

**MANSFIELD SCHOOL  
BOARD OF DIRECTORS REGULAR BOARD MEETING  
MANSFIELD SCHOOL DISTRICT #207  
March 25, 2025**

The Board of Directors met in the Mansfield School District library. Board members present were Cory Moore, Cassidy Tupling, and Brad Murison. Superintendent Bruce Todd, Principal Lisa Guzman and AP Clerk Tricia Sima were present. Guest present was Patty Hanson.

Board Chair Cory Moore called the meeting to order at 7:00 PM.

**Adoption of Agenda**

Cassidy Tupling motioned to approve the agenda, Brad Murison seconded. Motion carried.

**Consent Agenda**

**Board Meeting Minutes:**

1. Regular Board Meeting Minutes February 26, 2025
2. Special Board Meeting Minutes March 10, 2025

**March Expenditures:**

- A. **Payroll Total** - \$200,272.89
- B. **Accounts Payable** –  
General Fund - \$410,076.99  
Capital Projects - \$397,168.32  
ASB Fund - \$2,072.29  
TVF - None

Cassidy Tupling motioned to approve the consent agenda, Brad Murison seconded. Motion carried.

**Personnel**

**Resignations**

Kieth Finkbeiner-JH Head Girls Basketball Coach  
Todd Besel-Assistant JH Softball Coach

Brad Murison motioned to approve the resignation of Kieth Finkbeiner as JH Head Girls Basketball Coach and Todd Besel as Assistant JH Softball Coach, Cassidy Tupling seconded. Motion carried.

**Recommended Hires-**

Jesse Freels-JH Head Girls Basketball Coach  
Tiffany Fletcher-JH Assistant Girls Basketball Coach  
Tim Miller-Assistant JH Softball Coach

Cassidy Tupling motioned to approve the hires of Jesse Freels as JH Head Girls Basketball Coach, Tiffany Fletcher as JH Assistant Girls Basketball Coach, and Tim Miller as Assistant JH Softball Coach. Brad Murison seconded. Motion carried.

**Reports**

**Budget Report**

February 2025 fund balances:  
Gen Fund-\$344,496.09

Cap Projects Fund- \$416,341.69  
ASB Fund-\$64,226.99  
TV Fund-\$355,395.61

The February 2025 financials were reviewed with the board. Superintendent Todd explained to the board that the reason the General Fund balance is lower than normal is due to a fund discrepancy between the bond deposit and the final track payment. The bond was deposited in to the Capital Projects fund and the final track payment was taken out of the General Fund. Funds have been transferred from Cap Projects to Gen fund and will put the Gen Fund back up to just under \$600,000.00 reflected next month.

Enrollment is 96.51 FTE K-12 (PK-12 FTE 103.51)

**Superintendent's Report:**

Superintendent Todd shared his report for March 2025, which included the status on the fencing for the school grounds; PUD, SDM, and URG grant updates; WA State Legislature session updates; staffing; upcoming board filing week; WASA Conference highlights and the AD report. Discussion took place. See included report for further details.

**Principal's Report**

Principal Guzman gave her March report which included upcoming events and CTE updates. See included report for further details.

**Athletic Report**

Included in Superintendent's report

**Old Business**

None

**New Business**

**Resolution 2025-03-01 Cancelled Warrant**

Cassidy Tupling motioned to approve Resolution 2025-03-01 Cancelled warrant-Les Schwab lost warrant-void/reissue and Resolution 2025-03-02 Cancelled Warrant-Mansfield SD incorrect vendor-void/reissue. Brad Murison seconded. Motion carried.

**Bond Planning Work Session**

Following up from the March 10<sup>th</sup> dinner work session, discussion took place on scheduling a bond planning work session. Superintendent Todd will be in contact with board members for potential meeting dates for the first part of May. More discussion to follow at April board meeting.

**Athletic Field Improvement Work Day**

Discussion took place on possible dates to hold an athletic field improvement work day, April 12<sup>th</sup> was the planned date.

**Good of the Order**

Patty Hanson shared updates on the district bus purchases and possible delivery dates.

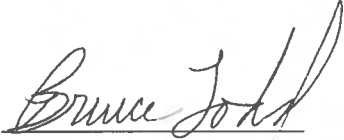
The next regular board meeting is scheduled for Tuesday, April 22<sup>nd</sup> at 7PM.

**Executive Session**

The board announced that at 7:48PM they will be entering executive session for ten minutes to review the Superintendent's contract, action to follow. At 7:58PM board returned to open session.

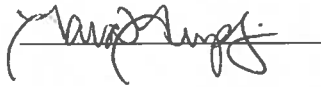
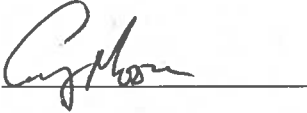
Brad Murison motioned to approve the Superintendent's contract, as written, for three years, Cassidy Tupling seconded. Motion carried.

Board meeting adjourned at 8:03PM.



Bruce Todd  
Board Secretary

These March 25, 2025 minutes are subject to Board approval at the next regularly scheduled meeting.



cc draft minutes:  
Mansfield Board Members  
Superintendent

## Superintendent's Report for March 2025

**Budget:** General Fund (February) - \$344,496.09, Capital Projects - \$416,341.69 ASB - \$64,226.99, TVF - \$355,395.61 (\$527,594.09 in General Fund/\$233,243.69 in Capital Projects Fund)

**Enrollment:** (February) K-12 = 96.51, PK-12 = 103.51

**Fencing School Property:** Fencing of school grounds (\$66,901.12 for Fencing). Jesse Shafer is working on a more exact cost of fencing material, not including labor.

**Douglas Country PUD Grant** – Football Field/Track lighting. 4 poles @ 60' poles @ 48' high = \$14,500-\$22,200. 4 poles @ 65' poles @ 52' high = \$16,100-\$24,500. 4 poles @ 70' poles @ 56' high = \$19,200-\$29,700. Schmitt Electric, Inc. is working on a quote for LED lighting and scheduling a lighting specialist to design lighting needs, the height of poles, and the number of lights on each pole.

**SDMG (Small District Modernization Grant), Urgent Repair Grant, PUD Grant:** Contractor – Cascade Central Construction was the lowest bid. Meeting with Contractor tomorrow at 1:00 pm. Mobilization/Work begins the 1<sup>st</sup> week in April.

**Washington State Legislation:** Long session still underway until Mid-April. The Big-3 funding push for increased funding for MSOCs, Special Education, and Transportation. Hopefully, they will approve the use of School Vehicles (Vans/SUVs) for student transportation. These will be added to the vehicle depreciation list and are much less expensive to purchase.

**Music Teacher:** Pateros will be offering a full-time music teacher contract, which will end our shared position. I have reached out to Waterville and Orondo as an option for a shared teacher contract.

**Election/Reelection:** Tara Tupling, Cory Moore, Brad Murison. Filing for the General Election is May 5-9, 2025.

**WASA Conferences:** Small School Conference Wenatchee on March 17<sup>th</sup> & 18<sup>th</sup>. Superintendents Conference in Chelan on May 4<sup>th</sup>-6<sup>th</sup>.

**FFA Dinner/Auction:** Outstanding – Good attendance (80+) and FFA students did an outstanding job as hosts. \$8,000-\$9,000 raised.

**Classified Employees Week:** This week, admin and certified staff provided breakfast and other goodies.

**AD Report:** JH VB had their last game yesterday. JH Track, Baseball, and Softball will begin after spring break. HS Track has been practicing on the Mansfield track. Jesse Shafer rebuilt the Long jump pits and is working on rebuilding the shot put pit. Shop classes are assisting with assembling the hurdles we purchased.

## **Principal Report, 03/25/25**

### **Focus for the year:**

Mission statement - "... to develop individuals able to compete successfully in a changing world"

### **Upcoming:**

Parent Teacher Conferences 4/9-4/11

Spring Dance 4/10

5th/6th grade camp 4/22-25

Earth Day, 04/22

### **CTE Updates:**

Held a "community advisory board meeting" just before today's meeting. The purpose was to obtain community thought into how we utilize the large grants we received through Perkins.

We will be implementing a VR based curriculum for 8 content areas, including diesel mechanics, welding, and medical.

We will also be introducing a 2 year drone program. The first year is to gain FAA certification. The second year is to learn how to operate drones at advanced levels for industry purposes.