

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

Tuesday, March 10, 2025

**Kingsburg Elementary Charter School District Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Constance Lunde, President
Brad Bergstrom, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

Board Members Absent:

Reverend Edward Ezaki, Clerk

District Office Administrators Present:

Matt Stovall, Assistant Superintendent, Curriculum & Instruction, Special Projects
Bobby Rodriguez, Assistant Superintendent, Business Services
Erin Pasillas, Director of Special Education & Student Services
Dustin Johnson, Director of Human Resources
Jason Wood, Director of Technology
Laura North, Director of Expanded Learning and English Learner Programs

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes, to approve the March 10, 2025, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Dr. Sever reviewed staffing for the 2025-2026 school year.

- 5.2. The annual Linking the Learner Golf Tournament is set for Friday, April 4th, 2025. This incredible event directly benefits Kingsburg Schools, so grab your clubs and join us for a day of golf, community, and support for a great cause.
 - 5.3. The recent Washington School Jog-a-thon raised over \$20,000 for field trips and other student activities for the year.
 - 5.4. Mr. Marshall at Roosevelt School reached out to artist Patrick Lewis, and we are thrilled to share that Patrick has generously donated a 50" x 60" limited-edition print of his stunning artwork. This powerful piece captures Teddy Roosevelt's Rough Riders triumphantly posing with the American flag after their victory at San Juan Hill in 1898, a bold and patriotic depiction of courage and teamwork. This is an incredible gift for Roosevelt School. To show gratitude, students recorded a special video featuring the Rough Rider school song, along with heartfelt thank-you messages. They also created thank-you notes and artwork, drawing inspiration from Teddy Roosevelt, the painting, and the American flag.
 - 5.5. Long-Term English Learners (LTEs) are now recognized as a significant subgroup in California. It is more important than ever to ensure they show academic growth, and Rafer Johnson Jr. High will focus on providing targeted support for these students.
 - 5.6. Mrs. Simmons has submitted an application for the Count Play Explore Grant to support early math and science education in the District. If awarded, the grant will fund a coaching cohort from April 2025 to December 2027, providing professional development for preschool through 3rd-grade educators. This initiative will enhance teacher training, student engagement, and family involvement in math and science learning, aligning with existing district programs. Thank you to Mrs. Simmons for her efforts to bring new opportunities to Kingsburg!
6. Assistant Superintendent- Curriculum & Instruction, Special Projects' Report
 - 6.1. Mr. Stovall shared the LCAP Staff Survey results with the Board. The District gathered stakeholder input on key priorities for the 2025-2026 Local Control and Accountability Plan, focusing on student achievement, professional development, curriculum, school climate, and support services. Feedback from staff highlighted the need for increased staffing, professional development, intervention support, technology access, and mental health services to enhance student learning and well-being across all schools.
 - 6.2. The Kingsburg Reads One Book (KROB) program begins on March 17, 2025, with all elementary school sites receiving copies of *Fenway and Hattie* for student distribution. Schools have also received resource packets, promotional materials, and district-provided funds to enhance student engagement with the book.
 - 6.2.1 To build excitement, the District has coordinated several KROB-sponsored events, including a kickoff video available on March 10, a downtown scavenger hunt, and a writing contest at each school site. Additionally, students can follow a 15-day reading schedule, and schools will host special guest readers via YouTube. Librarians will distribute district prizes to students who complete the scavenger hunt.
 - 6.2.2 Parents will receive a districtwide email on March 10 explaining the KROB project, and school sites are encouraged to share this information in their March newsletters. A special thanks to the KROB committee and all staff for making this engaging literacy event possible for students and the community!
7. Assistant Superintendent- Business Services' Report
 - 7.1. Mr. Rodriguez presented the Second Interim Report for the 2024-25 budget. The report highlighted key updates, including a 1.07% increase in Local Control Funding Formula (LCFF) revenue compared to the prior year. Federal funding is expected to decline in the coming years as COVID-19-related one-time funds expire, while state revenue for 2024-25 will see temporary increases due to funding from the Expanded Learning Opportunity Program, Arts & Music Instructional Grants, the Learning Recovery Block Grant, Prop 28 Arts funding, and CCSPP funding. However, these revenues will decline as the grants are spent down.

- 7.2. The budget projects a 1.50% salary increase for Step and Column in 2025-26 and 2026-27, while benefits costs are anticipated to rise 5.0% annually. Expenditures for books, supplies, and services will increase in 2024-25 before gradually decreasing in the following years. The budget also reflects capital outlay investments for HVAC improvements at Washington and Lincoln Schools, the Reagan Intervention Building, potential window shade costs, and blacktop repairs. Additionally, vacancies will be reviewed carefully in response to declining enrollment.
- 7.3. Looking ahead, the budget process will continue with Estimated Actuals in April 2025, the Governor's May Revise in May 2025, and the presentation of the 2025-26 budget to the Board in June 2025, followed by the Governor's approval of the State Budget. Additional budget adjustments will be reviewed in the August 2025 45-day Budget Revision and the September 2025 Unaudited Actuals report. The Board acknowledged the financial outlook and will continue monitoring trends impacting future budgets.
- 7.4. District Updates
 - 7.4.1 Food Services: Mrs. McNulty and the Food Service Team did a great job for Valentine's Day with heart-shaped chicken nuggets and pink milk. Mrs. McNulty was the successful candidate for the Child Nutrition Director position, and we look forward to the continued success of our food service program under her leadership.
 - 7.4.2 Grounds: Wood chips on the playground were fluffed and will continue to be done quarterly. New wood chips will be added when needed.
 - 7.4.3 Reagan: Concrete work is complete around the new intervention building. Landscaping will be done this week. Final touches on the awning and interior are in progress. The building is expected to be turned back over after spring break. Quotes for new furniture are being gathered. Kudos to Mr. McIntyre and Mrs. Oehlschlaeger for their great work on this project.
 - 7.4.4 District Uniforms: Old district uniforms from our vendor Unifirst will be replaced, and the new uniforms will have our new logo.
8. Director of Expanded Learning and English Learner Programs' Report
 - 8.1. Mrs. North presented Summer School information to the Board. Interest forms for summer school were sent out, and as of March 5, 2025, 445 students have signed up for the June session, while 362 students have signed up for July. Enrollment will close on March 21, 2025, and due to capacity limitations, students may need to be prioritized based on subgroups.
 - 8.2. The June session will run from June 6 – 23 with 20 teachers and 20 paraprofessionals. Teachers will have a planning day on June 6, and 5th-7th grade students will attend a field trip. From June 9-23, students will have breakfast from 7:30 – 8:00 am, followed by classroom instruction from 8:00 am – 2:45 pm, focusing on reading, writing, and math through hands-on activities. From 2:45 – 4:30 pm, California Teaching Fellows will provide enrichment activities. Additionally, TK-3rd grade students will participate in daily swimming lessons sponsored by the Healthcare District.
 - 8.3. The July session will take place from July 1 – 9, with California Teaching Fellows leading activities from 7:30 am – 4:30 pm. This session will focus on enrichment, STEM, health and fitness, and field trips. Planned field trips include visits to the Crandell Swim Complex and Kingsburg Library, UC Merced and Fresno State for campus tours and lunch, Island Waterpark, and a behind-the-scenes experience at Chaffee Zoo. On July 9, 5th-7th grade students will attend a San Francisco Giants game. Additionally, the District is exploring the possibility of a tour of Reedley College's Aeronautics program. Planning is ongoing to ensure a successful and engaging summer program for all participants.
9. Board Member Reports
 - 9.1. Mr. Rodriguez and Mrs. Lunde recently visited Lincoln School and were impressed by the activities and progress taking place on campus.

- 9.2. Mr. Yanes shared that during a recent walkthrough at Washington School, a parent noticed a hole in the grass. After contacting MOT, the issue was promptly addressed and repaired. He also noted that Mrs. Winchell is doing a great job leading the school.
 - 9.3. Mrs. Smith Quinn visited Reagan Elementary with Mr. Pickrell and was impressed as they walked through the classrooms. Mr. Pickrell provided both positive feedback and areas for improvement during their visit.
 - 9.4. Mrs. Lunde and Mrs. Smith Quinn attended Rafer Career Day, noting that it is always an enjoyable experience and that the students bring a sense of adventure to the day. They also attended the Washington Jog-a-thon, where they saw the newly remodeled breakroom, funded through site and donated contributions. They remarked that the space is now much more inviting.
 - 9.5. Mr. Bergstrom attended the Rafer Choir Concert at the Little Theater.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 10.1. BP 5131.2: Bullying
 - 10.2. AR 5131.2: Bullying

No changes were made and the policy and regulation will be brought back to the next Board meeting for approval.

ACTION

11. Consent Agenda
 - 11.1. Consider Approval of Minutes – February 11, 2025 Board Meeting
 - 11.2. Consider Approval of Minutes – February 20, 2025 Special Board Meeting
 - 11.3. Consider Approval of Cash Balances
 - 11.4. Consider Approval of Budget Report
 - 11.5. Consider Approval of Accounts Payable Report
 - 11.6. Consider Approval of Quote from Flix Productions for Service During the District Kickoff

Items 11.1.- 11.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

BUSINESS SERVICES

12. Consider Approval of 2024-2025 Second Interim Report

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

13. Consider Approval of Contract with Gigakom for Category 2 Internal Connections Contract, E-Rate

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

HUMAN RESOURCES

14. Consider Approval of New/Revised Job Descriptions

14.1. Finance Secretary- New

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

14.2. Assistant Secretary- Revised

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

15. Consider Approval and Adoption of Revised 2024-2025 Salary Schedules

15.1. Classified Management/Supervisory/Confidential Salary Schedule

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved and Adopted: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith
Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 4-0

15.2. Classified Salary Schedule

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

ADMINISTRATIVE SERVICES

16. Consider Approval and Adoption of Board Policies/Administrative Regulations/Exhibits

16.1. BP 0460: Local Control and Accountability Plan

16.2. AR 0460: Local Control and Accountability Plan

Moved: Mr. Bergstrom; Seconded: Mr. Yanes

Approved and Adopted: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith
Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 4-0

PUBLIC COMMENT

17. Public Comment on Agendized and Non-Agendized Items

17.1. No comments were received from the public.

18. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, April 7, 2025, 4:00 p.m., Professional Development Building

CLOSED SESSION

19. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

19.1. Certificated Probationary Release

20. Anticipated Litigation (Government Code Section 54956.9(b))

21. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)

21.1. The Governing Board Will Meet in Closed Session to Consider Student Expulsion
Recommendations per California Education Codes 48916, 49073-49079

21.1.1 Case No. 25-06

21.1.2 Case No. 25-07

22. Public Employee Employment (Government Code Section 54957)

22.1. Certificated Personnel

22.1.1 Consider Acceptance of Resignation: 1st Grade Teacher, Roosevelt School

22.1.2 Consider Acceptance of Resignation: Science Teacher, Rafer Johnson Jr. High

22.1.3 Consider Acceptance of Resignation: 8th Grade Math Teacher, Rafer Johnson Jr. High

22.1.4 Consider Approval of Request to Hire: K-8 Teacher, Temporary, Central Valley Home School

22.2. Classified Personnel

22.2.1 Consider Acceptance of Resignation: District Liaison, Lincoln School

22.2.2 Consider Acceptance of Resignation: Paraprofessional- RSP, Lincoln School

23. Pupil Personnel

23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

23.1.1 Consider Approval of 2024-25 New Attendance Requests – Site-Based Program

23.1.2 Consider Approval of 2024-25 New Attendance Requests – Central Valley Home School

23.1.3 Consider Approval of 2025-26 New Attendance Requests – Site-Based Program

23.1.4 Consider Approval of 2025-26 Renewal Attendance Requests – Site-Based Program

23.1.5 Consider Approval of 2025-26 New Attendance Requests – Central Valley Home School

23.1.6 Consider Approval of 2025-26 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

24. Report of Actions Taken in Closed Session

Action taken on agenda item 19.1.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Released Certificated Probationary Employee: Music Teacher, Lincoln and Reagan Elementary

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 21.1.1.:

Moved: Mr. Yanes; Seconded: Mr. Bergstrom, to take the following action:

- Case No. 25-06- The Board ratified the stipulated agreement to expel the student for one semester (the remainder of 2024-2025 year)- enforcement suspended so that the student may enroll at Island Community Day School.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 21.1.2.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to take the following action:

- Case No. 25-07- The Board ratified the stipulated agreement to expel the student for one semester (the remainder of 2024-2025 year)- enforcement suspended so that the student may enroll at an independent study outside of the District. If the student re-enrolls in KECSD, enforcement will be enforced, and a placement will be made outside of the District.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 22.1.1. – 22.2.2.:

Moved: Mr. Bergstrom; Seconded: Mr. Yanes, to take the following action:

- Accepted Resignation: Megan Buendia, 1st Grade Teacher, Roosevelt School
- Accepted Resignation: Stephen Olmos, Science Teacher, Rafer Johnson Jr. High
- Accepted Resignation: Josiah Robertson, 8th Grade Math Teacher, Rafer Johnson Jr. High
- Approved Request to Hire: Joselyn North Gomez, K-8 Teacher, Temporary, Central Valley Home School
- Accepted Resignation: Kim Pantages, District Liaison, Lincoln School
- Accepted Resignation: Angelica Santos, Paraprofessional- RSP, Lincoln School

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 23.1.1. – 23.1.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- 2024-25 New Attendance Requests – Site-Based Program – Approved all requests.
- 2024-25 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2025-26 New Attendance Requests – Site-Based Program – Waitlisted three requests; approved all other requests.
- 2025-26 Renewal Attendance Requests – Site-Based Program – Approved all requests.

- 2025-26 New Attendance Requests – Central Valley Home School – Waitlisted one request; approved all other requests.
- 2025-26 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Bergstrom – Yes; Rev. Ezaki – Absent; Mrs. Lunde – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

25. Adjourn

Meeting was adjourned at 6:42 p.m.