******Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.*******

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
http://www.p12.nysed.gov/mgtserv/propertytax/taxcap/**.**

Please also submit an electronic version (PDF or Word) of your school district's 2025-26 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 28, 2025

Form Preparer Name:	ANTHONY SONNACCHIO
Preparer's Telephone Number:	3156736001

Shaded Fields Will Calculate	**Budgeted 2024-25 (A)**	**Proposed Budget 2025-26 (B)**	**Percent Change (C)**
Total Budgeted Amount, not including Separate Propositions	41,709,230	42,338,563	1.51 %
A. Proposed Tax Levy to Support the Total Budgeted Amount[1]	22,275,677	23,046,773	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable[2]	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	22,275,677	23,046,773	3.46 %
F. Permissible Exclusions to the School Tax Levy Limit	1,368,560	1,571,554	
G. School Tax Levy Limit, Excluding Levy for Permissible Exclusions[3]	20,907,117	21,475,219	
H. Total Proposed Tax Levy for School Purposes, Excluding Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	20,907,117	21,475,219	
I. Difference: (G-H);(negative value requires 60.0% voter approval)[2]	0	0	
Public School Enrollment	1,353	1,329	-1.77 %
Consumer Price Index			2.95 %

[1] Include any prior year reserve for excess tax levy, including interest.

[2] Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

[3] For 2025-26, includes any carryover from 2024-25 and excludes any tax levy for library debt or prior year reserve for

excess tax levy, including interest.

	Actual 2024-25 (D)	Estimated 2025-26 (E)
Adjusted Restricted Fund Balance	5,571,892	2,991,160
Assigned Appropriated Fund Balance	1,887,862	1,506,282
Adjusted Unrestricted Fund Balance	1,417,516	1,417,516
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	3.40 %	3.35 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/25 Actual Balance	6/30/25 Estimated Ending Balance	Intended Use of the Reserve in the 2025-26 School Year (Limit 200 Characters)**
Capital	CAPITAL RESERVE	For the cost of any object or purpose for which bonds may be issued.	0	0	0
Repair	NONE	For the cost of repairs to capital improvements or equipment.	0	0	0
Workers Compensation	NONE	For self-insured Workers Compensation and benefits.	0	0	0
Unemployment Insurance	UNEMPLOYMENT INSURANCE RESERVE	For reimbursement to the State Unemployment Insurance Fund.	28,386	28,386	0
Reserve for Tax Reduction	NONE	For the gradual use of the proceeds of the sale of school district real property.	0	0	0
Mandatory Reserve for Debt Service	NONE	For proceeds from the sale of district capital assets or improvement, restricted to debt service.	0	0	0
Insurance	NONE	For liability, casualty, and other types of uninsured losses.	0	0	0
Property Loss	NONE	To cover property loss.	0	0	0
Liability	NONE	To cover incurred liability claims.	0	0	0

Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

+ (add)

Tax Certiorari	NONE	For tax certiorari settlements.	0	0	0
Reserve for Insurance Recoveries	NONE	For unexpended proceeds of insurance recoveries at fiscal year end.	0	0	0
Employee Benefit Accrued Liability	EMPLOYEE BENEFIT & ACCRUED LIABILITY RESERVE	For accrued 'employee benefits' due to employees upon termination of service.	236,029	236,029	0
Retirement Contribution	RETIREMENT CONTRIBUTION RESERVE	For employer retirement contributions to the State and Local Employees' Retirement System.	2,726,745	2,726,745	0
Reserve for Uncollected Taxes	NONE	For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.	0	0	0
Single Other Reserve	NONE	None	0	0	0

*** NYSED Reserve Guidance: http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf**

OSC Reserve Guidance: http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2025-26. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save | Reset | Save & Ready