



Twin Lakes Elementary

School Site Council

Minutes

March 27, 2025
7:30-8:30 AM

Members: Present

Parents/Community

David Chan

Megan Warnick

Cathy Evans

Randy Zeiter-Smith

Emily Ko

Classroom Teachers

Diana Nordin

Stacy Costas

Vicky Ocsenas

Other School Staff

Erin Frey

Principal

Teresa Rowan

1.0 Welcome, Celebrations & Review of Agenda

- Mrs. Rowan welcomes council members, distributes meeting materials and the sign-in sheet.
- Call the meeting to order at 7:40 am by Vicky Ocsenas
- Tell me something good:
 - The Art Docent program is continuing to thrive. The students enjoy the parent volunteers.
 - Scott Hart, 3rd grade student, placed third in the San Juan District art show.
 - Comments about the incredible parent involvement at Twin Lakes.
- Agenda reviewed by Mrs. Rowan

2.0 Approve Minutes from 02/06/2025 Meeting

- Minutes reviewed from 02/06/2025 meeting. Motion made by David Chen to approve the minutes and Erin Fry seconded the motion. Unanimous approval by Site Council members in attendance.

3.0 25/26 Staffing Update

- Mrs. Rowan notified the Site Council members that Instructional Assistants have been approved for one additional year. Everyone is thinking about how to re-engage families for classroom volunteering.

- 2025/2026 grade level class numbers:
 - Two kindergarten classes
 - Two first grade classes
 - One first/second combo class
 - Two second grade classes
 - Three third grade classes
 - Three fourth grade classes
 - Two fifth grade classes
 - Three sixth grade classes

4.0 24/25 SPSA Goals/Actions Monitoring - Goal #2 & Goal #3

- SPSA plans are built for three years. However now is the time we can modify, adjust, and reallocate funds if necessary. Mrs. Rowan reviewed SPSA goals #2 and #3 and the aligned actions that have been completed to date.
 - Goal 1: Student Achievement
 - Actions: Reading and Math materials (\$4,473.00), Curriculum software (\$1,500.00), Guest teacher Support for collaboration, data conversations, articulation (\$4,500.00)
 - Goal 2: Student Engagement
 - Actions: Attendance/Behavior incentives (\$1,000.00)
 - Goal 3: School Conditions. Climate, and Family Engagement
 - Actions: SEL curriculum license and classroom materials (\$4,500.00), Recreational Aide (\$15,027.00), Family Engagement meeting materials (\$500.00)

5.0 25/26 Comprehensive Needs Assessment - Goal #2 & Goal #3

- Goal 2: Student Engagement and Course Access. The group viewed this goal through the lens of attendance. Looking at improvement, not perfection.
 - Providing student recognitions and incentives.
 - Monthly attendance assemblies
 - Cody Cougar goes to classroom with highest attendance
 - Caught-ya being Cougarific Friday prize drawing - teachers identify students outside their own class contributing positively.
 - Increasing proactive communications to students and families
 - Talking Points - including weekly newsletter here
 - District Climate Survey - making digital and paper copies available
 - Attendance conversations being part of parent/teacher conferences

- Mrs. Rowan is meeting with each student on campus to have conversations about recognizing their learning style.
- Other strategies/considerations to enhance the current efforts:
 - Fun Fridays, Five More Minutes Fridays
 - Lunch time event
 - Morning event - something that gets students to school at the beginning of the day
- Goal 3: School Conditions, Climate & Family Engagement
 - Providing materials to support classroom SEL
 - Providing school license for SEL curriculum
 - Character Strong
 - Providing rec aides to increase student safety and supervision
 - Providing opportunities for parent input/feedback
 - Monthly Donuts & Discussion with Mrs. Rowan
 - Site Council
 - PTA
 - Site Council members discussed ways to get families engaged and invested and how this impacts their student's engagement. Often this starts in Kindergarten and the relationships that begin in Kindergarten carry through the students' education.
 - Due to the instructional aides roles in the classroom there have been less opportunities for parents to help in the classroom.
 - Some type of weekly class activity could be utilized at a specific time for parents to volunteer. Timing an activity at the end of the day or at the beginning of the day would potentially help meet the scheduling needs of many adults.
 - Giving parents options of how they can volunteer may help.
 - Volunteering supplies and/or time
 - Offer smaller tasks for parents with more demanding schedules
 - Create a teacher wish list for projects, not just supplies
 - Move meeting location to the front of the school where parents are gathering for drop off in the morning.
 - Increase opportunities for parents to serve in leadership roles on campus
 - Site Council
 - PTA

A motion was made by Erin Fry to take a roll call vote for the proposed SPSA plan and budget. The motion was seconded by member Emily Ko.

Roll Call Vote:

David Chen - yes
Cathy Evans - yes
Emily Ko - yes
Megan Warnick - yes
Randy Zeiter-Smith - yes
Diana Nordin - yes
Stacy Costas - yes
Vicky Ocsenas - yes
Erin Frey - yes
Teresa Rowan - yes

6.0 Public Comment

- No members of the public are present at the meeting.

7.0 Upcoming School Events/Activities

APRIL:

4/1 Talent Show Tryouts 3:30-5:30 MP Room
4/2 Choir 7:40-8:40 am
4/4 3rd Grade Field Trip to Maidu Museum
4/5 PTA Dinner Auction
4/8 Donuts & Discussion with Mrs. Rowan 9:00am
4/9 Choir 7:40-8:40 am
4/9 Talent Show Practice 5:00-7:00 MP Room
4/11 Kids Heart Challenge EVENT
4/14-4/18 Spring Break
4/22 SJUSD Board Meeting
4/22-4/24 5th grade CAST Testing
4/22 Talent Show Practice 5:00-7:00 MP Room
4/23 Choir 7:40-8:40 am
4/23 Talent Show Dress Rehearsal 5:00-7:00 MP Room
4/23 PTA Association Meeting 7:00pm
4/25 Talent Show 6pm
4/28-5/2 3rd-6th ELA CAASPP Testing
4/29 1st grade field trip to Sac State Planetarium
4/30 Choir 7:40-8:40 am
4/30 2nd grade field trip to Black Miners Bar

MAY:

4/28-5/2 3rd-6th ELA CAASPP Testing
5/7 Progress Reports Viewable in Parent Portal
5/9 Kinder Spring Sing 2:00
5/5-5/9 Staff Appreciation Week
5/5-5/9 3rd-6th Math CAASPP Testing
5/14 Choir Spring Concert 6:30 p.m.
5/14 Panera Bread Restaurant Night Fundraiser
5/15 School Site Council 7:30am
5/15 Twin Lakes Choir sings national anthem @ River Cats
5/16 3rd grade Weather Show 2:30
5/19-5/23 Read Across Twin Lakes
5/19-5/27 5th Grade Sexual Health Unit
5/21 PTA Board Meeting 7:00pm
5/22 Open House 5:30-7:00pm
5/23 Minimum Day - 12:45pm dismissal
5/26 Memorial Day
5/29 4th Grade Melodrama for parents (1 class)
5/30 PTA Volunteer Recognition
5/30 All library books are due
5/30 4th Grade Melodrama for parents (1 class)

8.0 Adjournment

- Meeting adjourned at 8:40 am.

Next Meeting: May 15, 2025