

Board of Education Regular Meeting
March 17, 2025 6:00 PM
District Training Room
Sharp Middle School
35 Wright Road
Butler, KY 41006

Attendance Taken at: 5:56 PM

Present Board Members:

Ms. Cheri Griffin--Chairperson

Mrs. Laura Schack—Vice Chairperson

Mr. Kevin Barnard

Mrs. Amber Beebe

Mr. Derek Brown

Emily Best—Student Representative

Pendleton County Schools Mission

Pendleton County Schools is committed to graduating every student college and/or career ready by empowering staff to deliver high quality instruction and services in a safe and trusting environment.

I. Call to Order

Chairperson Griffin called the meeting to order at 6:00 pm

A. Approve Agenda

Order #25-10538 - Motion Passed: A recommendation by Superintendent Buerkley to approve the agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Pledge of Allegiance

C. Mission Statement

D. Moment of Silence

E. Great News

II. School Presentations

A. Northern Elementary School

B. Sharp Middle School

III. Communications

A. Audience Comments

B. Board Member Comments

C. Superintendent Report

D. Personnel Actions

Personnel Changes Board Meeting				
March 17, 2025				
Last Name	First Name	Location	Position	Effective Date
Hire				
Brock	Olivia	DIST	Substitute Teacher	3/3/2025
Cummins	Michael	DSS	Student Bus Monitor	3/3/2025
Downing	Alonso	PHS	GearUP student tutor	2/13/2025
Fooks	Cindy	SMS	Substitute Guidance Counselor	2/18/2025
Gilbert	Autumn	DIST	Substitute Teacher	2/12/2025
Gosney	Nakesha	DIST	Substitute Teacher	2/19/2025
Hughes	Cheryl	DIST	Substitute Teacher	3/5/2025
McCain	Kelsey	PHS	Assistant Track Coach	2/24/2025
McCoy	Dean	DIST	Substitute Cook/Baker	2/17/2025
Reekers	Andrew	DIST	Student Bus Monitor	2/10/2025
Seedle	Brandy	DIST	Substitute Cook/Baker	2/24/2025
Smith	Eerika	DIST	Substitute Instructional Assistant	2/4/2025
Resigned				
Burton	Samantha	SMS	Cook/Baker	2/5/2025
Cline	Kyleigh	DIST	Substitute Teacher	2/19/2025
Miller	Terri	DSS	Bus monitor - Special Ed	2/18/2025
Rice	Natahsa	BOE	Special Ed Diagnostician/Interventionist	3/10/2025
Walthers	Kennedy	PHS	Girls Golf Head coach	2/17/2025
Retire				
Crockett	Rhonda	DSS	Bus Driver	6/30/2025
Cummins	Cindy	SMS	Teacher	6/30/2025
Hackett	Dea	NES	Speech Language Pathologist	6/30/2025
McKinney	Amy	NES	Spec Ed Teacher	10/1/2025

IV. Written Communications & Reports

A. DPP Report

B. Transportation Monthly Trip Report

C. SBDM Minutes

D. FRYSC Reports

E. KETS 2nd Offer of Assistance

F. SES & NES Curriculum Purchases--Zaner-Bloser Handwriting Curriculum

G. SES Field Trip Request--Cincinnati Zoo

H. NES Field Trip Request--Ronald McDonald House

I. NJROTC Trip to Kings Island

J. Maintenance/Technology Report

K. Public Relations Report

L. Monthly Financial Report

V. Action Agenda

A. Continuation of Learning Plan for 2025-26 School Year

Order #25-10539 - Motion Passed: Superintendent Buerkley's recommendation to approve the Continuation of Learning Plan for 2025-26 passed with a motion by Mrs. Amber Beebe and a second by Mr. Kevin Barnard.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

B. Mowing Bids

Order #25-10540 - Motion Passed: A recommendation by Superintendent Buerkley to approve the mowing bid to Precision Property Services, LLC. passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes

Motion Carried

C. Declare Surplus Buses

Order #25-10541 - Motion Passed: A recommendation by Superintendent Buerkley that the board surplus bus #47 passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

D. Participation in KISTA 2024 Used Bus Sale

Order #25-10542 – Motion Passed: A recommendation by Superintendent Buerkley that the board approve the attached resolution with KISTA in order to participate in the 2025 Used Bus Sale passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

E. Shortened School Week for Student

Order #25-10543 - Motion Passed: A recommendation by Superintendent Buerkley that the board approve a shortened school week for this student at this time passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

F. DFP Approval

Order #25-10544 - Motion Passed: A recommendation by Superintendent Buerkley that the board approve the LPC's draft DFP as presented passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

G. Permission to Set PHS Class of 2025 Graduation Date

Order #25-10545 - Motion Passed: A recommendation by Superintendent Buerkley to give him permission to work with Pendleton County High School principal Mr. Chad Simms to set the graduation date for the 2024-2025 school year passed with a motion by Mrs. Amber Beebe and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

H. Sharp Middle School--Renovations and Stadium--Change Order # 6

Order #25-10546 - Motion Passed: A recommendation by Superintendent Buerkley to approve the Renovations and Stadium--Change Order #6 passed with a motion by Mr. Kevin Barnard and a second by Mr. Derek Brown.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

VI. Consent Agenda

Order #25-10547 - Motion Passed: A recommendation to approve the Consent Agenda passed with a motion by Mr. Derek Brown and a second by Mrs. Laura Schack.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

A. Board Meeting Minutes

B. Treasurer's Report

C. Orders of the Treasurer

D. Approval of Bank Depository

E. Project Grad Donation Request

F. Leave Requests

BOARD MEMO

DATE: 03/10/2025
TO: Mr. Buerkley & Board Members
FR: Jennifer K. Pierce
RE: Request for Leaves of Absence

A request for Leave of Absence has been received from the following:

Kayla Glass – SES – Instructional Assistant - The request for intermittent Family Medical Leave of Absence will begin approximately January 19, 2025, and end approximately the end of the school year.

Bailey Koeninger – SES – Teacher - The request for Maternity Leave of Absence will begin approximately March 25, 2025, and end approximately the end of the school year

Cindy Cummins – SMS – Teacher - The request for intermittent Family Medical Leave of Absence will begin approximately February 5, 2025, and end approximately the end of the school year.

Robin Zappa – SMS – Instructional Assistant - The request for intermittent Family Medical Leave of Absence will begin approximately February 14, 2025, and end approximately May 12, 2025

Rhonda Daugherty – SMS – Teacher - The request for intermittent Family Medical Leave of Absence will begin approximately February 24, 2025, and end approximately May 24, 2025

Destiny Wyckoff – PHS – Teacher - The request for intermittent Family Medical Leave of Absence will begin approximately February 14, 2025, and end approximately the end of the school year.

Shawna Higgins – SES – Instructional Assistant – The request for medical leave will begin approximately January 10, 2025, and end approximately the end of the school year.

I recommend approval by the Board.



Name: Jennifer K. Pierce
Title: Director of Finance and Human Resources

VII. Adjournment

Order #25-10548 - Motion Passed: A recommendation to adjourn passed with a motion by Mrs. Laura Schack and a second by Mrs. Amber Beebe.

VOTE: Griffin-Yes; Schack-Yes; Barnard-Yes; Beebe-Yes; Brown-Yes
Motion Carried

_____ Board Chairperson

_____ Board Secretary