



# MIDDLE SCHOOL NEWSLETTER

April 24, 2025

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## IMPORTANT DATES: APRIL

25 - Mrs. Carroll's Game Day Gala Item - 2:30 PM

28 - 5/1 - ERB Testing

## IMPORTANT DATES: MAY

1 - Intro to Theatre One Act Play: This Murder was Staged - 7:00 PM

2 - Spring Field Day

Late Start

Last day to check out Library books

9 - Last day to turn in Library books

14- SALT Chapel

16 - 8th grade Celebration - 8:30 AM

8th grade Dance

7th grade Step Up

19 - Academic Awards for 5th, 6th, and 7th grade - 1:30 PM

19 - 22 - Finals

20-22 - Early Release

## **NOTE FROM MRS. CARROLL, HEAD OF MIDDLE SCHOOL:**

Dear Parents,

As we head into ERB testing next week, we kindly remind you to help set your students up for success by ensuring they get a good night's sleep each night and start each morning with a nutritious breakfast. Also, due to ERB testing, we will not have Chapel on Wednesday.

Next Thursday night at 7:00 PM in the Cafetorium, our Intro to Theatre class will be performing their One Act Play: This Murder was Staged. I know these students have been working incredibly hard and are going to do such an amazing job. Please remind your students to check in with a staff member if they do attend in order to receive double house points!

We'll also be wrapping up the week with our **Spring Field Day!** Please note that it is a late start day — students should report to their House Classroom at 9:00 AM to prepare for the day, and the festivities will begin at 9:30 AM. You should be receiving an email from your House Leaders this week (if you haven't already) with details about snack contributions and volunteer opportunities. We've also included information below regarding Field Day attire and what's expected for students to wear.

As we near the end of the school year, please make sure to check your student's MyFBCA regularly to stay up to date on grades and attendance so there are no surprises.

As always, if you have any questions or concerns, don't hesitate to reach out.

Blessings,

Melisa Carroll  
Head of Middle School

## **COUNSELOR'S CORNER**

### **ERB Testing**

ERB Testing will be held next week April 28-May 1.

Please refrain from making doctor appointments during the hours of 8:30 AM-12:30 PM on these days.

We will not have Chapel on Wednesday due to ERB.

## **MIDDLE SCHOOL BULLETIN BOARD**

### **Field Day**

Next Friday, May 2nd is our Middle School Spring Field Day! This is such a fun day of competition and community building. If you have not already, you should be receiving an email from your house leaders requesting help for the day of Field Day and help bringing snacks.

Students are asked to come dressed in their house colors but also in a way that allows for competition, while keeping the weather in mind. All students are still required to be in dress code as outlined in the handbook.

If you have any questions about Field Day, please contact our office!

### **Academic Awards Ceremony**

You are invited to join us on Monday, May 19th at 1:30 PM in the Upper School Gym as we honor our 5th, 6th, and 7th graders for their academic achievements for this school year! Our 8th graders will be honored at their celebration.



### **8th Grade Celebration**

Please join us for our 8th grade celebration at 8:30 AM on Friday, May 16th at Sugar Land Methodist Church. Doors will open at 8:00 AM.

8th grade students are not expected to return to school after the celebration



## 2025-2026 School Supplies

It's crazy to think that we are already beginning to look forward to the next school year! However, we wanted to get you the information as soon as possible in order for you to get the free shipping benefits!

Each year we partner with The Write Stuff to provide school supplies for families who wish to order through them. You are more than welcome to purchase supplies on your own. This is simply a tool to help make things easier for our families. When you go to the link that is listed on the flyer below, you will choose your student's grade level that they will be entering. All items will be listed for you and if you order your kit before June 9th you will receive free shipping to FBCA!

If you have your kit shipped to the school, it will be ready for pick up in August when students come to pick up their schedules prior to school starting.

A flyer for The Write Stuff. It features a background image of various school supplies like pencils and notebooks. The text "Start their school year off with The Write Stuff!" is at the top. Below it, a box says: "Our pre-packaged school supply kits ensures your student will have the proper supplies to start off the school year." It shows three circular images of children writing. The "3 Simple Steps:" section lists: 1. Visit [www.write-stuff.com/storefront/school/fbca](http://www.write-stuff.com/storefront/school/fbca), 2. Select your child's grade for next school year & enter their information, 3. Check Out! - Sit back, relax and enjoy your summer. The "Our Promotional Sale Ends:" section says "June 9th! Order by 6/9 to receive FREE shipping to school!" and "After 6/9 - kits ship to home address, standard shipping charges will apply." A "MORE INFO" section with the phone number 800-571-8546 is at the bottom right.

## **GENERAL MIDDLE SCHOOL INFORMATION:**

### **School Uniforms**

All uniforms are now in stock and ready to be purchased, including our Chapel uniform. Please use the [Risse Brothers Uniform](#) link to access their online store. All students are expected to be in full uniform everyday.

### **External Emails**

This year, as an added safety precaution, students are no longer able to receive any outside emails. This does include any emails from their parents. If you have any messages that you need to get to your student, please feel free to email or call the Middle School office and we would be happy to pass along the information!

### **Student Birthdays**

Parents, please feel free to come decorate your student's locker on their birthday. You are welcome to come after school the day before up until 4:00 p.m. or the morning of their birthday. As a reminder, students are only able to keep their lockers decorated for the week of their birthday.

## **ATTENDANCE PROCEDURES:**

### **Tardies**

If your student is tardy to a class, they will be marked absent and then the office will change it to a tardy. The process for it to appear as a tardy and not an absence may take up to 24 hours.

## **REFERENCES**

 [MS Rotating Schedule](#)

[Uniforms: Risse Brothers](#)

[Middle School Lunch Menu](#)

[Spirit Wear Store \(able to be worn on any Friday\)](#)

[24-25 Middle School Bell Schedule](#)

[Middle School Athletics Calendar](#)

[24- 25 Traditions Calendar](#)

[24 - 25 Instructional Calendar](#)

**IT Parent Training Videos**

[Navigating Blackbaud](#)

[Lunch Tab](#)

[School Pass](#)

[Student iPad Tutorial](#)

[SNAP Nurse's Portal](#)

**School Times**

School starts at 7:45 a.m. and ends at 3:05 p.m.

**Middle School Drop-Off**

Students may be dropped off beginning at 7:15 a.m. (If you need to drop your child off earlier, please sign them up for the Extended Care Program.) Students arriving after 7:15 a.m. will go directly to the cafeteria and will be dismissed at 7:30 a.m. to go to their lockers and then to their first period class. All students should be dropped off in the front car line area. There will be staff outside directing traffic and welcoming students.

Students are not allowed to go upstairs until 7:30 A. M.

**VERY IMPORTANT:** To help the flow of traffic for FBCA, as well as surrounding companies/businesses, parents must approach our campus during morning drop off and afternoon pickup from Jess Pirtle as follows:

- Take Hwy. 90 to Eldridge
- Head north on Eldridge to Jess Pirtle
- Turn right on Jess Pirtle
- Turn right on Gillingham
- Turn right on Lakeview until you reach our parking lot.

Left turns from Lakeview to enter the parking lot are prohibited during morning and afternoon carpool times. From approximately 7:25 a.m. - 7:55 a.m., one of our SLPD officers will be directing a lane closure on Gillingham prohibiting turning left onto Lakeview.

*Please note: in order for Faculty & Staff to have access in a timely manner to the parking lot, Faculty & Staff will be able to make a left turn into the staff parking lot coming from Eldridge on Lakeview.*

### **Middle School Afternoon Pick-Up (Middle School Students only)**

Students should report immediately after the 3:05 p.m. dismissal to the front of the school. Pick up will be made in one of two lines. Students with the last name beginning with the alphabet

A-M is picked up in the lane closest to the school.

N - Z is picked up outside lane between the 1st and 2nd row of parked cars

There is staff outside assisting students to their cars. Please make sure you have your car tag visible.

### **Middle School Afternoon Pick Up (Upper, Middle and Lower School Students)**

Students of carpools that also include upper school and/or lower school students report to the area outside the front doors and wait for the lower school carpool to begin at 3:15 p.m.

Upper school carpool begins at 3:30 p.m.

Any student not picked up by 3:45 p.m. goes to the Extended Care Program and regular extended care fees are billed to the parent's account.

No middle school student is allowed to leave campus from the upper school.

### **Lunch**

"A" lunch for 5th and 6th grade students is from 12:10 p.m. to 12:45 p.m. on regular days and 12:00 p.m. - 12:35 p.m. on Chapel days.

"B" lunch for 7th and 8th grade students is from 1:00 p.m. - 1:35 p.m. on regular days and 12:50 p.m. - 1:25 p.m. on Chapel days.

You are always welcome to come and join your child for lunch.

We do not allow DoorDash deliveries for students.

### **Technology**

All Middle School students are issued an iPad for their school use. Students may use their own device at home; however while on campus, they will be required to use the school issued IPAD only.

5th grade students do not take IPADS home.

6th, 7th and 8th grade students are responsible for bringing their IPADS to and from home, as well as making sure they are fully charged each day.

*The office will no longer issue students a loaner IPAD in the event they leave theirs at home.*

### **New Password Self-Service for Middle School**

Starting December 14, Middle School students will have access to password self-service, similar to Upper School students. However, parents must assist with the process. This feature will allow students to update their Google Workspace and WiFi passwords. A parent's mobile phone number must be on file to enable password changes, and this requirement has already been met for all 7th and 8th graders.

Families of Middle School students are encouraged to [watch this instructional video](#) for guidance on using the password reset self-service feature. You can access the link to reset your students password through these platforms - logging into Classlink and clicking password reset, the [Parent Zone](#) or the [MyFBCA Resource Board](#).

### **House Shirt Orders**

If you are interested in purchasing a House Shirt, please follow the link below! These are able to be worn any Friday and especially for house dress up days! Also, this year, students will receive 20 house points EVERY Friday that they choose to wear their house shirt. This is such an easy way for students to get house points and show their house spirit!

[Middle School House Shirts](#)

### **CONTACT INFORMATION:**

Please see below for reference:

**Mr. Brandon Scott, Middle School Assistant Athletic Director**  
Middle School Sports  
[bscott@fortbendchristian.org](mailto:bscott@fortbendchristian.org)

**Nursing Staff**  
[DHerndon@fortbendchristian.org](mailto:DHerndon@fortbendchristian.org) (M, T, Th, F)  
[AClements@fortbendchristian.org](mailto:AClements@fortbendchristian.org) (W)  
[BrendaBrown@fortbendchristian.org](mailto:BrendaBrown@fortbendchristian.org)

**Middle School Attendance**  
Attendance Notes, Questions, etc.  
[MSattendance@fortbendchristian.org](mailto:MSattendance@fortbendchristian.org)

**Mrs. Meghan Barnett, Middle School Administrative Assistant**  
General Middle School Inquires, Messages for Students  
[Mbarnett@fortbendchristian.org](mailto:Mbarnett@fortbendchristian.org)

**Mrs. Shelley Pizzitola, Middle School Counselor**  
Academic Advising, Scheduling, Testing, Social/Emotional Support  
[Spizzitola@fortbendchristian.org](mailto:Spizzitola@fortbendchristian.org)

**Mrs. Mindy Stubbs, Middle School Counselor**  
Accommodations, Social/Emotional Support  
[mstubbs@fortbendchristian.org](mailto:mstubbs@fortbendchristian.org)

**Mr. Mike Williams, Assistant Head of Middle School**  
Transcripts, Grades, Report Cards, Discipline  
[Mwilliams@fortbendchristian.org](mailto:Mwilliams@fortbendchristian.org)

**Ms. Liz Thornton, Director of Curriculum**  
Instruction Curriculum and Resources  
[lthornton@fortbendchristian.org](mailto:lthornton@fortbendchristian.org)

**Mrs. Melisa Carroll, Head of Middle School**  
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