



“The World Is Our Family”
A North Carolina Public Charter School

CAROLINA
International School

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BOARD OF DIRECTORS MEETING MINUTES

Date: Thursday, March 20, 2025

Meeting Purpose: Regular Scheduled Meeting

Time: 6:30 p.m.

Location: (Virtual Meeting via Zoom)

Prepared by: Bob Gorham (Secretary for Board)

Board Members in Attendance: Dr. Camela Ford (late arrival), Bill Jackson, Bob Gorham,

Board Members Not in Attendance: Vermaine Sheldon (application needs confirmation)

Others: Dr. Paul Bryant, (Head of Schools), Darryl Wilson (BOD Nominee), Phyllis Rahilly, Regina King, Candace Moser, LaKisha Donaldson, Dr. Nabil, Anthony Grant, Zach Donahue, (Eleven attendees noted at start of meeting)

Welcome and Call to Order – Bob Gorham (serving as interim chair due delayed joining by Dr. Ford for business sessions)

CIS Mission and Values – Mrs. Regina King

Grade Level Service Project Report –

Secretary Report - Bob Gorham

Minutes of February BOD Minutes submitted for approval. Motion by Bob Gorham to have approved and posted to CIS website.

Facilities Committee Report – Bob Gorham (Chair)

Committee met on March 20th at 11 am via Teams

- New Drainage issue on side of building will require engineer to review. Still working
- New signage in front of school is in place and is functioning. Helps marketing efforts.
- Color wrapping buses to be completed during next month
- Front Office renovations received Grant Funding from Safer Schools Grant. Serve Pro quote needs to be adopted by BOD.
- Annual Pond inspection forthcoming.

- Significant roof repairs will be needed. Will need a repair estimate and discussion on future steps and \$'s needed. Roofing contractors to visit and give estimates.
- Dumpster doors repaired.
- Potholes around school needs patching. Estimated \$10k to complete
- Annual Fire Inspection completed.
- Water fountains are needing to be upgraded.
- Back flow water inspections completed.
- International wall displays were installed throughout school to bring awareness to sister countries.

Finance Committee Report – (no current chair) – Phyllis Rahilly, Zach Donahue,CSP, reporting

- Committee met on February 19th to review financial situation.
- Cash position is showing \$4.2 million with 175 days of cash on hand which is positive for school financial condition.
- Spending carefully was being emphasized by Dr. Bryant to keep projected deficit from growing.
- Meeting held to review and engage firm to invest schools cash for better returns on money held in accounts.
- Reviewed Financial Reports. Zach Donahue contributing to discussion.
- Current Budget is \$8, 573,599.74 – End of year deficit is projected at \$350,000 or more.
- Enrollment projections for next year is being optimistic.
- Meeting Bond Covenants is important for Board oversight.
- Annual Budget Planning is underway.
- CIS needs better compliance with by-laws by having more BOD members.
- Grant monies coming in will help with incidental expenses.
- Per Dr. Bryant, charter school competition is tight for area with 4 charter schools in Cabarrus County and 40 in Charlotte.

Head of School Report –Dr. Paul Bryant (*Report submitted to BOD- reference for details*)

Enrollment Updates

- Current enrollment 707, ADM 735
- Kindergarten enrollment up 39% for next year. Will need more classes.
- 567 out of 653 eligible students have submitted their intent-to-return forms.
- 78.4% of families have confirmed their plans to return, reflecting strong retention and satisfaction among our current families.

New Applications & Lottery

- New applications continue to outpace last year's numbers.
- The 2025-2026 Lottery was held on February 20, 2025. School anticipates meeting or exceeding enrollment target.

Campus Tours & Information Sessions

- Tuesdays continue every Tuesday at 10 AM and 1 PM, providing families with an opportunity to visit our campus.

Registration Celebration

- The March 7, 2025, event was a success, welcoming 167 attendees from 56 families
- Families finalized registrations and engaged for new school year.

Marketing & Community Outreach

- Beasley Media and Kids Directory campaigns have concluded.
- Motor Vehicle Network and SchoolMint campaigns remain active.

Operational Updates

- Quarter 3 Progress Reports
 - Quarter 3 Progress Reports have been sent home
 - The quarter is ending soon, and report cards will be distributed shortly.

Human Resources

- Open positions for 5th grade teacher and part-time registrar

Athletics Update

- Varsity Men's Basketball team ended season at 22-9 and 2nd place in Metro 8 Conference Regular season. Made NCHSAA 1A West State Playoffs and lost in 3rd round to Corvian. Congrats to head coach Chris Ewell, assistant coach Darius Copeland and all the players for a successful year.
- Middle School Girls Basketball team wrapped up another impressive season with a 9-3 record, securing 2nd place in the PAC regular season and finishing as runners-up in the championship finals. Congrats to coach Williams and players.
- HS Varsity Girls Soccer has kicked off season. New first year head coach is Darrell Humphrey.
- Middle school baseball and softball has kicked off new season.
- High School track and field starts March 12 at Audrey Kell.
- MS Flag football is underway with first game March 17th

Upcoming Dates:

- Spring Break – April 14-21
- Next BOD Meeting – April 24th

Principal's Reports – Principal Lakisha Donaldson

- Academic Reports are part of HOS report to BOD.
- Science programs reported on.
- EC Students getting real world connections provided by school.
- Pi Day was celebrated
- MAP testing to continue in April.
- Expecting academics to return to "C" status.

Teachers Rep Report (School Happenings) – Ms. Regina King

- Mrs. Vang – 1st grade – Planted seeds as part of science lesson
- Mrs. Heib - 3rd grade – Students learning to measure objects and plotting graphs.
- Mrs. Galo – 3rd grade – Testing cars made from recycled materials.

- Elementary school had a reading fair project.
- 6th & 7th Grade EOG benchmark testing. Students received treats after testing.
- Mrs. King 6th Grade Math did line plotting and histogram with M&Ms candies. Students also created Pi cityscapes.
- Ms. Croussore – 7th grade learned about why we study Pi.
- Ms. Kennedy Band went to “One Family” music performance at Charlotte Symphony on March 13th.
- Mr. Furlough – HS Biology started seeds to transplant to seed bed.
- Mr. Grant – HS AP Psychology – Had sock child project.
- Mr. Humphrey – EC gardens are underway. Had visit from Cabarrus Ag Extension growing microgreens.
- National Honor Society donated 27 bags of clothing to Battered Women’s Shelter.

PTSO Report – No Report (awaiting new committee formation)

Old Business –

- Motion to adopt CIS Immigration Policy. Discussion ensued regarding review of revised policy carried over from February meeting. Motion by Bill Jackson. 2nd by Camela Ford. Motion passed without objection.

New Business

- Motion to authorize Head of Schools to approve personnel agreements until next BOD Meeting in April. Motion by Bill Jackson, 2nd by Camela Ford to authorize Dr. Bryant to approve . No objections.
- Motion to adopt CIS Policy on Nepotism. Motion by Bill Jackson. 2nd by Dr. Camela Ford. No Objections.
- Motion to approve proposed mediation settlement on recommendation of Head of School, legal counsel and insurance carrier, between CIS and former employee Joseph Canty. Motion by Bill Jackson, 2nd by Dr. Camela Ford. Approved without objection to allow Dr. Bryant to sign on behalf of CIS.
- Motion to approve contract, upon review by counsel, with Serve Pro in the amount of \$75,000 to schedule work on front office to be scheduled for June. Motion by Bill Jackson, 2nd by Dr. Ford to approve contract. No objections.
- Motion to accept nomination of new BOD member Daryl Wilson, Attorney at Law. Following nomination, Mr. Wilson introduced himself to BOD and staff regarding background and interests. Nominating motion by Bill Jackson. 2nd by Dr. Ford. No Objections. New director Wilson accepted nomination and future service as a director for CIS.

Open Comments - 3 minutes per person.

- No Comments

Closed Session – No closed session business.

Open Session –

Adjournment – Motion to adjourn by Bill Jackson, 2nd by Camela Ford- No objections.

Meeting adjourned @ 8:09 pm.