FACILITIES SUBCOMMITTEE MEETING

APPROVED: 3/14/25

Gilroy Unified School District
7810 Arroyo Circle, Gilroy and via Zoom teleconference
9 a.m Friday, Feb. 7, 2025

PRESENT

Tuyen Fiack	Kenny Moreno	Anna O'Connor
Maribel Guizar	Anisha Munshi	Linda Piceno
Alvaro Meza	Paul Nadeau	Marissa Van Patten

SECTION 1: APPROVAL OF MINUTES & TIME CERTAINS

ITEM #	ITEM
1a	Approval of minutes: Jan. 17, 2025

MINUTES
- Linda moved to approve. Kenny seconded.
- All in favor to approve.

SECTION 2: FACILITIES (PAUL NADEAU)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
2a	Change order #2 for AMS Building for oversight	MOTS	AMS	$6,623	Measure E

MINUTES
- This is for oversight of the installation of the restroom at Transportation. This county Housing and Community Development is the government agency certifying the project.
- Next steps: This will go to the board for approval.

2b	Notice of completion board resolutions	Various	N/A	N/A	N/A

MINUTES
- These resolutions identify when projects are complete.
- Next steps: These will go to the board for approval.

2c	Non-digital marquee options for elementary schools **INFORMATION ONLY**	Various	N/A	N/A	N/A

MINUTES

- Marissa presented Stewart Signs. Participate in the CMAS, bulk-purchasing agreement.
- Three non-digital options. All fall under the height requirement that triggers DSA approval:
- The options include anti-graffiti, locking covers and are double-sided.
- These quotes are for materials only.
- All options require the same mounting pad. Additional costs would be for installation, including concrete for pedestal.
- Options range from about $6,200 to $8,500.
- The committee prefers Announcer 48, which is the tallest option.
- The rough estimate for installation costs would be at least half of the materials cost. For a $8,500 marquee, total cost could be about $12,750.
- Next steps: Facilities will start to discuss potential options with elementary principals – where would the new marquees go? Which model?

2d	ADA upgrades for DSA certification in Power School portable buildings	Rod Kelley ES	Kent Construction	$84,864.35	ELOP

MINUTES

- These ADA upgrades are required for DSA certification. Two portables are being converted for Power School use.
- Next steps: This will go to the board for approval.

2e	Facilities Master Plan evaluation results	N/A	TBD	N/A	Measure E

MINUTES

- Bids from four firms were evaluated.
- The committee would like to interview the top two firms: Aedis and 19Six.
- Next steps: Facilities will schedule interviews with two firms.

2f	Add service for warehouse project (full review set of plans)	District Office	Aedis	$132,440	Measure E

MINUTES

- This is for additional work for the district office warehouse project to allow the oversight of this project.
- Aedis will develop a full set of plans.
- Next steps: This will go to the board for approval.

SECTION 3: MAINTENANCE (MATT WOOLMAN)

ITEM #	ITEM
3a	**INFORMATION ONLY UPDATES** ● Gilroy HS: Baseball field ○ Fertilizer was applied to the field, which burned the grass. ○ The sod has been replaced and still in process. ● Rucker ES, Christopher HS & District Office: Generators ○ Rucker and D.O. generators have been received and are in storage at Maintenance. DSA approval is

pending for these projects.
    - PG&E has installed a switchgear at Christopher HS. Allows district to rent a generator and plug into the switchgear to power the site, if necessary.
- Mt. Madonna HS: Recent projects
    - New benches, planters and concrete have been installed.
- District-wide: Pest control
    - District is transitioning to another pest control vendor.
- District-wide: Various projects
    - Staff is taking care of roof leaks at Christopher HS and any other sites that come up.
    - Staff is diagnosing power issue at Gilroy HS football field. It is affecting power to scoreboard, press box and cameras on that field. Alvaro will ask Matt for an update on this issue ASAP.

SECTION 4: FACILITY MODIFICATION REQUESTS (MARISSA VAN PATTEN)

ITEM #	ITEM	SITE	VENDOR	COST	FUNDING SOURCE
5a	Resurface three areas of blacktop and paint numbers and designs	Rucker ES	TBD	$5K-$15K	Parent Club, donations, Goal 3

MINUTES
- Principal has requested repainting of blacktop surface throughout site.
- Marissa has passed this request along to Maintenance what can be done by district staff and potential costs, if parts of project would have to be outsourced.
- Next steps: The committee approves that this request be assigned to Maintenance for what can be done by district staff and potential costs, if parts of project would have to be outsourced.

5b	New storage shed for kinder playground tricycle storage	Rucker ES	Home Depot	$1,149 + tax	Donations & discretionary funds

MINUTES
- This request is for a shed to store tricycles. El Roble and Luigi Aprea have recently received similar shed models, which are the district standard.
- Next steps: The committee approves this request. Marissa will work with the site principal and purchasing to get this project completed.

SECTION 5: OTHER PROJECTS/FACILITY ISSUES AT SITES

GILROY HS
- I.T is working with vendor to repair the gym scoreboard. It is experiencing a lag.
- The football field scoreboard is working again, aside from the current power issues in that area.

NEXT MEETING: Friday, March 28, 2025