

POTTSVILLE AREA SCHOOL DISTRICT

Board of Directors  
Committee of the Whole Meeting  
January 8, 2024 - 6:00 PM  
Board Room - Academic Center

Present: Mr. Ansbach, Mr. Shields, Mrs. Hobbs,  
Mr. Ciavarella (over phone), Mrs. Dewitt,  
Mr. Urban, Ms. Wytovich, Mr. Thomas,  
Mrs. Buchanan Dr. Yoder, Superintendent;  
Mrs. Bevan, Asst. Business Manager/Board Secretary  
Absent: Mr. Shields

Administration Present: Julie Saunders, Jeromy Guistwite, Jared Gerace, David Gonzalez, Kelly Brennan, Caitlyn Mohl.

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The meeting was called to order at 6:02 PM by President Lynda Wytovich .

Roll Call - 8 members present, 1 absent

Ms. Wytovich - Board Statement

- A reminder to the public that the public comment period is not a question-and-answer period, but rather the opportunity for the public to submit comments to the Board. Public comments will follow our public comment procedures, which require members of the public to identify themselves by indicating name and address. If members of the public wish to make public comments, then they must do so in person.

**There were no public comments.**

Presentation of the June 30, 2024 was given by Richard Pitcavage, CPA. The presentation is available for review at the Academic Center.

The Superintendent recommended the following for approval at the January 22, 2025 meeting:

1. Approval of Credits

Brianna Betz - 6 Credits  
Krista Bevan - 3 Credits  
Kendra Boris - 3 Credits  
Emily Earlley - 3 Credits  
Lisa Holobetz - 3 Credits  
Alicia Nye - 9 Credits  
Kimberly O'Brien - 3 Credits  
Jill Prestileo - 3 Credits  
Michael Roberts - 3 Credits  
Jillian Strohecker - 9 Credits  
Haley Wiscount - 6 Credits

2. Credit Reimbursements

Megan Sirkot - \$3,096.00

**Recommendations by the Athletics and Extracurricular Activities Committee for approval at the January 22, 2025 Board Meeting:**

1. It is recommended that the Board approve the trip to Niagara Falls, New York (May 18 - 20, 2025). The Tide Tek S.T.E.M. Club will be visiting multiple educational sites near Niagara Falls. The field trip is for 8th grade club members who have remained highly active in club activities during their time at the DHH Lengel Middle School. This will include approximately 10 to 15 members of the club making the trip along with 4 chaperones (pending clearances). The trip will be funded by club fundraisers.
2. It is recommended that the Board retroactively approve Ned Hampford as Assistant Swim Coach for the 2024-2025 season, stipend as per contract.

Discussion: Dr. Yoder explained that the district doesn't contribute financially, but overnight trips require Board approval.

**Recommendations by the Facilities and Grounds Committee for approval at the January 22, 2025 Board Meeting:**

1. It is recommended that the Board approve advertising for Request for Proposals (RFP) for the Large Block Retaining Wall System at the baseball field.
2. It is recommended that the Board retroactively approve the Agreement with Heim for HVAC Preventative Maintenance - \$140,506.00 through 10/31/2025.
3. It is recommended that the Board approve the Quote from Moyer Electric COSTARS #034-E24-219 Vendor #141235 to upgrade and replace the amplifiers in Martz Hall.
4. It is recommended that the Board approve the decommission of the following vehicles to be salvaged at Naftzinger:
  - 1996 Ford F250
  - 1996 Jeep
  - 1999 Ford Van

**Recommendations by the Finance Committee for approval at the January 22, 2025 Board Meeting:**

1. Comparison Expense and Revenue Reports/Summary - November and December 2024
2. Treasurer's Report for November and December 2024
3. It is recommended that the Board approve the NRG 12-month agreement for natural gas retroactive to February 1, 2025 and ending December 31, 2025.
4. It is recommended that the Board approve the stipulation for Tax Parcels 68-28-127 and 68-28-133.
5. It is recommended that the Board approve the LERTA application for tax abatement - property at 111-115 East Norwegian St. Pottsville.
6. It is recommended that the Board approve the agreement with Hoffman & Hlavac retroactive to January 8, 2025.


7. It is recommended that the Board approve the early payoff amount for Bank of America Equipment Lease/Purchase Agreement dated May 14, 2013. Payoff amount to be obtained from Bank of America with an estimated payoff date of January 27, 2025.
8. It is recommended that the Board approve the daily remote check deposit limit change from \$1,000,000 to \$500,000 for Mid Penn Bank.

**Recommendations by the Technology Committee for approval at the January 22, 2025 Board Meeting:**

1. It is recommended that the Board approve the quote from Pennsylvania DGS Dell Technologies, COSTARS-003-E22-603 for the replacement of Dell laptops - \$164,574.00.
2. It is recommended that the Board approve the quote from Lightspeed Systems for Digital Insight - \$9,900.00.
3. It is recommended that the Board approve the quote from IntegraONE for Fortinet Firewall 901G to be submitted via eRate. Reimbursement rate is currently at 80%, so the approximate cost to the District will be \$10,714.44.
4. It is recommended that the Board approve the following quotes from KIT Communications:
  - Chimes - \$321
  - PressBox - \$5,946
  - Elevator - \$2,594
  - Verkada Camera Additions for Martz Hall - \$15,634.00
5. It is recommended that the Board approve the quote from Hunter and Lomison for a Kohler Model #36CCL Natural Gas Generator - \$22,146.00
6. It is recommended that the Board approve Liam Ortiz as a part-time IT Intern from Penn State Schuylkill at an hourly rate of \$12.00 retroactive to January 6, 2025. We appreciate the collaboration with Penn State Schuylkill.

An Executive Session was held from 7:10 p.m. to 7:55 p.m. to discuss personnel and legal matters.

There being no further new business - Motion to adjourn was made by Mr. Ciavarella, seconded by Mr. Shields. Motion carried. The meeting adjourned at 7:55 pm.

 January 24, 2025  
Krista Bevan Date  
Board Secretary

