ESPIRITU COMMUNITY DEVELOPMENT CORPORATION

MEETING MINUTES

Friday February 21, 2025

2:00 P.M.

4848 S. 2nd Street Phoenix, AZ 85040

The Board meeting will be held via Zoom.

I. PRELIMINARY ITEMS

A. Call to Order and Roll Call

Tom Espinoza called the meeting to order at 2:05P.M.

Tom Espinoza – Board Chair, Present
Isadora Giacometti – Vice Board Chair, Present
Bertha Gutierrez- Member, Present
Armando Ruiz Sr. – Member, Present
Rosanna Blackson – Member, Present (left @ 2:13PM)

Others Present:
Anastacia Europa – Chief Operating Officer, Servant Leader
Alexis Montoya – Board Secretary
Armando Ruiz Jr. – Chief Finance Officer, Servant Leader
Xochitl Ramirez – Chief Academic Officer, Servant Leader
Erendira Carrasco – RMR School Leader, Servant Leader
Glenda Carlon – SPED Director, Servant Leader
Alan Rascon – NFL YET School Leader, Servant Leader

B. Board Adoption of Meeting Agenda

Bertha Gutierrez made the motion to adopt the February 21, 2025 meeting agenda. Isadora Giacometti seconded the motion. Passed: 5-0 (Ayes: Espinoza, Ruiz, Giacometti, Blackson, Gutierrez)

C. Board Approval of the January 31, 2025 Meeting Minutes

Rosanna Blackson made the motion to approve the January 31, 2025 meeting minutes. Isadora Giacometti seconded the motion. Passed: 5-0 (Ayes: Espinoza, Ruiz, Giacometti, Blackson, Gutierrez)

II. CONSENT AGENDA

A. Fiscal P&P Updates

Bertha Gutierrez made the motion to approve the Consent Agenda. Isadora Giacometti seconded the motion. Passed: 5-0(Ayes: Espinoza, Ruiz, Giacometti, Blackson, Gutierrez)

III. ITEMS SCHEDULED FOR ACTION

A. Monthly Finance Report

Armando Ruiz Jr. presented the finance reports, including Profit & Loss, Balance Sheet, YTD AP Aging Summary, and the Reconciliation of Fixed Assets.

Bertha Gutierrez made the motion to approve the monthly finance report. Isadora Giacometti seconded the motion. Roll call conducted. Passed: 4-0(Ayes: Espinoza, Ruiz, Giacometti, Gutierrez)

B. Spirit Mission Contract

Armando Ruiz Sr. has a potential conflict of interest and recused himself from the conversation and vote. Armando left the meeting room at 12:32PM.

Anastacia Europa presented that the contracted services agreement with Spirit Mission needs to be corrected. The agreement was executed with Espiritu Schools as opposed to Espiritu CDC. The contracted agreement was restructured to provide International Teacher Recruitment and Retention services. The contracted agreement will be corrected effective 11/1/2025 with Espiritu CDC and Spirit Mission. Services include, recruitment, retention, onboarding, cultural services and support, affordable housing, and wraparound services.

Isadora Giacometti made the motion to adopt the Spirit Mission Contract, Bertha Gutierrez seconded the motion. Roll Call conducted. Passed: 3-0 (Ayes: Espinoza, Giacometti, Gutierrez)

IV. ITEM SCHEDULED FOR INFORMATION

No items scheduled.

V. EXECUTIVE SESSION

VI. COMMUNICATIONS

No response to the call.

VII. CLOSING ITEMS

A. Summary of Current Events, Future Meeting Dates and Items for Future Agendas

The next Board Meeting will be held on TBD.

B. Adjournment

Isadora Giacometti made the motion to adjourn the meeting. Bertha Gutierrez seconded the motion. Passed 4-0 (Ayes: Espinoza, Ruiz, Giacometti, Gutierrez)

Meeting adjourned at 2:37 P.M.