

PUSD REQUEST FOR FIELD TRIP LUNCHES

Please complete and return 10 school days by 2pm prior to date of field trip

Date of field trip:	# of Students Requiring a field trip meal
Teacher's Name:	School:
Teacher Signature:	Date:

Instructions

TEACHERS:

2 Weeks (10 school days) Prior to Field Trip:

1. Complete and return this form to Gitara Spinks, Nutrition Service Director ten school days prior to the field trip date.

Bag Lunches will be delivered to your school the day prior to your scheduled field trip.

On the day of the field trip:

1. On the day of the field trip, before boarding the bus, students will pick up their field trip lunches at the point of service from a Food Service Assistant. The FSA will utilize the computerized point-of-service system to identify participating students.
2. As each student picks up their lunch the food service staff will offer milk.
4. ** In accordance with food safety guidelines, all menu items must be offered to students no later than 4 hours after pickup from food services.
- ** 5. Signature below indicates faculty members understand and agree to serve all menu items within the above stated 4-hour period.