



## Inter-District Transfer Form 2025-2026

Please complete one form per student and print clearly. Please check appropriate box(s):

**NON-RESIDENT STUDENTS:** Please complete if you wish to **ATTEND** school in the Yamhill Carlton School District.  
(Note: You must also complete a transfer request with the school district where you currently reside)

\_\_\_\_\_  
Student's Legal Name (*first/middle/last*)

\_\_\_\_\_  
Date of birth (*month/day/year*)

\_\_\_\_\_  
2025-2026 Grade

\_\_\_\_\_  
Which school district do you live in?

\_\_\_\_\_  
Requested YC School to attend

Has the student ever been expelled?  Yes  No If yes, please give reason: \_\_\_\_\_

Is student currently attending a YC school?  Yes  No

Does student have sibling(s) attending YC?  Yes  No

**RESIDENT STUDENTS:** Please complete if you wish to be **RELEASED** from the Yamhill Carlton School District.  
Complete the following and return to the Yamhill Carlton School District Office.  
(Note: You must also complete a transfer request with the school district where you wish to attend)

\_\_\_\_\_  
Student's Legal Name (*first/middle/last*)

\_\_\_\_\_  
Date of birth (*month/day/year*)

\_\_\_\_\_  
2025-2026 Grade

\_\_\_\_\_  
Requested School

\_\_\_\_\_  
Requested School District

Is student currently attending requested school district?  Yes  No

Does student have sibling(s) attending requested school district?  Yes  No

Briefly explain why you wish your student to be released from the Yamhill Carlton School District:

\_\_\_\_\_  
\_\_\_\_\_

**Parent/Guardian:** Please read and sign the following:

I hereby certify that the information I have provided is true and correct. **I understand that falsely responding to any of the questions herein may result in denial and/or revocation of the request.** I understand the terms for inter-district transfers, including the following expectations for incoming TTSD students: **1) on time and full-day attendance must remain at 92% of greater; 2) no more than one minor suspension per academic year; no suspension greater than five days; and 3) no expulsions.** I understand that the parent/guardian is responsible for arranging timely transportation for student to and from the requested school. I understand my student has the opportunity to attend school in the Yamhill Carlton School District through grade 12. I acknowledge that the resident and receiving districts will exchange educational records and other educationally-relevant information about my student.

*Continues on reverse side*

**Parent/Guardian: *Continued***

Parent  Guardian Name (*first name/last name*)

Daytime/Main phone \_\_\_\_\_

Parent/Guardian Address \_\_\_\_\_

Parent/Guardian Email Address(s) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date of Application \_\_\_\_\_

**RETURN TO: Yamhill Carlton School District—ATTN: Julie Warner, 120 North Larch Place, Yamhill OR 97148. Or by email at [warnerj@ycschools.org](mailto:warnerj@ycschools.org)**

**FOR OFFICE USE ONLY**

Action of Yamhill Carlton School District:  Approved  Denied

Reason for denial: \_\_\_\_\_

Superintendent/Designee Signature: \_\_\_\_\_ Date \_\_\_\_\_

Final Action of Non-Resident District:  Approved  Denied

Reason for denial: \_\_\_\_\_

Superintendent/Designee Signature: \_\_\_\_\_ Date \_\_\_\_\_

**TERMS & CONDITIONS**

1. The parties to this agreement are the resident school district, the attending school district, the parents or guardians of the student(s) identified herein, or the student if he or she is an adult or emancipated student.
2. The parties agree that the student shall be enrolled and shall attend school in the attending school district for the remainder of the school year as provided under Oregon Law. The student shall remain as enrolled in the attending school district for the remainder of the school year unless: (a) one or both school districts agree to terminate this agreement, (b) the parent or guardian transfers the student or the adult student transfers to another district, a private school, or a charter school other than the resident school district, or (c) the parent, guardian or the adult student changes residence to another school district.
3. The student's eligibility to participate in interscholastic activities may be restricted by requirements from the OSAA or other approved interscholastic organizations.
4. This application must be renewed on an annual basis. It is the parent, guardian, or adult student's responsibility to make application in a timely manner in accordance with both the attending and resident districts' timelines. The resident and requested attendance area school will make known in policy when applications are to be submitted.