

Inglemoor High School Running Start Contract

Student Name _____

Student # _____

Class of _____

Inglemoor High School wants students to be fully informed of the added responsibilities and unique circumstances that participation in the Running Start (RS) program entails. To participate, both students and parents need to review and sign this contract to confirm the following expectations and agreements.

- 1) Entrance into RS varies for each community college. All students must place into English 101 in order to participate in RS. Math placement is needed to take a college-level math course, but placement is not a requirement to enroll in the program. Course numbers 099 and below are not eligible for RS funding and will have to be paid for by the student. See your counselor to determine how these classes will translate into IHS credits.
- 2) Students are responsible for maintaining a full-time academic schedule. Full-time RS is defined by students taking a minimum of 15 college credits each quarter (roughly 3 classes) and not attending IHS courses. Please review the chart shown for a detailed look at how NSD outlines the combination of part-time RS and part-time IHS classes to account for full-time status between schools. Students must get PRIOR approval from their counselor before dropping a RS class. If prior approval is not granted from the IHS counselor, the student will need to return to IHS and enroll in classes to maintain full time status. It is the student's responsibility to drop any RS classes (once approval has been given) prior to the college drop deadlines.

IHS CLASSES PER SEMESTER	RS CLASSES PER QUARTER
0	3
1	3
2	2
3	2
4	2
5	1
- 3) If the college drops the student due to GPA, or student withdraws from courses (dropping below full-time status), this could jeopardize on-time graduation. Additionally, student must immediately return to IHS.
- 4) If student withdraws from courses and drops below full-time status (even if on track for on-time graduation) student could have PE waivers revoked and jeopardize participating in IHS graduation ceremonies.
- 5) Because the grading periods are not aligned, RS is recommended to be a year-long commitment. Starting or ending RS mid-year may adversely impact a student's credits.
- 6) IHS is on a semester (18 week) schedule and the community colleges are on a quarter (11 week) schedule. Starting, ending, and vacation dates will be different. Missing school at one facility because the other is not in session will not be accepted as an excused absence. RS courses and transportation times cannot conflict with a student's IHS schedule. Parents must call the IHS attendance office to excuse any absences due to alternate schedules (assembly days, PTSA testing, etc.).
- 7) It is the responsibility of RS students and parent/guardian to stay informed regarding diploma requirements, college application/testing deadlines, and graduation ceremony information. This can be done by checking IHS emails and the IHS website.
- 8) Colleges view RS students as college students and will not communicate attendance or academic concerns to the parent without a signed release on file with the college.
- 9) The earlier students register at the college, the better their chances will be to get their desired courses. There is no guarantee that students will be able to register for the classes desired at the community college. Monitoring all RS deadlines is the responsibility of the student.
- 10) All RS grades received will become a permanent part of the student's high school and college transcripts. Students must take all courses for a letter grade. College academic courses frequently require a high level of self-discipline. The college will not send progress reports or warnings; therefore, students are responsible for monitoring their own progress.
- 11) It is the student's responsibility to request official transcripts from the college, if the student wishes to include this document with college/university applications. IHS counselors cannot send college transcripts.
- 12) RS students must maintain a minimum 2.0 GPA. If the student's GPA falls below a 2.0, the student is placed on academic probation at the community college. If the GPA is not raised above the 2.0 minimum during the

next grading period, the community college will withdraw the student from the RS program; this may impact on-time graduation.

- 13) Each quarter, students must complete the Enrollment Verification Form (EVF) required to register for RS classes. Students are responsible for making an appointment for their counselor's signature; counselors will not be able to accommodate student drop-ins.
- 14) If the Running Start EVF is not submitted (from student) to the college by the deadline, students could be dropped from their classes or charged full tuition.
- 15) Students with disabilities who have a 504 Plan or Individual Education Plan (IEP) are responsible for informing and providing documentation of the disability to the community college.
- 16) Some post-secondary schools, especially those out of state, may not accept RS courses for college credit. Those who do may have special rules about specific courses and whether students can transfer their RS credits; it is the student's responsibility to make sure these requirements are understood.
- 17) RS courses may impact future financial aid as the credits count towards the maximum allowable credits a student may receive aid for.
- 18) It is expected that all graduation requirements are completed at the college by winter quarter of senior year.
- 19) If the student completes all graduation requirements before the fall of senior year, the student will be automatically graduated from Inglemoor and may NOT participate in RS, or enroll in courses senior year.
- 20) If there are remaining graduation requirements that must be taken in spring quarter of senior year, then the student must be able to prove they are passing graduation requirements to participate in graduation ceremonies.
- 21) RS students must meet WIAA eligibility standards; they are eligible to participate in high school athletics and activities at IHS. However, the scheduling of RS and athletics/activities can be challenging as RS classes vary from quarter to quarter.
- 22) RS Students are only allowed on the IHS campus before/after school and if enrolled in any IHS courses. RS Students are welcomed on the IHS campus to:
 - Make a payment (see Ms. Clawson).
 - Meet with their counselor (with an appointment)
 - Attend sanctioned events, such as assemblies or class meetings (please go to the main office and sign in).
 - Attend clubs during Viking Time (student must sign up by the club deadline and be on an approved participant list).
 - Attend other school related functions, including dances and sporting events.
- 23) RS students are responsible for their own transportation to/from any campus. Arrangements for parking and any fees related to parking need to be address individually with each educational location.
- 24) RS Students are not permitted on the IHS campus during lunches, breaks, or to visit friends. Additionally, students may not attend a class that the student is not enrolled in. As a Running Start student, you are agreeing that you will remain off campus, unless enrolled in an IHS course and/or are arriving 10 minutes prior to the start of your class.

I affirm that I have read all the above statements and agree to all the conditions outlined in this contract in order to pursue Running Start, in either a full-time or part-time basis.

Student Name (print)

Student Signature

Date

Parent/Guardian Name (print)

Parent/Guardian Signature

Date