

MISSION STATEMENT: To foster a safe and equitable learning environment that celebrates our diverse learners, and provides the necessary resources and supports to prioritize the social-emotional and academic development of all students.

REGULAR ACTION MEETING on March 27, 2025, Cambridge Park Elementary School, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Werneke called the Regular Action Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Werneke read the following statement:

“The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on June 5, 2024 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Present:	Ms. Werneke - President	Ms. Martinez - Vice President
	Ms. Ascoli	Ms. Feiles
	Mr. McGovern	Mr. Montone
	Ms. Pell	Ms. Skop
	Ms. Spruell	

Absent:

Also	Ms. Perez, Superintendent of Schools (arrived at 7:06 pm)
Present:	Ms. Case, School Business Administrator/Board Secretary
	Mr. Liebmann, Assistant Superintendent for School Administration PreK-12
	Dr. Rawls-Dill, Director of Personnel
	Mr. Rubin, District Attorney

V. EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel Matters and Legal Services. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 35 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Martinez, seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:34 pm.

It was moved by Ms. Spruell, seconded by Ms. Pell that the Board return to Open Session at 7:07 pm.

VI. MINUTES

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following minutes:

- Workshop Meet and Greet Meeting Minutes, February 13, 2025
- Committee of the Whole Meeting Minutes, February 13, 2025
- Executive Session I & II Meeting Minutes, February 13, 2025
- Regular Action Meeting Minutes, February 27, 2025
- Executive Session I and II Meeting Minutes, February 27, 2025

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez	X				
Ms. Werneke	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) members were absent.

VII. CORRESPONDENCE TO THE BOARD

Motion by Ms. Skop, seconded by Ms. Feiles to approve the following correspondence:

Email received, March 20, 2025, nikhmwzt59@gmail.com, regarding “Former Student”

Email received, March 23, 2025, crystal@migliorisi.com, regarding “Other”

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez	X				
Ms. Werneke	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

VIII. SUPERINTENDENT’S REPORT – Ms. Perez

- Update tentative budget submitted we will now wait for approval
- No update on the Tax Levy Incentive program. We anticipate further information will be shared after the Governor’s Budget is approved which is in June. We will be hosting a Budget Community Forum April 7, 2025
- We are looking forward to the activities in each of the buildings that will take place
- New Teacher Orientation took place today. We meet with them a few times a year for training on various topics- observation and evaluation tool, special education, HIB, etc.

XIX. BOARD PRESIDENT’S REPORT – Ms. Werneke

- Work on budget and it is at the County Office, our public budget hearing on April 24, 2025; open budget forum on April 7, 2025; Board is certified due to special training by NJSBA through training and learned the Board’s Role in Curriculum this evening at workshop.
- Ms. Pell (Advocate) – Administration is advocating for KEYS academy. High activity in May with May 6th annual meeting with Monmouth County School Boards Meeting. May 10th is Delegate Assembly. May 24th Annual Garden State Coalition
- Mr. McGovern (Aberdeen Liaison) – Meet with town and discussed zoning, discussed budget and tax levy incentive plan; also provided dates for public forum; will discuss meeting dates for future
- Ms. Ascoli (Matawan Liaison) – Main focus is on budgets and associated dates; tax levy incentive program; happy with progress and open dialogue

X. STUDENT REPRESENTATIVE’S REPORT – Lindsay Teubner

Good evening. To begin, at the high school, the Civic Leadership Academy students are happy to report the success of their snack stand fundraiser which raised money for the family of a local child in medical need. They will be donating gift cards for the family’s various expenses. The Husky Hero Volleyball Tournament will take place Thursday, April 10th from 6-8 pm at the high school. Each grade will have a team competing as well as teams composed of the local police department, MRHS alumni, current faculty, and firefighters along with the EMS squad. Don’t miss this fun event! Additionally, the Thespian Society presents their annual spring musical, Pippin, the first weekend in April. Tickets can be purchased at the door or by emailing Ms. Latieffa Mackey at lmackey@marsd.org. Show times are Thursday April 3rd, Friday April 4th, and Saturday April 5th at 7 PM as well as a matinee performance Sunday April 6th at 2 PM. Come out to support all our MRHS students involved in the cast, crew, and orchestra!

Next up, Strathmore celebrated Read Across America with a week of Dr. Seuss-themed days, activities, and guest readers. Throughout the week, they welcomed family, friends, MRHS students, and local police officers into their classrooms to share their favorite books. All K-2 teachers also participated in meaningful professional development focused on enhancing literacy instruction. They are eager to implement these new strategies in their classrooms. This past month, Strathmore Elementary School also rallied in support as the teachers participated in a McTeacher’s Night fundraiser on March 26th to help support the family of the former Strathmore student that is currently receiving medical treatment at Children’s Hospital of Philadelphia.

Cliffwood is thrilled to announce the return of their One School, One Book program. During the week of March 17th, students eagerly listened to daily clues, trying to guess this year’s book selection. The excitement built up to the Kickoff Assembly on Friday, March 21st, where Cliffwood staff put on a fantastic, fun-filled skit—culminating in the big book reveal of Adventure According to Humphrey! Adding to the excitement, they were honored to welcome author Daniel Jude Miller to Cliffwood School thanks to the generous support of the Cliffwood PTO. Students were captivated by his stories and gained valuable insight into the writing and publishing process. It was an unforgettable month of literacy, creativity, and community at Cliffwood!

Ravine Drive is also having a festive month! They had many community helpers, including Council President Gunn, Councilwoman Reynolds, Chief Falco, Patrolman Poland, and Fire Chief Lee, that read with them during Read Across America Week. The following week, Mrs. Viola scheduled the school’s author visit with Mike Ciccotello. Their students had a blast and were all reminded that they are authors thanks to all of the phenomenal writing they have already completed! Thank you to the PTO for sponsoring this event. Everyone came in on St. Patrick’s Day with high hopes that they would finally catch the elusive leprechaun. While they made traps and searched high and low, the leprechaun got away again this year. Hopefully, next year will be the year Ravine students are able to catch him! Finally, in the New Jersey Scholastic State Championship for wrestling, Robert Shehadi placed third in the state of New Jersey in the Tot Division. Christopher LoBello came in first and is the state champion at 70 pounds!

Lloyd Road Elementary School recently participated in a School Flag Design Contest spearheaded by MRHS student artist, Matthew Wong and coordinated by their art teacher, Mrs. Gurney. All the students who participated did an incredible job and each of the students who submitted a flag design received a certificate to recognize them for their participation and talent. The winning flag was selected by members of Lloyd Road’s School Climate Team and the selected flag winner was 5th grader Declan Cannon. Lloyd Road’s new flag design has been digitized and they look forward to getting the flag ordered so it can be proudly displayed on the school flag pole. Lloyd Road is also gearing

up for Disability Awareness Week, taking place April 7th to April 11th. Their school's theme for the week is designed to highlight, educate and promote awareness of autism, physical disabilities, communication disorders, hearing impairments, and learning disabilities, including wearing tie-dye on Friday April 11th to show that we are all different, yet we can all blend together. Lloyd Road Elementary School is excited to announce several other upcoming events and activities for students and families. On April 9th, Lloyd Road will hold its 2nd Annual STEM Night which will be a night of hands-on fun that will include experiments and engineering design challenges in which students and parents will work together. We are fortunate to have parent volunteers along with students from MRHS who will be supporting Lloyd Road school's STEM Night as they assist with various interactive STEM stations. Lloyd Road is also gearing up for Family Game Night taking place on Wednesday, May 9th. They have a dynamic team in place who are planning a night of family fun and learning that will include Jeopardy, Pyramid, SEL Bingo, and a special Escape Room that is sure to be lots of fun for all who participate. Lloyd Road is also looking forward to the PTO Color Run Event taking place on April 29th at 5pm. Their school's donation goal is \$1.50 per student. As students receive donations, they will earn great rewards. Finally, Lloyd Road is planning a movie night under the stars this May. Stay tuned for more information!

Lastly, MAMS has a new official Instagram account. Follow @mams_spotlight to see some of the great things happening at the middle school. This past month, MAMS Players presented Beetlejuice Jr. The cast, crew, and everyone involved with the show did a fantastic job. The students and adults worked very hard to put on such a high-quality production. Each year, the arts programs at MAMS do a fantastic job and we cannot wait to see next year's show. MAMS National Junior Honor Society organized a Puppy Love fundraiser in which they collected dog and cat food which will be donated to a local animal shelter. They collected over a thousand food items! The winning Advisory class from each grade will get time to interact with service animals. This concludes my report. Thank you and have a great evening.

XI. CURRICULUM AND INSTRUCTION

Mr. Liebmann presented the Curriculum and Instruction Agenda on which the Board will take action this evening.

Motion by Ms. Ascoli, seconded by Ms. Pell to approve the following resolution(s):

A. TRAVEL

- None

B. OTHER

1. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the partnership with Shore District Advertising for the 2025-2026 school year.

Rationale: Shore District Advertising is a marketing and advertising platform for businesses in Monmouth and Ocean counties. The mission of the firm is to provide a service to represented properties (MARSD) and sponsors (businesses/organizations) to achieve their financial, marketing, and advertising goals. Shore District Advertising provides integrated sponsorship services and resources, including but not limited to:

- Naming rights determine value and sales
- Inventory determine value
- Presenting sponsorship sales
- Event, TV/streaming and digital sales
- Invoicing and collections
- Sponsor contract execution
- Sponsorship proposal creation
- Sponsorship inventory and event creation for revenue generation
- Sales expertise and advice
- Industry sales and market research updates when available

Cost: N/A

Account #: N/A

2. The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the partnership with Christine Delmas of Literacy Consulting Services, LLP - Christine

Delmas is a literacy consultant and dyslexia specialist. She will provide professional development to teachers of grades K, 1 and 2 on best practices that should be used in structured literacy programs. Staff in attendance will also be trained on ways to use data to design small group targeted instruction.

Cost: \$7,195.56

Account #: 20-270-200-300-04-0000-0 Title II-A PD

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez	X				
Ms. Werneke	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

XII. STUDENT SERVICES

Mr. Liebmann reviewed the Student Services Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approves the following service provider to provide in-person RN/LPN Nursing services for the 2024-2025 school year.

Student	Provider	Cost	Effective Dates
160316	Bayada	\$16,380.00	2/13/25-6/30/25

Rationale: Per Student IEP

Cost: \$16,380.00

Account#: 11-000-217-320-09-0000-0

XIII. PERSONNEL

Dr. Rawls-Dill reviewed the Personnel Agenda to include a Walk-In Item on which the Board will take action this evening.

Motion by Ms. Spruell, seconded by Mr. McGovern to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. Resignations/Retirements - 2024/2025 School Year

Name	Loc	Position	Reason	Hire Date	Effective Date
Diaz-Valle, Evelyn	CL	Instructional Assistant	Retirement	1/31/2005	6/30/2025
Niesz, Hillary	HS	Chemistry Teacher	Resignation	9/1/2022	6/30/2025

B. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
DeGennaro, Sara	CO	Transportation Assistant	Medical	With Pay	2/4/25-3/7/25 Amended Dates - Previously Approved on 1/23/25
Ludwig, Kayla	MS	Teacher	Medical	Without Pay	3/24/25 ½ Day PM - 3/25/25
Natale, Gloria	MS	Teacher	Maternity FMLA/NJFLA Personal	With Pay Without Pay Without Pay	11/25/24-1/31/25 2/3/25-5/5/25 5/6/25-6/13/25 Amended Dates - Previously Approved on 10/17/24
Ross, Joana	HS	Teacher	Maternity/FMLA Maternity/ FMLA/NJFLA	With Pay Without Pay	1/13/25-3/3/25 3/4/25-6/6/25 Amended Dates - Previously Approved on 10/17/24
Santora, Kimberly	CP	Teacher	Medical	Without Pay	3/25/25
Scala, Victoria	CP	Teacher	Maternity	With Pay Without Pay	5/28/25-6/3/25 6/4/25-6/30/25
Taylor, Lindsay	CP	Teacher	Maternity Maternity/FMLA FMLA/NJFLA	With Pay Without Pay Without Pay	3/17/25-4/3/25 4/4/25-5/12/25 5/13/25-6/30/25 Amended Dates - Previously Approved on 2/27/25
Vitone, Amanda	LR	Teacher	Medical	With Pay	4/23/25-6/3/25
Walengewicz, Kathleen	CO	School Bus Driver	Medical Medical/FMLA	With Pay Without Pay	10/21/24-11/15/24 11/18/24-2/28/25 Amended Dates - Previously Approved 12/19/24
Wilk, Michelle	MS	Instructional Assistant	Medical	With Pay	2/13/25-3/14/25 Amended Dates - Previously Approved on 2/27/25

C. Appointments - 2024/2025 School Year**1. New Hires**

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Paone-Hurd, Krysten	MS	Acting Assistant Principal	N/A	\$300/Per Diem	Tyburczy LOA	3/28/25-6/30/25

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities - 2024/2025 School Year

Name	Loc	Activity	Position	Step/Stipend	Effective Date
Athletic Activities					
Esposito, Matthew	HS	Boys Baseball	Co-Assistant Coach	Step 3 \$3,475.00 Amended Stipend - Previously Approved on 1/23/25	2024/2025 School Year
Hourly Activities					
Yemi-Forli, Maria	CL	As Needed for Extra-Curricular Programs	One-to-One Aide	Employee's Hourly Rate	2024/2025 School Year

3. Curriculum & Instruction Title I & Literacy/Math Family Nights - 2024/2025 School Year

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost
Posting #3 Colonna, Julianna Hughmanic-Renda, Janet Lenihan, Christine	Ravine Drive Elementary School Literacy/Math Family Night Teachers	5	Teachers to plan and facilitate Literacy/Math Family Nights	Up to 50 hours shared	\$30	\$1,500
Posting #4 Budner, Bethany Smith, Meredith Lacovara, Cecelia Taite, Nicole Dr.	Strathmore Elementary School Literacy/Math Family Night Teachers	5	Teachers to plan and facilitate Literacy/Math Family Nights	Up to 50 hours shared	\$30	\$1,500

4. Summer 2025 Credit Recovery Program - 2025-2026 School Year

Name	Position	Activity/Description	Max Hrs	Cost/Hr
Posting 2810 Posyton, Emily Russo, Susan Scatorchia, Brianna Tarrazi, Dylan Wietecha, Corinne Wilson, Tara	Middle-School Credit Recovery Teachers	Supervise students' online learning and progress monitoring on site.	Up to 200 hours shared at principal's discretion	\$41.46/hr

5. Summer 2025 Summer Theater Workshop - 2025/2026 School Year

Name	Position	Activity/Description	Stipend	Loc
Posting 2811 Wells, Gerard Ludwig, Kayla Mosley, Remoh Wells, Michael W. Hynes, Gina Drayton, Adrian Amorino, Jessica Saul, Sonia	<u>Summer 2025 STW Production</u> Director/Producer Director Musical Director Production/Design/Construction Production Assistant Choreographer Technical Director School Nurse	Director/Producer Director Musical Director Production/Design/Construction Production Assistant Choreographer Technical Director School Nurse	\$6,820.17 \$6,136.08 \$3,461.91 \$4,166.73 \$1,544.39 \$3,078.41 \$2,674.17 \$50/hr	MAMS

6. Home Instruction - 2024/2025 School Year

Student ID	Subject/Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>161199</u>	Science	MS	Joseph Coppola	2	2	4	2/27/25-3/13/25
161199	Social Studies	MS	Robert Moller	2	2	4	2/27/25-3/13/25
161199	Language Arts	MS	Jennifer Moller	2	2	4	2/27/25-3/13/25
161199	Math	MS	Tatiana Lenge	2	2	4	2/27/25-3/13/25
<u>170052</u>	Advanced Ceramics	HS	Alexa Beyer	2	13	26	3/10/25-6/13/25
170052	English 4	HS	First Children Services	2	13	26	3/10/25-6/13/25
170052	Grade 12 PE/Health	HS	First Children Services	2	13	26	3/10/25-6/13/25
<u>160374</u>	American Literature	HS	Jennifer Moller	2	6	12	3/3/25-4/11/25
160374	Chemistry	HS	Robert Carnovsky	2	6	12	3/3/25-4/11/25
160374	Geometry	HS	Jennifer Moller	2	6	12	3/3/25-4/11/25
160374	US History 2	HS	Robert Carnovsky	2	6	12	3/3/25-4/11/25
<u>161948</u>	Science	MS	Lauren Massa	2.5	9	22.5	3/12/25-5/14/25
161948	Social Studies	MS	Brianna Scatorchia	2.5	9	22.5	3/12/25-5/14/25
161948	Language Arts	MS	Beth Chodkiewicz	2.5	9	22.5	3/12/25-5/14/25
161948	Math	MS	Dr. Kristi DiLonardo	2.5	9	22.5	3/12/25-5/14/25

Student ID	Subject/ Class	Loc	Home Instruction Teacher	Hrs/per Week	# of Weeks	Total Hrs/per Subject	Effective Dates
<u>164866</u>	Math	ST	Christina Kushwara	2	4	8	3/25/25-5/24/25
164866	Science	ST	Christina Kushwara	2	4	8	3/25/25-5/24/25
164866	ELA	ST	Christina Kushwara	2	4	8	3/25/25-5/24/25
164866	Social Studies	ST	Christina Kushwara	2	4	8	3/25/25-5/24/25
<u>170384</u>	English 4	KEYS	Jessica Segui	2	3	6	3/12/25-4/2/25
170384	Civic Leadership	KEYS	Jessica Segui	2	3	6	3/12/25-4/2/25
<u>170854</u>	English 10	KEYS	Jessica Segui	2	2	4	2/19/25-2/25/25
170854	Civic Leadership	KEYS	Jessica Segui	2	2	4	2/19/25-2/25/25
170854	US History 1	KEYS	Jessica Segui	2	2	4	2/19/25-2/25/25

7. Staff Array Changes - 2024/2025 School Year

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Werner, Kelly	CL: .60 ST: .40	Special Education Teacher	CL: 1.00	Special Education Teacher	2/3/25-6/30/25
Harrington, Meghan	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Freshman Seminar	11/15/24-6/30/25 Frisina Transfer Amended Dates - Previously Approved on 1/23/25
Hughes, Matthew	HS: 1.00	Math Teacher	HS: 1.00 .20 O/L	Math Teacher Freshman Seminar	4/9/25-6/30/25 Frisina Transfer
Mancuso, Kathleen	HS: 1.00	English/Special Ed Teacher	HS: 1.00 .20 O/L	English/Special Ed Teacher Freshman Seminar	11/15/24-6/30/25 Frisina Transfer Amended Dates - Previously Approved on 1/23/25
O'Neill, Michelle	HS: 1.00	Social Studies Teacher	HS: 1.00 .20 O/L	Social Studies Teacher Freshman Seminar	11/15/24-6/30/25 Frisina Transfer Amended Dates - Previously Approved on 1/23/25
Walsh, Heather	HS: 1.00	Social Studies Teacher	HS: 1.00 .40 O/L	Social Studies Teacher Freshman Seminar	11/15/24-4/8/25 Frisina Transfer

Name	Loc/Fte	Current Assignments	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
					Amended Dates - Previously Approved on 1/23/25
Walsh, Heather	HS: 1.00 .40 O/L	Social Studies Teacher Freshman Seminar	HS: 1.00 .20 O/L	Social Studies Teacher Freshman Seminar	4/9/25-6/30/25 Frisina Transfer

8. College Student Observers/Teachers/Interns - 2024/2025 and 25/26 School Years

Name	Cooperating Staff Member	Assignment
Friedman, Emily	Amanda Longo, School Counselor	High School School Counselor Practicum & Internship TCNJ Fall 2025 Practicum Spring 2026 Internship
Krumich, Erica	Lauren Kelly, Acting Principal	Strathmore Elementary School School Administration Internship Liberty University Spring/Summer 2025
Williams, Devonn	Under the Direction of Principal, Mark Van Horn	Middle School Student Observer BCC ART-CC 3/6/25
Parziale, Alyssa	Kristen Fisco, Elementary Special Ed Teacher Dr. Nicole Taite, Elementary Special Ed Teacher	Strathmore Elementary School Student Observer GCU Spring 2025

9. Volunteers - 2024/2025 School Year

Name	Location	Activity	Effective Date
Kaye, John	HS	Baseball	2024/2025 School Year

Note: The law on background checks requires ultimate clearance prior to any approval becoming final, in addition to any other pre-approval paperwork.

D. Other**1. HIB - 2024/2025 School Year**

- The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during the Executive Session of the Matawan-Aberdeen Board of Education Meeting of March 20, 2025:

Incidents Reported	Confirmed Incidents
6	0

2. High-School Graduation Chaperones - 2024/2025 School Year

- Andre Baldasserini, Daphne Binns, Julia Cacciatore, Samantha Calandrino, Robert Carnovsky, Maria Ciaravino, Lauren Cohen, Vanessa DeHart, Deja Gascot, Christopher Harnett, Brenda Itzol, Neil Jackman, Sheryl Kish, Daniel Lordi, Latieffa Mackay, Helen Matthews, Michael Meola, Madison Naimo, Lee Pickell, Janice Quattrocchi, Mary Kate Shalhoub, Tyler Smayda, Haley Vial, Linda Walling, Dylan Warren, Alexis Whitney, Jennifer Wishnick, Jamie Zibbell

Graduation Date 06/19/2025 - Rain Date 06/21/2025 - Time May Change - TBD

Up to 3 hours each at \$25/Hr

Account #11-421-100-178-11-0000-6

3. High-School School Nurse for Graduation Events - 2024/2025 School Year

- Donna Godowski for Graduation Ceremony, Semi Formal, Jr. Prom, & Sr. Prom
Graduation Date 06/19/2025 - Rain Date 06/21/2025 - Time May Change - TBD
Up to 4 hours each event at \$40/Hr
Account # 11-0000-213-104-11-0000-9

4. Middle-School Graduation Chaperones - 2024/2025 School Year

- Helen Bebel, Michelle Bocchieri, Laura Cahill, Joseph DiMario, Heather Dorney, Chana Goldstone, Kendra Grillo, Leslie Lauter, Kayla Ludwig, Kenneth McCabe, Lauren McGuirk, Andrea Montague, Christine Monro, Matthew O'Brien, Paula Schnakenberg, Dana Spafford, Scott Taylor, Catherine Towle, Georgette Wangen, Michael W. Wells, Michelle Wilk, Daniel Wilsensky
Graduation Date 06/18/2025 - Rain Date 06/23/2025 - Time May Change - TBD
Up to 3 hours each at \$25/Hr
Account #11-421-100-178-11-0000-5

5. Middle-School School Nurse for Graduation Events - 2024/2025 School Year

- Sonia Saul for Graduation Ceremony & 8th-Grade Semi Formal
Graduation Date 06/18/2025 - Rain Date 06/23/2025 - Time May Change - TBD
Up to 4 hours each at \$40/Hr
Account # 11-000-213-104-11-0000-9

6. School Calendar Revision - 2024/2025 School Year

- June 18 Middle School Graduation (Rain Date 06/23/2025 - Time TBD)
- June 19 High School Graduation (Rain Date 06/21/2025 - Time TBD)
(Last day of school except for Middle School and Cliffwood)
- June 18 and 19 Early Dismissal for students and staff
- June 20 School Closed (Changed from June 19 to reflect Federal/State Holiday)
- June 23 Last day of school for Middle School and Cliffwood (Due to earlier Water Main Break)
Early Dismissal for students and staff

7. Administrative Leave w/Pay - 2024/2025 School Year

- Employee # 4200 - Administrative Leave w/Pay on 03/07/2025
- Employee # 6249 - Administrative Leave w/Pay on 03/07/2025
- Employee # 6632 - Administrative Leave w/Pay 03/12/2025 -03/18/2025
- Employee # 6764 - Administrative Leave w/Pay 03/18/2025 - 04/10/2025

8. Settlement Agreement for Veterans Pay Back - 2024/2025 School Year

- The Superintendent recommends to approve the settlement agreement for employee # 4345

9. Longevity Adjustment - 2024/2025

- Employee # 4007 Adjustments Owed:

2015/2016 School Year	\$950
2016/2017 School Year	\$950
2017/2018 School Year	\$950
2018/2019 School Year	\$950
2019/2020 School Year	\$950
2020/2021 School Year	\$1,650
2021/2022 School Year	\$700
2022/2023 School Year	\$700
2023/2024 School Year	\$700
2024/2025 School Year	<u>\$700</u>
	\$9,200

To be paid as follows:

2024/2025 School Year Budget - \$ 700
2025/2026 School Year Budget - \$8,500

10. Additional Hours - 2024/2025 School Year

- Melissa Falciglia - Professional Development Presenter on 03/05/2025
Up to 3 hours for prep at \$30/hr

11. Additional Pay - 2024/2025 School Year

- Nadine DiPalma, Jennifer Strehl
Up to 30 shared hours at employee's hourly rate
Hours to be used complete and maintain updated records
- Kate Cameron
Up to 30 hours at \$40/hr
Hours to be used to complete the EX AID State Report

12. Substitute Administrator at KEYS Academy - 2024/2025 School Year

- Michele Ruscavage; Up to 9 days at \$300 per day
Account # 20-470-100-104-09-0000-1

13. Miscellaneous - 2024/2025 School Year

- Gladis Narine, Transportation Assistant - 4 hours per day - 3/10/25-6/30/25

PERSONNEL - WALK-IN ITEM

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Leave of Absence - 2024/2025 School Year

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Tyburczy, Philip	MS	Assistant Principal	Medical/FMLA	Without Pay	3/28/25-6/27/25

2. Appointments - 2024/2025 School Year

Name	Loc	Position	Step	Salary/Stipend	Replace/ Reason	Effective Dates
Popowych, Kelly	CO	Part-Time Transportation Assistant (4 Hours per Day)	N/A	\$27.75/hr	Glennon Resignation	4/1/25-6/30/25

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

3. Volunteers - 2024/2025 School Year

Name	Location	Activity	Effective Date
Colabelli, Cara	HS	Spring Track	2024/2025 School Year
Neal, Marcus	HS	Girls Flag Football	2024/2025 School Year

Note: The law on background checks requires ultimate clearance prior to any approval becoming final, in addition to any other pre-approval paperwork.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez	X				
Ms. Werneke	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

XIV. POLICY

- None

XV. FINANCE

Ms. Case reviewed the Finance Agenda on which the Board will take action this evening.

Motion by Ms. Martinez, seconded by Ms. Ascoli to approve the following resolution(s):

Board Secretary's Monthly Certification - February 2025

PURSUANT TO NJAC 6A:20-2-2.13(D), we certify that as of February 28, 2025, after review of the Secretary' monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year.

I, Lindsey Case, School Business Administrator/Board Secretary certifies that for the month of February 2025 no line item has been over expended in violation of NJAC 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reported, in compliance with NJSA 18A:1919-1B, has certified the February 14, 2025 in the amount of \$2,298,175.91 and the February 28, 2025 in the amount of \$2,352,551.89 payroll.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Receipt and Acceptance of the February 2025 Board Secretary's Report

Recommend the receipt of the Board Secretary Financial Reports as of February 28, 2025, be accepted as filed, and

BE IT FURTHER RESOLVED that pursuant to NJAC 6A:23A-16(c)3 that no major account of fund has been over expended as of February 28, 2025 based upon the Board Secretary's Certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Treasurer's Report - February 2025

PURSUANT TO NJAC 6A:23A-16.10 (c) 3, approve the Treasurer's Report for the month of February 2025.

3. Approve Appropriation Transfers

Recommend that the Board of Education approve the transfers attached.

4. Approve Bills

Recommend that the Board of Education approve the bills paid and checks issued at the Board meeting in the amount of \$3,435,332.88.

5. Acceptance of Donation from Griffin Leibell, DrinkCirkul.com

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from Griffin Leibell, DrinkCirkul.com valued at \$800.00 for Lloyd Road give-a-ways for families at parent night.

6. Acceptance of Donation from an Anonymous Donor

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from an anonymous donor valued at \$621.70 for the negative balances of two (2) students.

7. Acceptance of Donation from Ocean County Student Assistance Counselors (SAC's)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of gift cards for ShopRite, Michaels and Target from Ocean County Student Assistance Counselors (SAC's) valued at \$1,400.00 for KEYS students to purchase needed items.

8. Fire and Evacuation Drills

The following Fire and Evacuation Drill occurred during February 2025

School Name	Security Drill Type	Date & Time
Cambridge Park Elementary School	Fire Drill	2/3/25 @ 2:16 pm
Cambridge Park Elementary School	Lockdown	2/5/25 @ 2:12 pm
Cliffwood Elementary School	Fire Drill	2/3/25 @ 10:35 am
Cliffwood Elementary School	Lockdown - Active Shooter	2/11/25 @ 2:15 pm
Matawan Regional High School	Fire Drill	2/7/25 @ 9:30 am
Matawan Regional High School	Lockdown - Active Shooter	2/27/25 @ 1:45 pm
Lloyd Road Elementary School	Shelter in Place	2/18/25 @ 10:49 am
Lloyd road Elementary School	Fire Drill	2/18/25 @ 1:34 pm
Matawan-Aberdeen Middle School	Lockdown/Active Shooter	2/11/25 @ 2:14 pm
Matawan-Aberdeen Middle School	Fire Drill	2/14/25 @ 8:45 am
Ravine Drive Elementary School	Fire Drill	2/4/25 @ 2:04 pm
Ravine Drive Elementary School	Shelter in Place (Bomb Threat)	2/28/25 @ 10:44 am
Strathmore Elementary School	Fire Drill	2/11/25 @ 10:28 am
Strathmore Elementary School	Medical Emergency	2/25/25 @ 2:17 pm

9. Routine Travel Reimbursement for 2024-2025

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2024-2025 school year:

Name	Position	Total
Jennifer Nangano	Psychologist (OOD)	*\$600

* Previously approved on Jul 25, 2024 (\$800)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Ascoli	X				
Ms. Feiles	X				
Mr. McGovern	X				
Mr. Montone	X				
Ms. Pell	X				
Ms. Skop	X				
Ms. Spruell	X				
Ms. Martinez	X				
Ms. Werneke	X				

On a roll call vote, nine (9) members voted yes, zero (0) members voted no, zero (0) member were absent

XVI. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- None

XVII. UNFINISHED BUSINESS

- Ms. Perez - Spoke to Tax Levy Incentive Program

XVIII. NEW BUSINESS

- Mr. McGovern – Read Across America Day was amazing at Cliffwood
- Ms. Perez – Teen Arts Competition coming up

XIX. EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy, Personnel Matters and Legal Services. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business.

It was moved by Ms. Martinez, seconded by Ms. Spruell that the Board convene in Executive Session and approved by a unanimous voice vote at 8:09 pm.

It was moved by Ms. Feiles and seconded by Ms. Martinez that the Board return to Open Session at 9:27 pm.

XX. ADJOURNMENT

On a motion by Ms. Feiles and seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 9:28 pm.