



CITATION PROCEDURE AND BUS RULES

The Gateway Unified School District's Transportation has adopted regulations in order to provide a safe and secure environment for students who use the school bus. Even though not all students ride a bus to and from school each day, they may ride a bus for other events such as field trips or athletic trips.

Citations may be issued at **Level I** or **Level II** depending on the severity of the safety violation. Summarized below is a brief explanation of each level.

Level I Infractions:

First Offense: Documentation of a written warning

Second Offense: Bus privileges suspended for up to five days

Third Offense: Minimum five-day suspension, parent conference, student placed on contract

Fourth Offense: Contract broken; privileges suspended for 30 days

Fifth Offense: Any additional infractions will result in bus privileges being suspended for the remainder of the school year (suspension may be appealed at this level)

Level II Infractions:

First Offense: Bus privileges suspended for up to five days

Second Offense: Minimum five-day suspension, parent conference, student placed on contract

Third Offense: Bus privileges suspended for the remainder of the year (suspension may be appealed at this level)

Parent Conference:

Bus privileges will continue to be suspended until a parent conference is held. The conference will include the student, parent/guardian, principal, transportation supervisor and bus driver.

It is the responsibility of the parent to call the Transportation Office @ (530) 245-7930 to schedule a conference.



BUS RULES AND REGULATIONS FORM

These rules have been provided to the riders and families to understand the responsibility on board the bus.

AUTHORITY OF THE BUS DRIVER (5 CCR 14103):

Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus, or being escorted across a street, highway, or road. **Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.**

A bus shall not require any pupil to leave the bus enroute between home and school or other destinations.

Level 1 Infractions

1. Failure to obey the driver.
2. Any movement out of the seat while the bus is in motion.
3. Eating, gum chewing, or drinking on the bus (bottled water with a re-sealable cap is allowed).
4. Loud, boisterous, or any conduct that distracts the driver.
5. Riding or attempting to ride a bus other than the assigned bus without a bus pass.
6. Giving improper identification when requested by the driver.\
7. Using profane gestures or language.
8. Throwing any objects obstructs in, out of, or at the bus.
9. Legs, feet, and objects obstructing aisle or student facing to the rear of the bus.
10. Transporting live animals, baseball bats, balls, skateboard, or breakable containers.
11. Littering of any kind.
12. Failure to remain quiet at railroad crossings.
13. Leaving the bus at an unauthorized stop without a bus pass.
14. Riding the bus after receiving a no-ride suspension.
15. Failure to use passenger restraint.
16. Other unauthorized or unsafe action.

Level II Infractions

1. Disrespect to the driver.
2. Improper bus stop procedure, (late to bus stop, crossing street unescorted, rock throwing, playing in street, etc.).
3. Transporting, brandishing, or using a weapon of any kind.
4. Abusive body contact (fighting, slapping, hitting, poking, shoving, pulling hair, etc.) at any time.
5. Harassment-physical, sexual, racial, verbal.
6. Putting any part of the body out of the window at any time.
7. Unauthorized opening, closing, or tampering of any kind with bus doors, windows, emergency exits or equipment.
8. Lighting of matches, cigarettes, vaping or any other smoking devices while on the bus.
9. Use or possession of any illegal substance.
10. Endangering life or limb of other people.
11. Causing any type of damage or defacing of bus or private property.
12. Other unauthorized or unsafe action.

