

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
March 26, 2025**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, March 26, 2025, at 7:36 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Brent Hefton
Melissa Huber
John Mancinelli
Bernie Seasock
Pat Twisler
Leon Armour

School Directors Absent:

Kate Denney
Dawn Jones

Others in Attendance:

Dr. George Steinhoff, Superintendent of Schools
Dr. Eric Kuminka, Assistant Superintendent of Schools
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of February 26, 2025, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Twisler, the motion was unanimously approved.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for February – March 2025 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Twisler the motion was unanimously approved.

Voting Yea: All

Voting No: None

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of February, 2025, as presented, be and is hereby approved.

Erik Zebley presented the Treasurer’s Report for February, 2025

Motion to approve the resolution was made by Mrs. Ellis and seconded by Mr. Mancnelli the motion was unanimously approved.

Voting Yea: All

Voting No: None

4. BUDGET TRANSFER REPORT

MOTION: To approve the Budget Transfer Report for February - March 2025.

Motion to approve the resolution was made by Mr. Mancinelli and seconded by Mrs. Ellis the motion was unanimously approved.

Voting Yea: All

Voting No: None

STUDENT REPRESENTATIVES’ REPORT TO THE BOARD

Olivia Ellis and Madeline Ajarko reported on the following:

- Spring Sports have begun, and are off to a great start and we hope there are plenty more victories as we advance into the season;
- Prom tickets are on sale now and the Junior Prom will be held at the Waterfall on April 25th; Senior Prom will be held at Penn Oaks Golf Club on May 9th and tickets will be available on-line soon;
- NHS and FCCLA have joined together for a clothing drive, which ends March 31st;
- The end of the 3rd marking period is Monday, March 31st. They’re looking forward start of the 4th marking period and graduation;
- Sun Valley’s production of SpongeBob SquarePants the Musical was a huge success;
- Band and Choirs concerts will be taking place on April 10 and April 30 respectfully;
- Juniors had a chance to win a free prom ticket by entering a raffle by PBIS, the winner was Connor Crowley

ITEMS FOR BOARD INFORMATION AND DISCUSSION

Dr. Steinhoff recognized Frankie DiCandia, 3rd Grade Aston student, with a certificate of commendation. Frankie took 1st Place for the 2025 Invention State Finals in the PA Invention Convention. Frankie's invention was the Cozzzy Illuminator, a neck pillow with an adjustable reading light designed to make nighttime reading more comfortable.

Dr. Steinhoff is pleased to recognize several of our SVHS Student Athletes.

- Recognized Jameson Strickland, who holds a 64-8 record in her wrestling career. She took Silver at States, and was the first female representative in Penn-Delco history.
- Recognized Brandon Carr, Boys Wrestling, he ends his career 160-20 record. He also took Silver, at the State.
- Mohammed "Manny" Wahdan, Indoor Track, Placed 5th in the 60 meter hurdles at the Districts Champions and finished 5th at States to earn a medal. He finished 17th in Nationals. He is the first to medal for Penn-Delco Track & Field in Dr. Steinhoff's time within the District.

DCIU REPORT

Dr. Huber gave an update on Delaware County IU budget, which is on the agenda for approval this evening.

SUPERINTENDENT'S REPORT

Dr. Steinhoff reviewed the items discussed during last week's study season; which included the Second Reading of Policy 815 Vol II, update on the Sun Valley Planetarium, Cyber Academy outreach efforts as well as reviewing all agenda items in advance of tonight's meeting.

Penn-Delco wants to hear from you! A Communications Survey opens on April 1st, which will help us better understand how parents, staff and community members feel about the District's communications.

Dr. Steinhoff announced there will be a Delco Career Fair, a county-wide even on April 8th. Every district in the County, as well as the DCIU will be on-site to discuss open positions in a variety of fields.

Kindergarten registration is open for the 25-26 school year. Early registration helps us prepare for a fantastic school year and ensures a smooth start for our newest students. All students being registered, must reside within the boundaries of Penn-Delco.

Dr. Steinhoff is please to share, that our own Mrs. Bray, 4th grade teacher at Pennell, was named a recipient of this year's Citadel Heart of Learning Award! She was surprised with the honor during a faculty meeting on March 14.

Dr. Steinhoff congratulated Sun Valley's talented students that brought the magic of "The SpongeBob Musical" to life during their annual all-school production. It was a fantastic performance enjoyed by all. Additionally, our own students decorated the sets, which were used in the performance.

Dr. Steinhoff also congratulated Sun Valley's Bocce Team, which are now headed to the 2025 Special Olympics State Championship, after winning Gold at the regional title match on March 5. The State Competition will take place in Hershey, PA on March 27.

SUPERINTENDENT'S REPORT

Our elementary students had a great time participating in the annual Kids Heart Challenge, and raised over \$48,000 for the American Heart Association. Dr. Steinhoff thanked our PE Teachers and volunteers for organizing such a successful event.

Sun Valley's students competed in EntreX Lab Competition, in a Shark Tank-style event. Students presented their ventures to a panel of judges, and two teams were named winners.

Penn-Delco celebrated Read Across America Week. One of the week's special events was Guest Reader Day at Aston Elementary, who shared a story and inspired a love of books and reading.

Penn-Delco's 4th & 5th grade STEM Club students from Coebourn and Pennell put their skills to the test, during the DCIU STEM Competition. He thanked Ms. Cameron and congratulations to Coebourn's team for winning their entry.

Sun Valley's National Honor Society hosted the Annual Science Night, which featured student projects, hands-on demos, planetarium stargazing, and more.

Dr. Steinhoff is pleased our students and staff annually participate in Rock Your Socks on March 21st to celebrate the diversity of individuals with Down Syndrome. They wore brightly colored, mismatched socks to support and raise awareness for Down Syndrome.

Penn-Delco Cares hosted an informative webinar in partnership with the Department of Pupil Services & Special Education. This provided valuable insights into the evaluation process, the role of parents and more. This presentation is also on the Pupil Services and Special Education website.

Sun Valley will host PMEA District 12 Chorus Fest on Thursday, March 27. Elementary students from across Southeastern PA will join in a full day of rehearsal with a special guest conductor. The fest will conclude with a concert performance for family and friends that evening at 7:00 p.m. in Sun Valley's auditorium.

Spring Break will be coming up, so the Study Session will be moved to Wednesday, April 9 and will be held at Northley Middle School. He reviewed our spring break schedule with schools being closed on April 14 – 21. Offices will be closed on April 18th and there will be a flex-day in-service for teachers on April 21st.

COMMENTS BY MEMBERS OF THE BOARD

President Armour thanked Dr. Steinhoff for having the Planetarium as part of the Science night. It was a great experience.

Mr. Hefton echoed his sentiments.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

10.01 Personnel – Professional

(1) Leaves of Absence

(a) Employee #1619, FMLA from 03/10/2025 through 03/31/2025

(b) Employee #3928, FMLA from 06/12/2025 through 11/13/2025, and childrearing leave from 11/14/2025 through 01/25/2026

(2) Extra Duty Pay Assignments 2024/2025 School Year

Job	Bd. Meeting	2024/2025	# Units	Location	Rate/Unit	Total Remun.
Co-ed Track and Field Head	March	Gormley, Michael	11	NMS	315	3465
Co-ed Track and Field Asst	March	Lansberry, Jamie	9	NMS	315	2835
Girls Lacrosse 7th Gr	March	Sterling, Jennifer	9	NMS	315	2835
Co-ed Track and Field Asst	March	Dipietro, Renee	9	NMS	315	2835
Boys Baseball Asst. 2	March	Valente, Tony	10	SV	315	3150
Co-ed Track/Field Assistant Coach	March	Tow nsend, Terrence	10	SV	315	3150

Extra Duty Pay Assignments 2025/2026 School Year (Rescinding)

Job	Bd. Meeting	2024/2025	# Units	Location	Rate/Unit	Total Remun.
Co-ed Track/Field Asst. 3	March	Cox, Anthony	9	SV	315	2835
Co-ed Track and Field Head	March	Gormley, Michael	11	NMS	315	3465
Co-ed Track and Field Asst	March	Lansberry, Jamie	9	NMS	315	2835
Co-ed Track and Field Asst	March	Gantz, Julia	9	NMS	315	2835

ITEMS FOR BOARD ACTION - Continued

(3) Wage and Salary Adjustment

- (a) Samantha Perrotta, Kindergarten Teacher at Aston, from Bachelor's, Step 5 @ \$57,911 to Master's, Step 5 @ \$60,421, effective 03/12/2025.

(4) Professional Contract -Tenure Conferred

- (a) Keith Morey

(5) Extra Pay – Extended Employment

- (a) **SVHS, Class Coverage (1/31/25 - 2/28/25)**

#10-1110-123-000-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Valerie Carr	12.00	Michael Johnson	34.00
Amy Grady	28.50	Madison Starinieri	13.50
Julianne Hill	29.00		

- (b) **SVHS, “Ready to Learn” Tutoring (11/26/24 - 1/23/25)**

#10-1110-123-222-30-80-00-000

	<u>Hours</u>		<u>Hours</u>
Chris Bell	2.00	Sue Koehler	7.00
Amy Grady	4.00	Ryan Lopez	10.50
Dan Hill	4.00	Madison Starinieri	1.00

- (c) **SVHS, Freshman-Sophomore Dance Chaperone (3/7/25)**

#10-1110-123-000-30-80-00-000

	<u>Hours</u>
Amy Grady	4.00

- (d) **SVHS Counseling Work Outside of Contractual Hours (1/28/2025)**

#10-2120-123-000-30-80-00-000

	<u>Hours</u>
Francine Im	1.75
Megan Snyder	.50

- (e) **SVHS, Dean of Students Additional Hours (1/30/2025 - 2/25/2025)**

#10-2110-123-000-30-80-00-000

	<u>Hours</u>
John Moletteri	14.25

- (f) **NMS, Dean of Students Additional Hours (2/23/2025 - 2/26/2025)**

#10-2110-123-000-30-70-00-000

	<u>Hours</u>
Karen Scharrer	14.25

- (g) **NMS, After School Academic Support (2/3/2025 – 3/3/2025)**

#10-1110-123-000-30-70-00-000

	<u>Hours</u>		<u>Hours</u>
Elizabeth Bereznak	3.00	Jackie Matys	5.00
Jennifer Boyce	8.00	Colleen Miller	7.00
		Jamie York	3.00

ITEMS FOR BOARD ACTION - Continued

- (h) **NMS, 5th Grade Parent Night (3/20/2025)**
#10-2120-123-000-30-70-00-000 **Hours**
Jennifer Sterling 2.00
- (i) **NMS, National Junior Honor Society Applications (3/20/2025)**
#10-2120-123-000-30-70-00-000 **Hours**
Molly Dwyer 3.00
- (j) **Pennell Elementary, Class Coverage (10/7/24 - 1/22/24)**
#10-1241-123-000-10-50-00-000 **Hours**
Alyssa Croulet 8.25
- (k) **Special Education Work, Outside of Contractual Hours (2/2025)**
10-1241-123-000-30-00-00-000 **Hours**
Anthony DiProspero 3.00
Olivia Mancarella 2.00
- (l) **Professional Education Council, 2/26/2025, 1.00 Hour**
#10-2260-123-000-10-00-00-000
Adria Bondanza Lauren Harner Julie Malone
Amy Caputo Kristine Hopkins Theresa McHugh
Sarah Constan Maureen Irving Maria Potter
Jen Smith
- (m) **Homebound Instruction (2/13/2025 - 2/18/2025)**
#10-1430-123-000-30-00-00-00 **Hours**
Chris Bell 2.00
- (n) **AI and Innovation Committee 3/20/2025, 1.00 Hour**
#10-2260-123-000-10-00-00-000
Marc Baron Keith Henning
Vivienne Cameron Jaclyn Mazuk

10.02 Personnel – Classified

(1) Appointment

- (a) Matthew Waida, full-time Head Custodian at Parkside @ \$23.33/hour, up to 40 hours/week, 261 days/year with full-time benefits in accordance with the PDSSPA contract, effective pending the completion of pre-employment paperwork.
- (b) Kimberly McNicholas, Paraprofessional (A2HQ, step 1) at Coebourn Elementary, \$17.78/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective March 17, 2025
- (c) Carla Riberio, Playground/Cafeteria Assistant at Pennell Elementary, \$13.78/hour, up to 22.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective pending the completion of pre-employment paperwork.
- (d) Edward Elvin, part-time evening Custodian, at Pennell @ \$18.06/hour, up to 25 hours/week, 190 days/year with part-time benefits in accordance with the PDSSPA contract, effective upon the completion of pre-employment paperwork.

ITEMS FOR BOARD ACTION - Continued

(2) Leaves of Absence

- (a) Employee #2575, Intermittent FMLA from 03/17/2025 through 09/30/2025
- (b) Employee #1072, FMLA from 03/03/2025 through 03/18/2025

(3) Resignation

- (a) Bridget Casar, Paraprofessional (HQ) at Coebourn Elementary, effective March 31, 2025.
- (b) Coleen Cunningham, Paraprofessional (HQ) at Aston Elementary, effective March 14, 2025.

(4) Retirement

- (a) Scott Rickards, Bus Driver with the Transportation Department, effective 06/13/2025.

(5) Change in Status

- (a) Rashon Bailey, from part-time evening custodian to fulltime Day Custodian at Northley Middle School @ \$19.37/hour, up to 40 hours/week, 261 days/year with fulltime benefits in accordance with the PDSSPA contract, effective March 17, 2025
- (b) Meghan Suter, from Playground/Cafeteria Assistant at Aston to Paraprofessional (A2HQ, step 1) at Aston Elementary, \$17.78/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective April 1, 2025.

References: Penn-Delco Budget 2024-2025; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Ellis and seconded by Mr. Hefton above motions were unanimously approved.

Voting Aye: All

Voting No: None

ITEMS FOR BOARD ACTION - Continued

10.03 Preparation and Solicitation of Bids

MOTION: Request approval to prepare and solicit bids as follows:

1. Athletic Supplies (25 – 26) – Funded by the General Fund

10.04 Community Education Program

MOTION: To accept the proposed Registration and Instructor fees for the Certified Lifeguard Training, as presented.

10.05 Delaware County Intermediate Unit Technical Schools Budget 2025-2026 Resolution

MOTION: To approve the resolution for Delaware County Technical School's budget of \$18,076,609 for the 2025-2026 school year. Penn-Delco's share is projected to be not more than \$746,226. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

10.06 Delaware County Intermediate Unit General Operating Budget 2025-2026 Resolution

MOTION: To approve the resolution for Delaware County Intermediate Unit General Operating budget of \$885,694 for the 2025-2026 school year. Penn-Delco's share is projected to be not more than \$43,449.72. Submit the same for approval to the Department of Education of the Commonwealth of Pennsylvania.

ITEMS FOR BOARD ACTION - Continued

- 10.07 Delaware County Intermediate Unit Special Education Funding Agreement 2025-2026**
MOTION: To approve the Delaware County Intermediate Unit Special Education Budget of \$27,132,128 with Penn-Delco's estimated share for students receiving Intermediate Unit special education services in the amount of \$780,060 for the 2025-2026 school year.

10.08 Donations

MOTION: To accept the donations as presented below:

- Aston Valley Baseball for two 4' x 6' storage sheds, to be located at Sun Valley baseball fields A & B;
- Coebourn PTL for one 8' x 10' storage shed, to be located at Coebourn Elementary School.

10.09 Uniform Agreement

MOTION: To approve the athletic uniform agreement between Under Armour, BSN and Penn-Delco School District, for 5-years beginning January 1, 2025, as presented.

10.10 Bid Award – Interior Improvements

MOTION: To award the Middle School and High School Interior Improvements bid to McCarthy Construction, Inc. of Glenolden, PA, the Base Bid of \$380,995; and Alternates No. 01 - Add Terrazzo Flooring for \$82,500, total \$463,495, in accordance with all bid specifications, subject to solicitor's review and execution of a mutually agreeable contract.

10.11 Special Education Agreements

10.11.01 MOTION: To approve the agreement with CriteCare for service to PDSB during the 2025-2026 school year, as presented

10.11.02 MOTION: To ratify the Client Assignment Confirmation between PDSB and Soliant for an LPN until June 2025.

10.12 School Board Policies - Second Reading/Adoption

MOTION: To approve for adoption the following policies:

- Policy #815.1 Vol II - Use of Generative Artificial Intelligence in Education.

10.13 2025 Community Education Program

<u>Class</u>	<u>Instructor</u>	<u>Dates</u>	<u>Pay</u>
Lifeguard Training	Angela Shicatano	3/11/25 – 3/13/25	\$1,300
Lifeguard Training	Angela Shicatano	3/18/25 – 3/22/25	\$1,350

10.14 Memorandum of Agreement/PDEA

Motion: To approve the proposed MOA regarding travel mileage, as presented.

Following a motion by Mrs. Ellis and seconded by Mr. Twisler, the above motions 10.03 – 10.14, were unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mr. Mancinelli thanked the district for accepting the donation of the sheds, which helps the District and community.

Mr. Twisler thanked Mr. Buterbaugh for the 5th grade information night. It was very informative and helpful for the students and parents.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Hefton the Board adjourned by unanimous consent at 8:05 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meeting: Wednesday, April 9, 2025 - Study Session – Northley Middle School - 7:30pm
 Wednesday, April 23, 2024 - Business Meeting - Service Center - 7:30pm