

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, April 8, 2025, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko, Laurel Erickson-Parson, Tracy Magnotta - online, Shamim Pakzad, and Jay Santos. Also present were Jaime Vlasaty, Superintendent, Judith Riegel, Board Secretary, and Mark Fitzgerald, District Solicitor.

- I. **Call to the Order** – 7:06 pm - *Cedric Dettmar, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** - Director Conte, seconded by Director Erickson-Parsons, moved to approve the Agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – None
- VI. **Approval of Minutes** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the minutes of March 25, 2025. Vote: 9-yes, 0-no
- VII. **Recognition** – None
- VIII. **Presentation** – Mr. Adam Lazarchak – Bethlehem Area Vocational-Technical School
- IX. **High School SGA Representative’s Report** – Zoe Sauvagnargues
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent* -
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$207,144.75
 - B. Cafeteria Expenditures – \$30,726.77
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.

Director Conte, seconded by Director Erickson-Parsons, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no
- XIII. **Treasurer’s Report** – *Donald Carpenter/David Bonenberger*
 - A. Cash Investment and Bond Activity - None
 - B. Condensed Board Summary Report - None
 - C. Budget Transfers – \$11,400.00
 - D. Middle School Activity Report – None
 - E. High School Activity Report – March 31, 2024

1. Approve the above Treasurer's Report.

Director Conte, seconded by Director Santos, moved to approve the Treasurer's Report.

Vote: 9-yes, 0-no

XIV. AGENDA ITEMS

A. Education

- A. Academic & Personnel Committee Summary – April 2, 2025

1. Approve the adoption of the District's Comprehensive Plan 2025-2028.

Director Carpenter, seconded by Director Conte, moved to approve Education Item #1.

Vote: 9-yes, 0-no

2. Approve the changes to the 2025-2026 High School Program of Studies.

Director Conte, seconded by Director Carpenter, moved to approve Education Item #2.

Vote: 9-yes, 0-no

3. Approve the second and final reading of the following policies:

Policy 336 – Personal Necessity Leave

Policy 339 – Uncompensated Leave

Policy 807 – Opening Exercises/Moment of Silence/Flag Displays

Policy 824 – Maintaining Professional Adult/Student Boundaries

Director Pakzad, seconded by Director Erickson Parsons, moved to amend Policy 824 to strike the term "Coach" from #8 under the Prohibited Conduct. Vote: 9-yes, 0-no

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #3 as amended. Vote: 9-yes, 0-no

4. Approve the purchase of HMH and Writable ELA Curriculum for grades 6-8, totaling \$135,917.00, which covers the program for five years.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Education Item #4. Vote: 9-yes, 0-no

5. Approve the purchase of a three-month trial of SpringMath, a K-4 supplemental math program, at a cost of \$3,663.75.

Director Conte, seconded by Director Carpenter, moved to approve Education Item #5. Vote: 9-yes, 0-no

B. Personnel

1. Approve Cole Naylor as a Long-Term Social Studies/Math Substitute Teacher at \$59,182.00 (Bachelor's Step 1), prorated, from April 26, 2025, to the end of the 2024-2025 school year.
2. Approve Megan Bath and Kaitlyn Dennington as Summer IEP Writers at \$45.00/hour.

3. Approve the retirement of Deborah Panariello, elementary school instructional paraprofessional; her last day will be June 5, 2025.
4. Approve the following individuals as athletic workers:
Ben Happel - JV & Jr. High Baseball - \$10.25/hr.
Nicholas Bloch - Varsity Baseball - \$12.50/hr.
Gavin Pritchard – JV Baseball Statistician - Volunteer
5. Approve Chris Fluck as a dedicated building substitute for the 2024-25 school year at a rate of \$175 per day, working three days of a five-day school/work week, where needed, in assigned school buildings, effective upon completion of employment paperwork.
6. Approve classification changes for the following paraprofessionals:
Scott Correll from part-time non-instructional to part-time instructional paraprofessional.
Yesenia Claros from a non-instructional to an instructional paraprofessional.
7. Approve Dana Russo for an educational sabbatical for the 2025-2026 school year.

Director Conte, seconded by Director Erickson-Parsons, moved to approve Personnel Items #1-7. Vote: 9-yes, 0-no

C. Facilities

1. Approve the attached list of Surplus/Obsolete items.

Director Conte, seconded by Director Carpenter, moved to approve Facilities Item #1.

Vote: 9-yes, 0-no

D. Finance

2024-2025 Budget Timeline for the 2025-2026 School Year

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

1. Approve the agreement with Hogan Learning Academy to provide educational and related services at a rate of \$520.00/day per student for the 2025-2026 school year.
2. Approve the award of bid for paper/janitorial products for 2025-2026 in the amount of \$49,579.80 through Northampton-Monroe-Pike County Joint Purchasing.
3. Approve the 2025-2026 agreement with the Caron Foundation for services at \$41,703.00, to be provided 3 days per week.

- 4. Approve the rejection of all bids received for the Athletic Trainers' Room renovations and authorize the administration to go through KPN purchasing.
- 5. Approve Nakeshia Downer, Food Service Director, to attend the School Nutrition Association's Annual National Conference, scheduled for July 13-15, 2025, in San Antonio, Texas. There will be no cost incurred by the District for this conference.

Director Erickson-Parsons, seconded by Director Santos, moved to approve Finance Items #1-5. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*
The Foundation wants to thank Majestic Realty for its \$2,000 donation.

F. Northampton Community College – *Susan Baxter* - None

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* - None

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* - None

I. PSBA Representative – *Donald Carpenter & Jay Santos*

J. New Business – Attorney Fitzgerald gave an overview of the latest directives from the Department of Education.

K. Old Business – Director Demko asked for administration to do research on characteristics of a student who would be successful in the Spanish Immersion program.

XV. Citizens' Inquiries and Comments – None

XVI. Announcements

Future Meetings ~

April 22, 2025– 7 pm – Business Meeting – High School Audion

May 13, 2025– 7 pm – Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting – Director Dettmar adjourned the meeting at 8:48 pm.

ATTEST _____
Secretary

President