpose of this fundraiser, is to lower the cost for middle school cheer for each individual athlete. Many of our female athletes are unable to join cheer, due to the recurring cost. We hope this fundraiser will make help us grow our program and increase our talent pool, by making the associated cost a bit more reasonable for the average family.

Specific Use of the Funds Acquired:

Funds acquired will be credited to each girl's individual account. The money will then be used to cover the cost of items purchased through the Varsity catalog. These items include, bloomers, poms, shoes, bows, warm ups, practice wear, etc..

Describe how students will be involved in the fundraising activity:

Middle School cheerleaders will sell pre-sell Krispy Kreme Donuts during the month of April. All sales and delivery will be conducted outside of the regular school day. No food items will be sold or delivered at school before 3:00pm

Donley Eason
Sponsor's Signature

3/3/25
Date

London [Signature]
Principal's Signature

3/3/25
Date

Ch. L. [Signature]
Director's Signature

3/21/25
Date

Board Approved: 3/20/25



Trousdale County Schools Request for Fundraising Activity

Attachment B

School: TCES JSMS TCHS

Student Group/Activity: TCHS Greenhouse Management-School Based Enterprise/ TCHS Greenhouse Sale

Net Amount Expected/Goal: \$4,000

Specific Purpose of the Fundraiser:

The specific purpose of this fundraiser is to provide a high quality product to the community at a low cost. The second purpose is to raise money for the greenhouse itself. The Money raised will go towards funding the next year's sale.

Apr. 15th JR

Specific Use of the Funds Acquired:

The funds acquired will be put back into the greenhouse account, and used to fund the next year's sale. Funds will go towards purchasing soil, plugs, baskets, and containers.

Describe how students will be involved in the fundraising activity:

Students have been propagating plants since the begging of the school year for this sale. They have been responsible for the care of the plants as well as the transferring of plugs to a variety of baskets, 6 packs and small cups.

[Handwritten Signature]

Sponsor's Signature

3/3/25

Date

[Handwritten Signature]

Principal's Signature

3/7/25

Date

Ch. h. [Handwritten Signature]

Director's Signature

3/21/25

Date

Board Approved: *3/20/25*



Trousdale County Schools
Request for Fundraising Activity

Date: April 20
Attachment C
backup date: ~~May 3rd~~
MAY 10

School: TCES JSMS TCHS

Student Group/Activity: FBLA Community yard sale

Net Amount Expected/Goal: \$1,000

Specific Purpose of the Fundraiser:
to raise money for nationals.

Specific Use of the Funds Acquired:
all money will go towards rooms, transportation, + registration fees for nationals

Describe how students will be involved in the fundraising activity:
Students will spread the word + set up day of.

Cerithy Gallaway
Sponsor's Signature

Date

[Signature]
Principal's Signature

3/14/25
Date

Chris Denton
Director's Signature

3/21/25
Date

Board Approved: 3/20/25

JOB DESCRIPTION	FY25Salaries	Days Budgeted	FY26 Proposed Salaries
Finance Supervisor - Central Office	64,212.56	261	66,138.94
Food Service Finance	5,132.62		5,286.60
Finance Assistant- Central Office	42,700.80	261	43,981.82
Attendance Supervisor	7,698.93		7,929.90
Food Service Assistant	2,566.32		2,643.31
Adminstrative Assistant - Central Office	31,558.58	261	32,505.34
Attendance Assistant	5,132.62		5,286.60
Elementary Instructional Coach	20,000.00	90	No change
Board Member - Work Session	90.30 per meeting		93.01 per meeting
Board Member - Board Meeting	118.65 per meeting		\$122.21 per meeting
Technology Coordinator	70,820.44	261	72,945.05
Technology Assistant	21.25/hr	261	21.89/hr
Coordinated School Health Supervisor	63,361.73	261	65,262.58
Food Service Supervisor	14,804.37	200	15,248.50
Coordinated School Health Secretary	21,032.55	200	21,663.53
Food Service Procurement	22,819.18	200	23,503.76
School Nurse LPN	37,014.03	200	38,124.45
School Nurse RN	45,063.57	200	46,415.48
Athletic Trainer	59,535.00	261	61,321.05
Afterschool / Detention Teacher	25.00/hr	180	No change
Attendance Clerk - ES	21,032.88	200	24,000.00
Attendance Clerk - MS	21,032.88	200	24,000.00
Attendance Clerk - HS	21,621.37	200	24,645.00
Bookkeeper - ES	21,032.88	200	24,000.00
Bookkeeper - MS	21,032.88	200	24,000.00
Bookkeeper - HS	27,179.41	220	30,987.00
Secretary - ES	26,531.39	220	30,243.89
Educational Assistant	17,521.01	192	21,504.00
Guidance Assistant - HS	21,031.44	190	23,970.74
GYO Apprentice	15.20/hr	Variable	No change
Non-Certified Full-Time Substitute Teacher	17,521.01	192	21,504.00
Substitute Teachers (certified)	85.00/day		No change
Substitute Teachers (non-certified)	75.00/day		No change
Homebound Teacher	25.00/hr		No change
Maintenance Supervisor (School)	40,876.06	261	No change
Maintenance/Transportation Personnel	46,126.89	261	No change
Janitor (School)	16.00/hr	261	No change
Janitor (part-time)	16.00/hr	180	No change
Summer Maintenance	10.50/hr		No change
Field Maintenance \$9.00 per hour	9.00 per hr		No change
Football	3,000.00		
Softball	1,000.00		
Baseball	2,000.00		

2025-26 Non-Certified Salaries_DRAFT_for Board Approval_March 2025

Bus Drivers	114.66/day	180	No change
Full-time Sub Bus Driver	114.66/day	180	No change
TCAT Bus Driver	114.66/day	180	No change
Bus Monitor	42.00/day	180	No change
TCES Crossing Guard	25.00 per monitoring	180	No change
Sp.Ed. Van driver - part-time	60.00/trip		No change
Substitute Bus Driver	57.33/57.33		No change
Cook	16.00/hr	180	No change
*Cafeteria Mangager (ES/MS)	36,825.60	210	No change
*Cafeteria Manager (Part-time ES) <i>New</i>	0.00	210	7,506.70
*Cafeteria Manager (HS)	29,318.90	190	No change
Afterschool Project Coordinator	12,025.00		No change
	25.00/hr(or normal hourly wage + applicable overtime wage		No change
Afterschool Desk Clerk/Nurse			No change
Afterschool Tutor	25.00/hr		No change
Afterschool Enrichment Teacher	25.00/ hr		No change
Afterschool Bus Driver	30.00/day		No change
	22.41/hr or applicable overtime wage		No change
Afterschool Team Teacher			No change
Afterschool Student Apprentice	10.00/hr		No change
	10.00/hr (or normal hourly wage + applicable overtime wage		No change
Afterschool Data Assistant			No change

Technology Junk Property List (March 2025)

Item Description	Local Tag Number
Chromebook Cart	15947
Chromebook Cart	15948
Chromebook Cart	15950
Chromebook Cart	15951

Chromebook carts are in storage (graveyard) at the Middle School. These carts are aging and cannot be used anymore. They have been replaced.

BCBA position - 11 months**Duties:**

LEA during RSR and Speech Meetings for Elementary

FBA & BIP (Functional Behavioral Analysis and Behavior Intervention Plans -
required by IDEA law)

Crisis Responder

Professional Development Trainer for Administrators/Teachers/Paraprofessionals
concerning behavior in the classroom)

Testing - ADOS administration

Funds

Salary	67,000 IDEA Part B
	12,000 IDEA 619
	12,590 Title IV
	9,600 GP (Insurance)

Total	101,190
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This includes salary	85,000
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Medicare	1,235.50
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Social Security	5,270.00
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Retirement	2,084.00
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Insurance	7,600.00
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Total	101,190
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