School Improvement Council
MEETING AGENDA
with time ( ) and *action expected*

Edith L. Frierson Elementary, virtual Zoom Meeting
Tuesday, April 25th, 2025
5:30 to 6:30 p.m.
Join Zoom Meeting:
https://charleston.zoom.us/j/81812749512?jst=2

Link type:video
charleston.zoom.us/j/81812749512?jst=2
Meeting Code:81812749512
Passcode:415315

1. Welcome & Introductions – Members and Guests (10)

RR: Call to Order – Chairperson Starts Meeting

Chair - "I officially call this meeting to order.

Good evening, and thank you for being here with us for our 6th meeting of the year. According to SIC Guidelines, we have 2 more meetings for this year.

Headlines:
Updated the 5 year plan (Share the Updates)
Dick & Tunkey Riley Award Results
Dept of Education Dissolution
CCSD Constituent Boards
3rd Serve Partnership Expansion – Literacy
Annual Report to the Parents – Due April 30th
SIC Elections: Nominations

But First, Lets take attendance and introduce any new faces or names.

2. Approval of Previous Meeting Minutes (5)

Go to Website:

Insert Link Here:

a. Assignments:
b. Any comments, questions, or proposed revisions?
c. Is there a Motion to Approve the Minutes?

3. Principal's Report (10)

Bylaws (5e) - "The Principal or his/her designee will be scheduled on the agenda of every regular SIC meeting to share information on school activities, successes and concerns."

Principal Smalls or Ms. Spivey

i. Activities and events
ii. Successes



SIC Officers & Reps

Ross Anderson – Chair, Parent – V-Yr2
- Meeting Facilitation
- Principal and CCSD liaison
- 5 Yr Plan Committee member

Brian McClure – Secretary - Parent – V-Yr1
- Documentation
- Communications

Savannah Spivey – Vice Chair, Parent Educator NV – Yr1
- Communications
- In-School Topics

Latrice Smalls – Ex-officio – Principal – V
Brad Kolata – Ex-officio member - PTA Chair, NV
Josh Roberts – Parent – V- yr2
Mellissa Reese – Teacher – V- yr2
Bethany Burnsed – Teacher – V- yr2
Dana Platt – Teacher – V-yr2
Audrey Mack – Community Member – V-yr2
Pat Cline – Community Member – V-yr2
Monica Smith – Community Member – V-yr2
Heather Grant – Ex-officio member – TOY, NV

Subcommittees: (w/topics)

Facilities & Capital Improvement & Grounds
- **Chair: Tracae McClure**
- Historical Marker – (Audrey Mack)
- Classroom Construction (??)
- Multipurpose Room – (Josh Roberts??)
- CCSD Liaison (Pat Cline??)
- Parking Lot Expansion (??)

Enrichment Activities Community Engagement
- **Co-Chairs: Lindsay Betterton / Mellissa Reese**
- Tennis, Third Serve Foundation (??)
- Salt Marsh Education (NOAA & DNR)
- Mentors Matter (AP – Ms. D?)
- Garden & Farm – Greenheart (Stockman?)
- 3D Printing & Drone Club (???)
- CTE – Career & Tech Education (CCSD)
- Interim Gym / Stage Access?

Enrollment & D9 Feeder Pattern & Middle School Growth
- **Chair: Savannah Spivey**
- **Advisers: Pat Kline / Monica Smith**
- Enrollment Growth
- D9 Retention
- Middle School Creation
- Haut Gap Matriculation
- St. Johns Matriculation

Policy Monitoring and Resource Advocacy
- **Co-Chairs: Brian McClure / Josh Roberts**
- 5 Year School Renewal Plan (Ross Anderson)
- Carol & Dick Tunkey Award App
- Grant Writing & Partnerships
- Federal, State, District Policy Monitoring

iii. Concerns

- Academic Progress
    - Review Report to the Parents
    - Mention the 5 year Plan Update

iv. Any Brief Questions?

4. <u>Committee Updates:</u> (30)

Policy Monitoring and Resource Advocacy – Brian McClure / Josh Roberts (5)

- Subtopic Updates / Committee Meeting Outcomes / Next Meeting
- Federal Department of Education
- 5 Year Plan – 2023/24 to 2027/28
- Third Serve Foundation Opportunity
- Dissolving of CCSD Constituent Boards
- CCSD and School response to Federal DEI questions
- SIC Election Plan:
    - Announce Election Schedule and Seats, including Subcommittees: Date:
    - Request Nominations from the school community (This year) Date:
    - Hold Election early (Next Year) Date: Tuesday - Sept 9th?
    - First Meeting Next Year
- Support asks or requests?

Facilities & Capital Improvement & Grounds – Tracae McClure (5)

- Subtopic Updates / Committee Meeting Outcomes / Next Meeting
    - **Multipurpose Room Funding:** Still Not Funded or Prioritized.
        - Due May 30 - Please complete the D9 Survey for Capital Programs. Can PTA distribute? Can School Distribute via Email?
        - May 8th - 6pm – CCSD Capital Programs Citizens Input meeting @ St. Johns Cafeteria
    - **Historical Marker Update:** (Audrey Mack Request)
    - **Facilities - Urgent Items** – HVAC, Water, Parking Expansion, other?
        - **Renovation for Middle School** – updates? Needs? Other?

Enrichment Activities Community Engagement – Lindsay Betterton / Mellissa Reese (5)

- Subtopic Updates / Committee Meeting Outcomes / Next Meeting
- Added community engagement event to School Renewal Plan for 2025 / 26 School Year
- Event at St. Johns High School for Edith Frierson, next year
- Support asks or requests?

Enrollment & D9 Feeder Pattern & Middle School Growth – Savannah Spivey (5)

- Subtopic Updates / Committee Meeting Outcomes / Next Meeting
- Enrollment Updates?
- Support asks or requests?

PTA Updates – Brad Kolata (5)

- Upcoming Events / Budget & Fundraising Updates / Meeting Outcomes / Next Meeting

5. **Public Comment (5) -** Are there any public comments? 5 Days notice per Bylaws

6. Announcements (5) – Are there any Announcements that haven't been already covered?

7. Review assignments and agenda for next meeting (5)

a. Update Meeting Minutes
b. Other assignments as collected during the meeting

8. Adjourn

*Next Meeting: Tuesday, May 20th - 2024, 5:30 to 6:30p.m **Zoom Meeting***

Roberts Rules:

Here's a simple overview of how a motion should be managed:

1. **Making a Motion:** A member says, "I move that..." followed by their proposal.
2. **Seconding the Motion:** Another member says, "I second the motion," to show that at least two people are interested in discussing it.
3. **Discussion:** The chair opens the floor for members to discuss the motion.
4. **Amendments:** Members can propose changes to the motion. Amendments also need a second and a discussion.
5. **Voting:** The chair calls for a vote. Members respond verbally or by raising their hands.
6. **Announcing the Result:** The chair announces whether the motion passes or fails.

This process helps ensure that decisions are made democratically and efficiently.