



Policy Advisory Committee Meeting Minutes

Plymouth-Canton Community Schools
March 11, 2025 – 5:30 p.m.
Meeting Location: Collaboration Conference Room
454 S. Harvey, Plymouth, MI 48170

Committee Attendees: Anupam Sidhu, Dr. Monica Merritt, Abdul Madyun,
Chris Allan and Aamina Ahmed

Others Present: John Johnston, Lisa Rasmussen, Jill Minnick,
Aurin Rashid (Student Voice in Action representative),
Iniya Mudaliyar (Student Voice in Action representative),
Nusaybah Karim, Moon Rashid

1. The meeting was called to order at 5:30 p.m. Member Sidhu welcomed the group
2. Citizens Comments: None
3. The Meeting Minutes from February 25, 2024 were approved as written
4. The policy timeline was reviewed by Mr. Madyun
5. Old Business:

Policy 6320 - PURCHASING

The finance and operations department is in the process of reviewing this policy. It will be brought back to the policy committee at a later date for further discussion.

Policy 8321 - CRIMINAL JUSTICE INFORMATION SECURITY

This policy was discussed at a previous meeting. Grammatical errors, formatting issues and missing information have been corrected and acronyms have been spelled out to make them easier to understand. This policy needs some additional corrections regarding punctuation errors and language changes. After the corrections are made, this policy will be brought to the next Board meeting for a first reading.

Policy 1130 - CONFLICT OF INTEREST

This policy originally addressed three different groups (Administration, Professional Staff and Support Staff). It now pertains to district Administration only. It had been suggested to create three different policies, one for each group. A few language changes were made after the last meeting. This policy will be brought to the next Board meeting for a first reading.

Policy 3110 - CONFLICT OF INTEREST

This policy is identical to policy 1130 but pertains to Professional Staff. This policy will be brought to the next Board meeting for a first reading.

Policy 4110 - CONFLICT OF INTEREST

This policy is identical to Policy 1130 and 3110 but pertains to Support Staff. This policy will be brought to the next Board meeting for a first reading.

6. New Business

Policy 0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

A discussion on this policy came out of a recent workshop with the Board of Education. The citizens' comments were previously moved to the bottom of the agenda, which makes the timing difficult for some. A decision was made to allow thirty minutes of citizens' comments before the Administrative Reports. The citizens' comments will be addressed on a first come first serve basis, in the order the comment cards are received. After the thirty minutes have concluded, any additional comments will move to the bottom of the agenda and will also be heard in the order the comment cards are received. Language changes will be added to include: Effective (date to be determined), individuals who wish to address the Board are required to complete a request card (to be available in the Board meeting room) and hand it to the Board secretary/designee, prior to the start of the first occurrence of citizens' comments on the agenda. It was also suggested to add language to specify that citizens' comment cards will be taken in the order in which they are received. After these updates are made, this policy will go for a first reading at the next Board meeting.

Policy 6110 - GRANT FUNDS

Updates have been added to this policy to be in compliance with federal rule. Language has been added in regards to mandatory disclosures, whistleblower protection and the U.S. Constitution. A question was raised as to the length of time that certifications must be maintained. The federal rule is three years while the state rule is seven years. This

policy pertains to federal rule so no changes are needed to this part of the suggested language.

Policy 6111 - INTERNAL CONTROLS

Updates have been added to this policy to be in compliance with the federal law. Language has been added in regards to the Comptroller General of the United States and cybersecurity.

Policy 6112 - CASH MANAGEMENT OF GRANTS

Updates have been added to this policy to be in compliance with federal law. Language has been updated and it was suggested to spell out the acronym for PMS (payment management system) and clean up grammatical errors. It was noted that the district doesn't typically take cash advance payments.

7. Future Scheduled Meeting Dates:

Apr 22, 2025

May 27, 2025

June 24, 2025

The meeting was adjourned at 6:41 p.m