# Hillsdale Community Schools
# Board of Education

## REGULAR BOARD OF EDUCATION MEETING
**March 17, 2025**

**I. Call to Order**

President Hoffman called the meeting to order at 6:02 p.m. which was held in the Hillsdale High School library.

**II. Pledge of Allegiance**

**III. Recognition of Guests**

**Members Present**

Nicole Hoffman
Kathy Petersen
Pat Flannery
Dan LaRue
Matt Gordon
Rebecca Portteus - arrived 6:03 p.m.
Chris Sumnar - arrived 6:29 p.m.

**Members Absent**

**Administration Present**

Ted Davis, Superintendent
Jeremy LaFollette, Maintenance Supervisor
Josh Perrin, HHS Principal
Katie Klco-Stebelton, Interim Davis Middle School Principal
Allison Wirick, Bailey Early Childhood Director

**Guests**

| | | |
|---|---|---|
| Jean Michael | Andrew Eisenga | Jonathan Jackson |
| Andrea Dixon | Jackie Hodge | |

**IV. Consent Agenda**

A. Approval of Minutes - February 10, 2025 – regular board meeting

B. Finance

B1. Treasurer's Receipts

Treasurer's receipts for February 2025 are as follows:

| | |
|---|---|
| General Fund | $ 2,592,349.54 |
| Building & Site | $ 250,391.01 |
| Food Service | $ 88,011.43 |
| Activity | $ 17,666.25 |

B2. Bills Payable

Expenditures for February 2025 are as follows:

| | |
|---|---|
| General Fund | $ 1,319,501.03 |

| | | |
|---|---|---|
| Building & Site | $ | 1,026.25 |
| Food Service | $ | 79,252.11 |
| Activity | $ | 32,176.04 |

Moved by Petersen, supported by Flannery to approve the consent agenda as presented

5 Ayes 0 Nays Motion passed

## V. Communications

A. Written - email to Board
B. Public - Jonathan Jackson

## VI. Information & Proposals from Board, Superintendent & Staff

A. Committee Reports
Personnel & Finance – 3/13

B. Superintendent's Report
- Chris Bernard - HHS secretary - resignation 2/19
- Matt Frizzell - bus driver - resignation 2/28 - stay on as sub driver
- Megan Titus - Gier teacher - FMLA 4/24 - 6 weeks
- Heather Grigsby - HHS Alt Ed SE Teacher - resignation 3/14
- Visit from MDE regarding LRE in special education
- Update on New Superintendent at the ISD - Chuck North
- Window Project at Davis opening bids
- Performance Services Facility Study update
- Facility Usage and Facility Rentals
- Youth Sports Programs for Hillsdale Community Schools
- Calendar Committee meetings

## VII. Old/New Business

A. Personnel

1. Kayla Bowman - 4.5 hr. DMS Food Service
Moved by Petersen supported by Portteus to hire Kayla Bowman as a 4.5 hour cook.
6 Ayes 0 Nays Motion passed

2. Kia Charboneau - Middle School Assistant Track
Moved by Petersen supported by Portteus to hire Kia Charboneau as a coach.
6 Ayes 0 Nays Motion passed

3. Katie Klco-Stebelton - DMS Principal
Moved by Petersen supported by LaRue to hire Katie Klco-Stebelton as the DMS Principal.
7 Ayes 0 Nays Motion passed

4. Shaun Isabell - Gier SE Educational Assistant
Moved by Sumnar supported by Petersen to rehire Shaun Isabell as an educational assistant.
7 Ayes 0 Nays Motion passed

5. Tess Wells - 3.5 hour Custodian

Moved by Petersen supported by Sumnar to hire Tess Wells for the 3.5 hour custodial position.

7 Ayes 0 Nays Motion passed

6. Nicole Huepenbecker - HHS Secretary

Moved by Petersen supported by Portteus to hire Nicole Huepenbecker as a secretary.

6 Ayes 0 Nays Motion passed

7. Business Manager Salary

Moved by Petersen supported by LaRue to approve the salary schedule as presented.

7 Ayes 0 Nays Motion passed

B. Board Affairs

1. HCCF Donation

Moved by Sumnar supported by Petersen to accept $1,000.00 from Hillsdale County Community Foundation from the Kellogg Youth Advisory Fund.

7 Ayes 0 Nays Motion passed

2. Hillsdale Rotary Club Donation

Moved by Petersen supported by LaRue to accept $1,400.00 from the Hillsdale Rotary Club.

7 Ayes 0 Nays Motion passed

3. Engle Foundation Donation

Moved by Petersen supported by Portteus to accept $1,000.00 from the Engle Foundation.

7 Ayes 0 Nays Motion passed

4. HCCF - Eric Keiber Community Impact Fund

Moved by Petersen supported by Portteus to accept $4,273.00 from Hillsdale County Community Foundation,.

7 Ayes 0 Nays Motion passed

5. Superintendent Evaluation

Moved by Sumnar supported by Portteus to approve the use of the MASB Supt. Evaluation Tool with a January to December timeline.

7 Ayes 0 Nays Motion passed

VII. Addenda

A. Public Comment – Ted Davis - playground at DMS - community member communication: gate has been locked since October due to vandalism, vapes, garbage
B. Board Member Comment – Portteus – appreciated continued work on what is best for students

## IX. Adjournment

President Hoffman adjourned the meeting at 7:02 p.m.

Rebecca Portteus, Secretary
Hillsdale Board of Education
JMM 3/19/2025

