

REGULAR MONTHLY MEETING SEPTEMBER 26, 2017

The St. Bernard Parish School Board met in a Regular Monthly Meeting on Tuesday, September 26, 2017 at 6:00 p.m. in the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Present were, Mrs. Diana B. Dysart, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Dr. Hugh C. Craft, Mr. William H. Egan, Mr. Carl W. Gaines, Jr., Mr. Clifford M. Englande, Dr. Henderson Lewis, Jr., Mr. Joseph V. Long, and Mr. Sean K. Warner. Mrs. Katherine K. Lemoine was absent

No one appeared for Community Concerns.

Dr. Craft moved to incorporate the Report of the September General Committee Meeting into the minutes of the September Regular Monthly Meeting. Seconded by Mr. Campbell, the motion passed unanimously by a roll call vote of the members present.

GENERAL COMMITTEE REPORT TUESDAY, SEPTEMBER 12, 2017

The St. Bernard Parish School Board met as a Committee of the Whole on Tuesday, September 12, 2017 at 6:00 p.m. in the Board Room of the St. Bernard Parish School Board Office. Following the Prayer and Pledge of Allegiance, the Secretary called the roll. Members present were, Mrs. Diana B. Dysart, President, Mrs. Darleen P. Asevedo, Mr. Donald D. Campbell, Dr. Hugh C. Craft, Mr. William H. Egan, Mr. Carl W. Gaines, Jr., Mr. Clifford M. Englande, Dr. Henderson Lewis, Jr., Mr. Joseph V. Long, Sr. and Mr. Sean K. Warner.

Mrs. Dysart welcomed Ms. Alex Schneider to present "Super News". Ms. Schneider first mentioned the upcoming Holy Cross vs. Chalmette High Football game at 7:00 p.m. on Friday, September 15, 2017. Following that game will be the annual Alumni Social in the Chalmette High School Cafeteria. Ms. Schneider also mentioned that many schools will be celebrating Grandparents Day at their schools, she mentioned that to find out more, please visit each of the school's websites.

At this time, the Super News video began which covered the following items; The Annual Day of Reflection breakfast which served over 400 guests, students belonging to The Chalmette High Voices, the Jazz Ensemble, the CHS tech crew, the ambassadors, the servers, the cheerleaders and culinary students were thanked for their support during the breakfast, videos produced by Jack Jackson and Barry Lemoine with the Wayne's World takeoff by Sheriff Jimmy Pohlmann and Fire Chief Tommy Stone being a favorite, School Opening with over 7500 students from pre-k to 12th grade, Maumus Center Schedules for Planetarium shows, the Chalmette High vs Holy Cross football game on Friday, September 15th, Lady Owls Volleyball games, Progress report distribution to students, End of First 9 weeks is October 10th with Report Card Conferences scheduled for October 24, 2017. The Committee applauded the efforts of Ms. Alex Schneider, Barry Lemoine and Jack Jackson for their hard work in assembling the video.

Mrs. Dysart next welcomed Mrs. Shelly Lacoste, President of the St. Bernard Reading Council and is a teacher at Meraux Elementary and Kayla Russell a teacher at Gauthier Elementary. Mrs. Lacoste and Mrs. Russell appeared to invite members of the Committee to join the St. Bernard Reading Council which is an affiliate of the Louisiana Reading Association and the International Reading Association.

Mrs. Lacoste highlighted the activities of the Reading Council from the previous year and encouraged all Board members to join the organization. Their first membership meeting is scheduled for Wednesday, September 13, 2017 at the Meraux Elementary School Library. Mrs. Lacoste continued by explaining some of the benefits of joining this organization, listed some of the activities that are hosted during the year to promote reading and finally their Awards dinner at the end of the school year.

Mrs. Dysart thanked Mrs. Lacoste and Mrs. Russell for coming to the meeting tonight and for their efforts in promoting reading.

Mrs. Dysart next asked Dr. Lewis as Education Committee Chair to address the next agenda item. Dr. Lewis welcomed Superintendent Voitier, to address the next agenda item concerning enrollment. Ms. Voitier provided the Committee with a handout that displays a comparison of 2016-17 and 2017-18 enrollment numbers. She noted that currently our enrollment is at 7746 which is an increase of 221 students since last year. See tables below for 2016 and 2017 comparisons.

ENROLLMENT NUMBERS – AUGUST 25, 2016

School	Pre-K	K-5	6-8	9-12	Total
Arabi Elementary	79	629			708
Chalmette Elementary	89	575			664
Gauthier Elementary	67	499			566
Davies Elementary	100	741			841
Lacoste Elementary	100	802			902
Smith Elementary	44	297			341
Andrew Jackson Middle			612		612
Trist Middle			667		667
St. Bernard Middle			310		310
Chalmette High				1816	1816
Rowley Alternative			45	53	98
Totals	479	3543	1634	1869	7525

ENROLLMENT NUMBERS – SEPTEMBER 8, 2017

School	Pre-K	K-5	6-8	9-12	Total
Arabi Elementary	79	552			683
Chalmette Elementary	58	504			562
Gauthier Elementary	58	491			549
Davies Elementary	96	632			728
Lacoste Elementary	97	636			733
Meraux Elementary	77	453			530
Smith Elementary	46	308			354

School	Pre-K	K-5	6-8	9-12	Total
Andrew Jackson Middle			635		635
Trist Middle			691		691
St. Bernard Middle			331		331
Chalmette High				1904	1904
Rowley Alternative			33	58	91
Totals	511	3583	1690	1962	7746

Mr. Long as Executive Committee Chair welcomed Mr. Granberry to present all Personnel Changes for September 2017. Mr. Long thanked Mr. Granberry for this presentation.

Mr. Egan, Chair of the Insurance Committee, welcomed Mr. Fernandez and Richie Clements, our insurance agent of record from Clements Insurance, to speak to the Committee regarding the renewal of the General Liability, Automobile, and Educators Legal Liability Insurance for the period of October 1, 2017 through September 30, 2018.

Mr. Fernandez explained that quotes were requested from five other insurers. All declined quote for various reasons. Mr. Fernandez stated that the Administration's recommendation is to stay with the current provider, LARMA (Louisiana Risk Management Agency) for a price of \$203,100.00 minus the 10 % equity refund for a net premium of \$172,433.00. Mr. Fernandez stated that staying with LARMA has resulted in an equity balance of \$276,002.00. This surplus will result in a 10% equity refund toward the cost of insurance this year which amounts to \$30,667.00. Additionally he stated that LARMA allows the school district administration to have complete control over the settlement of claims. Mr. Fernandez addressed all questions and concerns regarding this matter from the Committee. With a motion from Dr. Lewis and a second from Mrs. Dysart, the Committee voted by the following roll call vote to recommend to the Board to authorize the Administration to renew the General Liability, Automobile, and Educators Legal Liability insurance for the period of October 1, 2017 through September 30, 2018 with LARMA (Louisiana Risk Management Agency) for an adjusted total price of \$172,433.00.

ROLL CALL VOTE:

YEAS: Mrs. Asevedo, Mr. Campbell, Dr. Craft, Mr. Egan, Mr. Gaines, Mr. Englande, Mrs. Dysart, Mrs. Lemoine, Dr. Lewis, Mr. Long, Mr. Warner

NAYS: None

ABSENT: None

Mrs. Lemoine next welcomed Mrs. Joni Blum to present the Administration's request to Advertise for bid for Spices and Seasonings (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen Foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7), Seafood Products (Class 8) and Canned Goods (Class 9) for the period of January 1, 2018 – June 30, 2018. Dr. Craft moved to recommend the Board approve the above request. Seconded by Mr. Gaines, the motion was approved unanimously by a roll call

vote of the members present.

Under Superintendent’s Recommendations Ms. Voitier stated that the opening of school was very smooth and things are going well. Also, she stated that feedback on the breakfast was very good. She shared thanks with all the student groups who assisted in its success.

There being no further business to discuss, and on motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by a unanimous voice vote of the members present, the meeting was adjourned.

At this time, Mr. Long asked for a moment of silence for the son of Mr. Floyd and Ms. Josie Landry, Floyd Landry, Jr. After the moment of silence, Mrs. Dysart offered heartfelt sympathies to the entire Landry family.

Mr. Englande moved to approve the Minutes of the Regular Monthly Meeting held on May 23, 2017 as published on August 25, 2017. Seconded by Mr. Warner, the motion passed by a unanimous roll call vote of the members present.

Mr. Gaines moved to approve the Minutes of the Regular Monthly Meeting held on June 27, 2017 as published on September 15, 2017. Seconded by Dr. Lewis, the motion passed by a unanimous roll call vote of the members present.

Dr. Craft moved to approve the Minutes of the Regular Monthly Meeting held on July 25, 2017 as published on September 15, 2017. Seconded by Mrs. Asevedo, the motion passed by a unanimous roll call vote of the members present.

Mr. Granberry next presented the Personnel changes for the month of September, 2017.

ST. BERNARD PARISH SCHOOL BOARD
MINUTES OF SEPTEMBER 26, 2017

CHANGES FOR BOARD MEMBERS INFORMATIONAL PURPOSE ONLY:
PERSONNEL CHANGES – TEACHERS
APPOINTMENTS

Kathy Pechon	Chalmette High School-High School Teacher (Temporary Assignment 2017-18 School Year)
Sarah Hailey	Chalmette High School-High School Teacher (Temporary Assignment 2017-18 School Year)
Nicole Vega	Chalmette High School-High School Teacher (Temporary Assignment 2017-18 School Year)

RESIGNATIONS

Sandra D'Arensbourg	Andrew Jackson Middle-Elementary Teacher 9/8/17
Samantha Torres	Chalmette High School-High School Teacher 9/1/17
Curtis Brown	Chalmette High School-High School Teacher 9/15/17
Carla Morgan	Chalmette High School-High School Teacher 9/19/17
Amy Davis	Chalmette High School-High School Teacher 10/9/17

SUPPORT PERSONNEL
APPOINTMENTS

Janet Reddix	Transportation-Bus Driver
Dominesha Clay	Smith Elementary-Paraeducator
Miriam Reyes-Pineda	Chalmette High School-Paraeducator

TRANSFER

Beth Herleikson	From Meraux Elementary-Paraeducator to Davies Pre-School-Paraeducator
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RESIGNATIONS

Tangie Dean	Transportation-Bus Driver 8/3/17
Courtney McKeough	Transportation-Bus Driver 8/3/17
Wendolyn Arabie	Transportation-Bus Driver 9/30/17
Rachel Gonzales	Meraux Elementary-Part-Time Cafeteria Tech 9/11/1

With a recommendation from the Committee, Mr. Warner moved to approve the Administration’s recommendation to award General Liability, Auto and Legal Liability insurance to Louisiana Risk Management Agency (LARMA) at a cost of \$203,100.00 minus a 10% equity refund of \$30,667.00 for a total of \$172,433.00 for the period October 1, 2017 through September 30, 2018. Seconded by Mr. Englande, the motion passed by a unanimous roll call vote of the members present.

St. Bernard Parish School Board
General Liability, Automobile, and Professional Liability Insurance
2017 - 2018

		2015 - 2016	2016 - 2017	2017 - 2018
		LARMA (25K)	LARMA (25K)	LARMA (25K)
	Agent	Clements Insurance Services	Clements Insurance Services	Clements Insurance Services
	Broker			
	A.M. Best Rating	Not Rated	Not Rated	Not Rated
General Liability Information		Insurance w/ Deductible (25k)	Insurance w/ Deductible (25k)	Insurance w/ Deductible (25k)
	A. Limits of Liability			
		Bodily Injury & Property Damage per Person	\$1,000,000	\$1,000,000
		Personal Injury/Advertising Injury	\$1,000,000	\$1,000,000
		Products/Completed Operations	\$1,000,000	\$1,000,000
		General Aggregate (excluding Sexual Abuse)	\$3,000,000	\$3,000,000
		Employee Benefits Liability	\$1,000,000	\$1,000,000
		Sexual Abuse/Molestation per Occurrence / Annual Aggregate	\$1,000,000 / \$1,000,000	\$1,000,000 / \$3,000,000
		Herbicide/Pesticide Applicator	\$50,000	\$50,000

		2015 - 2016	2016 - 2017	2017 - 2018
		LARMA (25K)	LARMA (25K)	LARMA (25K)
	B. Extensions:			
		Personal Injury/Advertising Injury Liability	Personal Injury/Advertising Injury Liability	Personal Injury/Advertising Injury Liability
		Incidental Medical Malpractice, including athletic trainers and school nurses	Incidental Medical Malpractice, including athletic trainers and school nurses	Incidental Medical Malpractice, including athletic trainers and school nurses
		Watercraft Liability (under 51' in length)	Watercraft Liability (under 51' in length)	Watercraft Liability (under 51' in length)
		Worldwide Territory	Worldwide Territory	Worldwide Territory
		Athletic Participation	Athletic Participation	Athletic Participation
		Corporal Punishment	Corporal Punishment	Corporal Punishment
		Limited Contractual Liability	Limited Contractual Liability	Limited Contractual Liability
		Host Liquor Liability	Host Liquor Liability	Host Liquor Liability
		Broad definition of insured including board members	Broad definition of insured including board members	Broad definition of insured including board members
		School field trips away from school premises	School field trips away from school premises	School field trips away from school premises
	C. Major Exclusions:	Expected or Intended Bodily Injury	Expected or Intended Bodily Injury	Expected or Intended Bodily Injury
		Pollution	Pollution	Pollution
		Employment Practices Liability (covered under Section III)	Employment Practices Liability (covered under Section III)	Employment Practices Liability (covered under Section III)
		War	War	War
		2015 - 2016	2016 - 2017	2017 - 2018

		LARMA (25K)	LARMA (25K)	LARMA (25K)
		Nuclear	Nuclear	Nuclear
		ERISA Liability	ERISA Liability	ERISA Liability
		Trampolines	Trampolines	Trampolines
		Terrorism	Terrorism	Terrorism
		Fungal Pathogens	Fungal Pathogens	Fungal Pathogens
		Inflatables	Inflatables	Inflatables
	D. Deductible / Retention per Occurrence (excluding Sexual Abuse)	\$25,000 per occurrence	\$25,000 per occurrence	\$25,000 per occurrence
	Deductible / Retention per Occurrence or Claim for Sexual Abuse	\$25,000 per occurrence	\$25,000 per occurrence	\$25,000 per occurrence
		Retroactive Date: Full Prior Acts	Retroactive Date: Full Prior Acts	Retroactive Date: Full Prior Acts
Automobile Liability and Physical Damage covering owned, non-owned, and rented vehicles.				
	A. Limits of Liability:	\$1,000,000	\$1,000,000	\$1,000,000
	B. Deductible per Occurrence or Claim	\$25,000 per occurrence	\$25,000 per occurrence	\$25,000 per occurrence
	C. Uninsured / Underinsured Motorists	DECLINED	DECLINED	DECLINED
	D. Major Exclusions:	Bodily Injury to Employees	Bodily Injury to Employees	Bodily Injury to Employees
		Damage to property in the care, custody and control of the insured,	Damage to property in the care, custody and control of the insured,	Damage to property in the care, custody and control of the insured,
		2015 - 2016	2016 - 2017	2017 - 2018

		LARMA (25K)	LARMA (25K)	LARMA (25K)
		with the exception of Garage Keepers Legal Liability	with the exception of Garage Keepers Legal Liability	with the exception of Garage Keepers Legal Liability
Professional Liability (Errors & Omissions)				
	A. Coverage is on a claims-made basis			
	B. Extensions:			
	Retroactive Date:	Retroactive Date: Full Prior Acts	Retroactive Date: Full Prior Acts	Retroactive Date: Full Prior Acts
		Coverage for legal actions arising out of hiring, firing, promotion or demotion	Coverage for legal actions arising out of hiring, firing, promotion or demotion	Coverage for legal actions arising out of hiring, firing, promotion or demotion
		Coverage for alleged violation of federal or state constitutional civil rights	Coverage for alleged violation of federal or state constitutional civil rights	Coverage for alleged violation of federal or state constitutional civil rights
		Discrimination Coverage for employee-related claims	Discrimination Coverage for employee-related claims	Discrimination Coverage for employee-related claims
		Employment Practice Liability	Employment Practice Liability	Employment Practice Liability
	C. Limits of Liability			
	Per Occurrence	\$1,000,000	\$1,000,000	\$1,000,000
	Annual Aggregate	\$1,000,000	\$1,000,000	\$1,000,000
	D. Deductible per Occurrence or Claim	\$15,000 per occurrence	\$15,000 per occurrence	\$15,000 per occurrence
		2015 - 2016	2016 - 2017	2017 - 2018
		LARMA (25K)	LARMA (25K)	LARMA (25K)

E. Major Exclusions:		Pollution	Pollution	Pollution
		Breach of Contract	Breach of Contract	Breach of Contract
		Defense costs for Breach of Contract	Defense costs for Breach of Contract	Defense costs for Breach of Contract
COST				
	Policy Premium	\$233,971	\$228,227	\$203,100
	Adjustments: LARMA Grant	\$25,590	\$27,087	\$30,667
	(-)Third Party Claims Administrator (est.)			
	Adjusted Total Net Premium	\$208,381	\$201,140	\$172,433
	Percent Increase / Decrease	N/A	-3.47%	-14.27%
Potential Estimated Total Cost		\$208,381	\$201,140	\$172,433
Other Factors				
		Equity Balance after return - \$229,680	Equity Balance after return - \$243,779	Equity Balance after return - \$276,002
				Includes Specialty Contingency Risk (Sandy Hook / Columbine) and Cyber Liability Coverage
		No Rate Increase	No Rate Increase	No Rate Increase
		Equity Distribution	Equity Distribution	Equity Distribution

With a motion from Dr. Craft and a second from Mr. Gaines, the Board voted unanimously by a roll call vote of the members present to approve the Administration's request to authorize the Superintendent to sign the following required Louisiana Uninsured Motorist form.

Louisiana Public Schools Risk Management Agency
Uninsured/Underinsure Motorists Bodily Injury Resolution

The following resolution should be placed in the minutes of the St. Bernard Parish School Board held on September 26, 2017

RESOLUTION

Agenda Item 8B

Resolution authorizing the Superintendent to sign the required Louisiana Uninsured/Underinsured Motorist form reflecting the selection of or rejection of Uninsured/Underinsured Motorist Bodily Injury coverage

Dr. Hugh Craft moved, and seconded by Mr. Carl Gaines to authorize the superintendent to sign the required Louisiana Uninsured/Underinsured Motorist form reflecting a selection of or rejection of Uninsured/Underinsured Motorist Coverage. This selection is applicable to Commercial Automobile Insurance Coverage for the period October 1, 2017 to October 1, 2018 as presented.

As recommended by the Committee and on motion of Mr. Long, seconded by Mr. Campbell, the Board approved the Administration's request to advertise for bid for Spices and Seasonings (Class 2), Cereal, Dried Beans and Crackers (Class 3), Frozen Foods (Class 5), Meat and Meat Products (Class 6), Poultry and Eggs (Class 7), Seafood Products (Class 8) and Canned Goods (Class 9) for the period of January 1, 2018 to June 30, 2018 by a unanimous roll call vote of the Board members present.

There were no items to be placed on the next agenda.

Under Superintendent's recommendations the Superintendent reminded everyone about the upcoming fall break on Monday, October 9th and during the same week on October 12th is the Ring Day Celebration at Chalmette High Ms. Voitier mentioned Owl Week and Chalmette High and Mr. Englande reminded everyone about the upcoming CHS Football game.

There being no further business to discuss, and on motion of Mr. Campbell, seconded by Mrs. Asevedo and passed by a unanimous voice vote, the meeting was adjourned.

Mrs. Diana Dysart/s
Mrs. Diana Dysart
President

Doris Voitier/s
Doris Voitier
Secretary