



Twin Lakes Elementary School Site Council Minutes

February 6, 2025
7:30-8:30 AM

Link to slidedeck: [24-25 School Site Council Meeting #3](#)

Members: **Present**

Parents/Community

~~David Chan~~

Cathy Evans

Emily Ko

~~Megan Warnick~~

Randy Zeiter-Smith

Classroom Teachers

Diana Nordin

Stacy Costas

~~Vicky Oesenas~~

Other School Staff

Erin Frey

Principal

Teresa Rowan

1.0 Welcome, Celebrations & Review of Agenda

- Mrs. Rowan welcomes council members, distributes meeting materials and the sign-in sheet.
- Call to meeting at 7:39 by Teresa Rowan
- Tell me something good:
 - Art Docents are going well - both students and parent leaders are learning and having fun.
 - OV Food Bank will present Twin Lakes with a check for \$250 for being a top donor during the holiday season.
- Agenda reviewed by Mrs. Rowan

2.0 Approve Minutes from [12/12/24 Meeting](#)

- Minutes reviewed from 12/12/2024 meeting. Erin Frey made a motion to approve, Randie Zeiter-Smith seconded the motion. Unanimous approval by Site Council members in attendance.

3.0 25/26 Staffing Update

- Mrs. Rowan reviewed current status of IA/Intervention teacher staffing projections.
 - SJUSD is proposing to keep 65% of positions for one additional year.

- New staffing ratios in TK (10:1 rather than 12:1) means one additional FTE in TK beginning 25/26 school year.

4.0 24/25 SPSA Goals/Actions Monitoring - Goal #1

- Mrs. Rowan reviewed 24/25 SPSA goal #1 and the aligned actions that have been completed to date.
 - Goal 1: Student Achievement & Implementation of State Standards
 - Action: Providing intervention resources for reading.
 - Strategies/Implementation efforts:
 - UFLI manuals for K-2
 - Additional TE's/student workbooks to support phonics instruction in 3rd/4th grade
 - WIN time adjustments by grade level to meet needs identified by data
 - Action: Providing intervention resources for math.
 - Strategies/Implementation efforts:
 - Grade level basic facts toolboxes to support IAs with providing fact fluency support.
 - BTC Math Task books for each grade level
 - Action: Provide software licenses to support academic achievement.
 - Strategies/Implementation efforts:
 - Heggerty - TK, K, 1st
 - Blast/Playground - 1st
 - HD Word/playground - 2nd
 - ESGI - TK/K
 - AR/STAR - 2nd-6th
 - Lexia Core - K-5th
 - Lexia Power Up - 6th
 - Action: Provide staffing to support intervention.
 - Strategies/Implementation efforts:
 - Intervention teacher
 - IAs
 - Action: Provide guest teacher coverage for articulation.
 - Action: Provide resources to support English Learners.
 - Strategies/Implementation efforts:
 - iPads to support language translation
 - Lexia English application

5.0 25/26 Comprehensive Needs Assessment - Goal #1

- Group had a conversation about "What other strategies can/should we consider?"
 - Goal 1: Student Achievement & Implementation of State Standards
 - Action: Providing intervention resources for reading.
 - SSC proposed supplemental resources/strategies:
 - Writing curriculum - Step Up to Writing(?)
 - Decodable Texts
 - Action: Providing intervention resources for math.
 - SSC proposed supplemental resources/strategies:
 - Unifix cubes for kindergarten
 - Intervention specific materials/supplies
 - Other:
 - Kinder Camp

- Summer STEM Programming

6.0 Public Comment

- No members of the public are present at the meeting.

7.0 Upcoming School Events/Activities

FEBRUARY:

F 2/7 & M 2/10 Rapid Learner Testing
 T 2/11 Donuts & Discussion with Mrs. Rowan 9:00am
 T 2/11 SJUSD Board Meeting
 T2/17-2/21 President's Week Break – No School
 T 2/25 Star Struck Performance – 6:00 & 7:00
 W 2/26 Star Struck Performance – 6:00 & 7:00
 F 2/28 3rd Grade Field Trip – SMUD Museum

MARCH:

Th 3/6 Author Day
 3/11-3/14 Parent Conferences/Minimum Days 12:05
 M 3/17 Report Cards Viewable in Parent Portal
 W 3/19 PTA Board Meeting 7:00pm
 Th 3/20 Kids Heart Challenge Kick-off

- TK-2 Assembly 9:05-9:35am
- 3-6 Assembly 9:40-10:10am

 3/21 & 3/24 No School
 T 3/25 San Juan Sings East 7:00pm
 W 3/26 5th Grade-CA Academy of Sciences field trip
 Th 3/27 School Site Council 7:30am
 F 3/28 Carnegie Band presentation for 5th/6th grade

8.0 Adjournment

- Meeting was adjourned at 8:35am.

Next Meeting: March 27, 2025

Future Meetings: May 15, 2025