

BOARD OF EDUCATION AGENDA

April 22, 2025

5:30 P.M. Conference Room

Attendance	Board of Education:	___ Ms. Becky Backer	___ Mr. Jonathan Barney
		___ Mr. Russ Calanni	___ Mrs. Cecy Curcio
		___ Mr. Chris Enders	___ Mrs. Randa Harrington
		___ Mrs. Josie Preston	
	District Personnel:	___ Dr. Wendy Butler, Superintendent/Director of Pupil Services	
		___ Mrs. Gina Larrabee, District Clerk	
		___ Mr. Keegan Harrington, Business Manager	
		___ Mrs. Chelsey Aylor, PK-4 Principal/Director of Curriculum	
		___ Mr. Rick Bull, 5-12 Principal	
	Other(s):		

President of the Board calls the meeting to order at _____
Pledge of Allegiance

1.0 PUBLIC COMMENT/ PRESENTATION

- 1.1 Additions or deletions to the agenda
- 1.2 Public Comment/ Questions ([BCS Policy 3220- Public Expression at Meetings](#))

2.0 FINANCIAL

- 2.1 Budget Status and Revenue Status Reports
- 2.2 February Warrants and Claims Audit Report
- 2.3 February Treasurer's Reports
- 2.4 25-26 Budget Part III
- 2.5 Property Tax Report Card

3.0 LEADERSHIP REPORTS

- 3.1 Mr. Rick Bull, 5-12 Principal
 - Quarter 3 data
 - Code of Conduct Recommendations for 25-26
 - MS/HS Musical
- 3.2 Mrs. Aylor, PK-4 Principal/Director of Curriculum
 - Science of Reading Attestation
 - UPK Quality Assurance Protocol
- 3.3 Dr. Wendy Butler, Superintendent
 - Policy Review:
 - Policy: 1220 Board Members: Nominations and Elections
 - New Policy: 3311 Notification of Disclosure of Employee Disciplinary Records
 - Policy: 7513 Administration of Medication
 - Policy: 7521 Student with Life-Threatening Health Conditions
 - Allegany County Common Schedule
 - June BOE meeting

4.0 CONSENT AGENDA

- 4.0 Motion by _____, seconded by _____, to adopt the following Consent Agenda Items as recommended by the superintendent:**

Vote: _____ Aye _____ Nay Accepted / Rejected

- 4.1 Approve the minutes from the March 11, 2025 meeting.
- 4.2 Approve the Treasurer's reports dated February 2025.
- 4.3 Approve the CSE/ CPSE/ 504 committee recommendations as presented.

5.0 BOARD ACTIONS

- 5.1 Vex Worlds Tournament Overnight Trip Approval
Motion by _____, seconded by _____, to approve the trip and overnight stay for the Vex Robotics World Tournament in Dallas, as recommended by the superintendent.
Vote: _____ Aye _____ Nay Accepted / Rejected
- 5.2 Piano Donation
Motion by _____, seconded by _____, to accept the donation of a Samick Baby Grand piano (valued \$5-10k), as recommended by the superintendent.
Vote: _____ Aye _____ Nay Accepted / Rejected
- 5.3 CA BOCES Administrative Budget
Motion by _____, seconded by _____, to adopt the 2025-2026 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget, as recommended by the superintendent, as recommended by the superintendent.
Vote: _____ Aye _____ Nay Accepted / Rejected
- 5.4 2025-26 BCS Budget
Motion by _____, seconded by _____, to approve the proposed 2025-26 Belfast Central School budget of \$12,611,160 to be presented at the budget hearing as identified by NYS and/or SED reflecting a 4.2% increase in the tax levy, which is within Belfast's tax cap limit, as recommended by the superintendent.
Vote: _____ Aye _____ Nay Accepted / Rejected
- 5.5 2025-26 BCS Budget Hearing
Motion by _____, seconded by _____, to set the date for 25-26 Belfast Central School budget hearing to be held in the BCS Conference Room on May 13, 2025, at 5:30 p.m., as recommended by the superintendent.
Vote: _____ Aye _____ Nay Accepted / Rejected
- 5.6 Property Tax Report Card
Motion by _____, seconded by _____, to approve the 2025-26 BCS property tax report card, as recommended by the superintendent.
Vote: _____ Aye _____ Nay Accepted / Rejected
- 5.7 CA BOCES Board Seats
Motion by _____, seconded by _____, to nominate _____ as a candidate for the board seat representing identified Areas on the Cattaraugus-Allegany-Erie-Wyoming Board of Cooperative Education Services, as recommended by the superintendent.

Area 1- 1-year Term	Brian Perkins 24 Rochambeau Avenue Andover, NY 14806
Area 3- 3-year Term	Dr. Ralph Kerr 7766 Centerville Road Fillmore, NY 14735
Area 7- 3-year Term	Charles Davis, III 5635 Ashford Hollow Road

Area 8- 3-year Term

West Valley, NY 14171
Dale Colton
8402 West Bucktooth Run
Little Valley, NY 14755

Vote: _____ Aye _____ Nay Accepted / Rejected

5.8 24-25 Calendar Change

Motion by _____, seconded by _____, to approve a calendar change to the 24-25 school year to close school on May 23, 2025, as an unused snow day, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

5.9 Surplus Items

Motion by _____, seconded by _____, to identify the specified items as surplus and approve them to be sold, as recommended by the superintendent.

Bus #79

- Vin 4UZABRDT3GCHG5696
- Milage 84071

Bus # 80

- Vin 4UZABRDT5GCHG5697
- Milage 96278

Vote: _____ Aye _____ Nay Accepted / Rejected

5.10 Drama Club

Motion by _____, seconded by _____, to authorize the sale of drama costumes, props, etc. that are specifically designed for shows that have been performed by BCS students, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

5.11 June BOE Meeting

Motion by _____, seconded by _____, to change the June 2025 BOE meeting date to June 17, 2025, as requested by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

5.12 Code of Conduct

Motion by _____, seconded by _____, to approve 25-26 Code of Conduct/ Student Handbook for Belfast Central School, as recommended by the superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

6.0 PERSONNEL

6.1 **Motion by _____, seconded by _____, to approve the following personnel motions, as recommended by the Superintendent.**

Vote: _____ Aye _____ Nay Accepted / Rejected

- a. To appoint the following BCS staff members to the identified extracurricular positions for the 2024-25 school year:

Position

- Senior Class Advisor
- Junior Class Advisor
- Sophomore Class Advisor
- Freshman Class Advisor
- HS Student Council Advisor
- MS Student Council Advisor
- National Honor Society Advisor

Staff Member(s)

Mary Guilford & Jessica Buchholz (co-advise)
Jessica Weaver & Shelly Calanni (co-advise)
Michelle Calanni & Shelby Tucker (co-advise)

Mary Guilford & Jessica Weaver
Krista Harrington & Danielle Prosser
Teresa Heaney, Kayla Green (co-advise)

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|-------------------------------------|---|
| • Yearbook Advisor | Gina Larrabee & Krista Harrington |
| • Odyssey of the Mind (3) Coach | Jasmine Shephard & Isabella Corwine |
| • Supervisor of Athletics | Mary Paulsen |
| • Awards Assembly Advisor | Cindy Struckmann & Isabella Corwine |
| • Musical Director (2) | Jessica Romance, Rebekah Brennan |
| • Musical Pit Director | Tara Willgens |
| • Elementary Musical Director (2) | Jessica Romance, Rebekah Brennan |
| • Band Advisor | Tara Willgens |
| • Choir advisor | Rebekah Brennan |
| • SADD Advisor | Isabella Corwine |
| • Lego League Coach (3) | Beth Hazelton, Josh Hazelton, Deb Borden |
| • Scholastic Challenge Coach | Aran Heaney |
| • Scholastic Challenge Jr Coach | Aran Heaney |
| • Sr. Masterminds Coach | Deb Borden |
| • Jr. Masterminds Coach | Carolyn Burr |
| • Ski Club Advisor (2) | Liz Hamer, Sandy Miller |
| • Archery Advisor (2) | Bruce Harrington & Jordan Sands |
| • Golf Club Advisor | Sandy Miller & Bruce Harrington |
| • Auditorium Lights and Sound (2) | Josh Hazelton (sound), Rebekah Brennan (lights) |
| • Vex Club | Josh Hazelton |
| • Game Club | Carolyn Burr & Josh Hazelton |
| • eSports | Jasmine Shephard |
| • Art Club | Deb Wagoner |
| • Girls on the Run Fall Coach (2) | Sandy Miller & Lizzy Austin |
| • Girls on the Run Spring Coach (2) | Sandy Miller & Lizzy Austin |
- b. To approve the following chaperones for the Spring 2025 season:
 - Erin Arnold
 - Angel Belcer
 - c. To approve Gavin Hand as a volunteer assistant JV softball coach for the spring 2025 season.
 - d. To approve the following instructional subs for the 24-25 school year:
 - Mary Hamer
 - Kennedi Norasethaporn
 - e. To approve the following non-instructional subs for the 24-25 school year:
 - Mary Hamer
 - Kennedi Norasethaporn
 - Catherine Histed (bus monitor)
 - f. To appoint Elizabeth Austin, who holds NYS Professional Certificates permitting her to teach Early Childhood and Childhood Education in grades Birth-6, who previously earned tenure as an elementary education teacher at BCS, to the tenured position of Elementary Education Teacher in the elementary education tenure area commencing August 25, 2025. Miss Austin will be paid on her normal Step schedule as outlined in the BTA negotiated contract.
 - g. To appoint Isabella Corwine, who holds an NYS Initial Certificate permitting her to teach Childhood Education Special Education in grades 1-6, to the probationary position of Elementary Special Education Teacher in the special education tenure area commencing August 25, 2025. Mx. Corwine will be eligible for tenure after a four-year probationary term. Mx. Corwine will be paid on her normal Step schedule as outlined in the BTA negotiated contract.
 - h. To approve the following election inspector(s)/ worker for the 25-26 school budget vote:
 - Doris Warner
 - i. To appoint Jeremy Marsh to the position of school bus driver for the period of April 23, 2025-June 30, 2025. The applicable hourly rate shall be \$18.90, in accordance with the Collective Bargaining Agreement

between the Belfast Central School District and the Belfast School Related Personnel Association. Mr. Marsh will be granted four years driving experience.

- j. To appoint Jeremy Marsh to the position of Transportation Supervisor (50%)/ Mechanic (50%) effective July 1, 2025, with a one-year probationary appointment. Mr. Marsh's salary for the first year will be \$62,000. Mr. Marsh will be eligible for a permanent appointment July 1, 2026.
- k. To appoint Skyler Stisser who is eligible for a NYS certification as a School Psychologist to the probationary position of School Psychologist/ CSE Chairperson effective July 1, 2025. This will be an 11-month position with a starting salary of \$70,000. Miss Stisser will be eligible for tenure after a four year probationary term.

6.2 Resignation

Motion by _____, seconded by _____, to approve the following resignation, as recommended by the Superintendent.

Vote: _____ Aye _____ Nay Accepted / Rejected

- A To accept Joanne Ross's letter of resignation for the purpose of retirement, effective November 25, 2025.
- B To accept Cyle Burns' letter of resignation as a bus driver, effective April 3, 2025.
- C To accept Anthony Piwko's letter of resignation as a teacher's aide, effective April 11, 2025.
- D To accept Nick Miller's resignation as a mechanic, effective May 21, 2025.
- E To accept Mary Keesker's resignation as a school social worker, effective June 30, 2025.

7.0 EXECUTIVE SESSION

Motion by _____, seconded by _____, to move into executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

Motion by _____, seconded by _____, to move out of executive session at _____ am/pm to discuss personnel or legal matters for purposes specified in the open meeting law.

Vote: _____ Aye _____ Nay Accepted / Rejected

8.0 SUPERINTENDENT CONTRACT

- 8.1 **Motion by _____, seconded by _____, upon completion of a positive annual evaluation by the Belfast Central Board of Education, to appoint and employ Wendy Butler Ed.D. as Superintendent of Schools for the period of July 1, 2025 to June 30, 2030, and further approve the contract dated April 22, 2025.**

Vote: _____ Aye _____ Nay Accepted / Rejected

9.0 ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting at _____.

Vote: _____ Aye _____ Nay Accepted / Rejected