



TOWN OF GREENWICH

Old Greenwich School Building Committee

Tuesday, April 8, 2025

7:00am

Old Greenwich School Media Center and via Zoom

Meeting Notes

Committee Roster	Present	Absent
Voting Members		
James Waters (Chair)	P	
Jackie Welsh (Vice Chair)	Zoom	
Barbara O'Neill (Secretary)		A
Jason Brown		A
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	P	
Stephen Selbst (BET Rep)		A
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
Ex Officio Members		
Jennifer Bencivengo (Principal)	P	
Janet Stone McGuigan (BOS)	Zoom	
Molly Saleeby (RTM)	Zoom	
Peter Robinson (DPW)	Zoom	
Peter Lowe (P&Z)	P	
Liaisons		
Peter Schweinfurth (Liaison, EMAC)		A
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
Project Team		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Steve Croteau (Silver Petrucelli & Associates)		A
Jesus Martinez (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)		A
Anthony DiMauro (Downes Construction Company)	Zoom	
Ryan Patrick (Downes Construction Company)		A
Joe Ryan (Downes Construction Company)	Zoom	
Michael Dooley (AKF)		A
Joseph Devine (Langan)		A
Kristen Mitchell (Langan)		A
Guests		
Dan Watson (GPS Facilities Director)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> Meeting was called to order at 7:05am.
2.00	Housekeeping	<ul style="list-style-type: none"> Chair noted next meeting will be April 22 and that groundbreaking ceremony is scheduled for April 23.
3.00	Approve minutes from April 1 meeting	<ul style="list-style-type: none"> Motion to approve April 1 meeting minutes by Leander Krueger, second Cristina Dawson, without objection approved by unanimous consent.
4.00	Project Team Update <ol style="list-style-type: none"> a. Main bid package b. Building Permit 	<ul style="list-style-type: none"> <u>Main bid package</u>: Downes reported that the project is out to bid and a non-mandatory walk through will be held at the school later this morning. Downes has been calling subcontractors to generate interest. Bids are due on April 21 but an addendum will be issued which will revise the bid date to April 28. In addition, Downes noted that in discussions with SPA and Eversource an electrical meter socket is needed; Downes will submit a PCO at an upcoming meeting. <u>Building Permit</u>: Downes reported that they have been meeting with Town departments for the building permit. P&Z and the Health department have signed off on the Permit checklist. Downes is following up on remaining signatures, to include Highway, Sewer, the Fire Marshal, GPS Facilities, and the Building Department.
5.00	Financial Update <ol style="list-style-type: none"> a. Monthly financial update b. Review and vote on Morganti invoice #13 for \$7,020.00 c. Review and vote on Shipman & Goodwin invoice #660953 for \$300.00 d. Review and vote on purchase order for Meyer Inc. e. Prep for GMP f. Private Donations 	<ul style="list-style-type: none"> <u>Monthly financial update</u>: Chair walked building committee through the latest monthly financial report, which shows that approximately \$1.5 million has been spent to date, with a little more than \$43 million remaining, plus the interim appropriation approved in January which is subject to release by the BET. Chair confirmed that all numbers are reflected on the quarterly report to the RTM. <u>Morganti Invoice</u>: Motion by Leander Krueger to approve Morganti invoice as listed on agenda, second by Cristina Dawson, Vote 6-0-0. <u>Shipman & Goodwin Invoice</u>: Motion by Leander Krueger to approve Shipman & Goodwin invoice as listed on agenda, second by Leigh Izzo, Vote 6-0-0. <u>Purchase Order for Meyer</u>: Morganti reported back on the budget submitted by Meyer and explained the cost per phase and the components of the move process. All agreed that a Purchase Order should be issued to Meyer. Chair proposed that the initial amount should be issued for the First Phase and then increased as needed for the remaining phases. Motion by Leander Krueger to issue Purchase Order to Meyer in the amount of \$42,770, second by Cristina Dawson, Vote 6-0-0. <u>Prep for GMP</u>: Chair and Leigh Izzo noted that no action is required at this time and they will coordinate with counsel soon. <u>Private donations</u>: Principal Bencivengo, Cristina Dawson, and Molly Saleeby reported that there is nothing new to report. Mike Mercanti-Anthony reported that the Board of Education is in the process of reviewing the BOE's policy on the gift cap.
6.00	Public Relations Update <ol style="list-style-type: none"> a. Prep for Ground-breaking 	<ul style="list-style-type: none"> <u>Prep for Ground-breaking</u>: Chair reported that the working group met yesterday to continue preparing for the groundbreaking. Downes is

b. Review and vote on Quarterly Report to the RTM

working on the Program and QR Code sign which will be ready for the ceremony.

- Dashboard: Chair reported that feedback on the updates to the OGSBC website have been incorporated in the draft provided in advance of meeting. Chair to provide to GPS IT to upload to website with goal of having it incorporated in advance of the groundbreaking ceremony.
- Quarterly Report: Motion by Leander Krueger to approve RTM Quarterly Report, second Cristina Dawson, without objection approved by unanimous consent.
- 7:54am Motion to Adjourn Leander Krueger, second Cristina Dawson.

7.00

Adjourn