

RECORD OF PROCEEDINGS

Minutes of Bowling Green City Schools Board of Education Regular Meeting

Held Performing Arts Center February 18, 2025

Bowling Green City Board of Education
Bowling Green, Ohio
February 18, 2025
Regular Meeting

The regular meeting of the Bowling Green City Board of Education was called to order by President Geer at 6:00 p.m. on Tuesday, February 18, 2025 at the Performing Arts Center.

Roll Call: Present: Geer, Gonyer, Myers, Thompson, Hovest

Introduction of guests and visitors: Marie Thomas-Baird-Sentinel Jan McLaughlin-BG Independent News, Clint Corp WBGU, and League of Women Voters

Opportunity for public to address the Board on agenda items

Amy Simmons – Appreciation to the Bowling Green Board of Education for the transparency of the funding crisis and developing a plan and following through with the plan.

Brenda Fite – Support of the levy and encourage the community to support the May 6th ballot.

Special Recognition

Wood County Persecuting Attorney’s Office Safety Kids Calendar Contest winners
Fynnigan Ferrell Honorable Mention Grade 5 Kenwood Elementary
Johnathan Thangdik Honorable Mention Grade 5 Crim Elementary

11812 It was moved by Gonyer seconded by Hovest to enter into executive session to consider the compensation and employment of a public employee or official.

Enter Executive Session: 6:09 p.m.
Exit Executive Session: 6:19 p.m.

Roll Call: Ayes: Gonyer, Hovest, Myers, Thompson, Geer
Nays: None Motion carried.

Board President Report
Norman Geer

Superintendent’s Report
Dr. Ted Haselman - Potential Budget Reductions

11813 It was moved by Thompson, seconded by Myers to approve the minutes of the regular organizational meeting of January 14, 2025 and the regular meeting of January 14, 2025.

Roll Call: Ayes: Thompson, Myers, Geer, Gonyer, Hovest
Nays: None Motion passed.

11814 It was moved by Hovest, seconded by Myers to approve the Treasurer’s Report for January 2025.

Roll Call: Ayes: Hovest, Myers, Thompson, Geer, Gonyer
Nays: None Motion passed

RECORD OF PROCEEDINGS

Minutes of

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Held _____ 20 _____

11815 It was moved by Gonyer, seconded by Thompson to approve personnel as recommended by the Superintendent.

CERTIFICATED PERSONNEL:

Supplemental Contracts for 2024-2025

Total payment amount will be contingent upon completion of the supplemental contract.

Heather Fallis	Musical Producer	High School	
JoBeth Gonzalez	Musical Director	High School	
Shawn Hudson	Musical Dir of Orchestral Music	High School	
Robert Marzola	Musical Dir of Choreography	High School	
Beth Vaughn	Musical Vocal Director	High School	
Holly Cummings	Hair/Make-up Coordinator	High School	
Joanna "Nicole" Kosakowski	Costumes	High School	
Devin Radcliff	Assistant Lacrosse Coach	High School	\$2,000.00

All coaches possess current and valid Ohio Department of Education Pupil Activity Permits and satisfactory background checks. A dollar amount represents a shared supplemental contract.

Professional Development

Science of Reading

In compliance with HB33, teachers must complete professional development for the Science of Reading by June 30, 2025. Under state law, districts must pay a stipend to each teacher completing the Ohio Department of Education & Workforce's (Department) professional development course in the following pathway options: Staff must complete the Science of Reading course as outlined in the Department's pathways. Staff who completed an alternative training approved by the Department are not eligible for a stipend. After completion and stipend payout the Teaching & Learning Department will seek reimbursement from the Department.

Science of Reading Pathway Corrections

Amy Kreilick	Pathway C to Pathway A
Joy Meyers	Pathway A to Pathway B

SUPPORT PERSONNEL:

Employment

Elizabeth Jones	Bus Driver Midday Preschool	Effective Jan 7, 2025	
Cody Evans	Head Elementary Custodian	Effective Feb 19, 2025	Experience Factor 0
	85 Working Days Probation		

Probation to Provisional

Janice Yowler	Bus Driver		Effective Jan 22, 2025
Tracy Wilson	Food Service Cashier/Worker	Middle School	Effective Feb 4, 2025

Transfer/Demotion

Michael Bowman	From: Head Custodian Conneaut Elementary	Effective Jan 13, 2025
	To: Custodian 2 nd Shift High School	

Retirement

Tammy Rayle	Bus Driver	Effective June 1, 2025
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Resignation

Richard Engle	Substitute Bus Driver	Effective Feb 3, 2025
Chris Burch	Crossing Guard	Effective Mar 31, 2025

Transfer/Promotion

Austin Luedeke	From: Head Custodian Kenwood	To: Maintenance Worker II
60 working day probation	Effective Jan, 16, 2025	

Robert Knell	From: Custodian Middle School	To: Head Custodian Kenwood
60 working day probation	Effective Jan 27, 2025	

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Brenda Fite – Support of the levy and encourage the community to support the May 6th ballot.

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Dr. Ted Haselman

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Holly Cummings	Hair/Make-up Coordinator	High School	
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Devin Radcliff	Assistant Lacrosse Coach	High School	\$2,000.00

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Performing Arts Center

February 18, 2025

OTHER PERSONNEL

Employment

Home Instruction Tutors for special needs and other students, as needed, for the 2024-2025 school year, plus extended school year, if needed; 2024-2025 Tutor Rate [Hours to be determined by Executive Director of Teaching & Learning or Executive Director of Pupil Services, on a case by case basis]

Devin Radcliff Joseph McFaddin Cori Gonzales

Student Activity Contracts for 2024-2025 (Occasional employees in paid/contractual positions)

Total payment amount will be contingent upon completion of the supplemental contract.

Resignation

Hans Glandorff Athletic Supervisor Spring High School Effective Jan 24 2025

Employment

Samuel Eiben	Assistant Track Coach	High School	\$1,616.00
Meghan Kramp	Assistant Softball Coach	High School	\$869.00
Michael Marovich	Assistant Baseball Coach	High School	\$506.00
Joseph Moore	Assistant Lacrosse Coach	High School	\$2,500.00
Britlynn Reiter	Assistant Softball Coach	High School	\$1,600.00
Connor Rogowski	Head Lacrosse Coach	High School	\$6,093.00

All coaches possess current and valid Ohio Department of Education Pupil Activity Permits and satisfactory background checks. A dollar amount represents a shared supplemental contract.

Volunteer Recognition (Unpaid)

Mentors

Tyler Dunn	Payton Gorman	Chad Hunt	Austin Rodesky
Austin Speck	Amber Ward	Kenneth Windish	

Library

Margaret Weinberger

All mentors & library volunteers possess satisfactory background checks.

Athletic

Nathaniel Woolley	Assistant Baseball Coach	High School
Mackenzie Richardson	Assistant Baseball Coach	High School

All coaches possess current and valid Ohio Department of Education Pupil Activity Permits and satisfactory background checks.

Middle School State Testing Tutors

Not to exceed 4 hours per day per teacher; paid at 2024-2025 Tutor Rate

Carrie Crawford	April 15, 16, 17, 29, 2025; May 1, 6, 2025
Erin Kozey	April 15, 16, 17, 29, 2025; May 1, 6, 2025

Roll Call:	Ayes:	Gonyer, Thompson, Geer, Hovest, Myers
	Nays:	None Motion carried.

11816 It was moved by Myers, seconded by Hovest to approve items as requested.

By the Superintendent

Acceptance on the following gifts:

\$30	Inspirational Educator Award	Conneaut PTO	Donation
\$30	Inspirational Educator Award	Crim PTO	Donation
\$30	Inspirational Educator Award	Kenwood PTO	Donation
\$30	Inspirational Educator Award	Middle School PTO	Donation
\$30	Inspirational Educator Award	BG High School PTO	Donation
\$100	HS After Prom	Marsh & Rothenbuhler LLC	Donation
\$100	HS After Prom	Spitler Huffman, LLP	Donation
\$200	HS After Prom	Randall J. Roberts CPA, PC	Donation
\$1,000	HS After Prom	BG Schools Foundation	Donation
\$200	HS After Prom	Phipps, Shevlin, Hebeka	Donation
		Family Dentistry, LTD.	
\$300	HS After Prom	Newlove Realty Inc.	Donation
\$200	HS After Prom	Kress & Company, LLC	Donation
\$100	HS After Prom	Snyder Financial Management, LLC	Donation
\$100	HS DECA	SmartSolve Industries LLC	Donation
\$300	Lunch accounts	Everyday People Cafe	Donation

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\$2,500	Bobcat Basics	Bowling Green Noon Kiwanis Club	Donation
\$370.53	Crim Inclusive Playground	Chipotle Mexican Grill	Donation
\$80 value Blankets	Bobcat Basics	Ohio Silver Cross	Donation
\$10 value Socks	Bobcat Basics	Ohio Silver Cross	Donation
\$300 value Gaming wallets	PBIS	Black Swamp Games	Donation
\$150 value Coats	Bobcat Basics	Rieman family	Donation
\$200 value Winter wear	Bobcat Basics	Edward Jones	Donation
\$200 value Winter wear	Crim Elementary	Ellie Barnett	Donation
\$1,200 value School supplies & snacks	All buildings & Food Service	United Way of Greater Toledo	Donation
\$150 value Student flute	BGHS Music Dept	Karen Hakel	Donation
\$150 value Student flute	BGHS Music Dept	Jennifer M. Horvath	Donation
\$200 value Student piccolo	BGHS Music Dept	Jennifer M. Horvath	Donation
\$200 value Clothing	Bobcat Basics	Joyce Fite	Donation
\$1,500 value Stage truss, cloth panels, light trees & shipping cases	BGCS Performing Arts Center	Anonymous	Donation
\$ 9,960.53 TOTAL			

Approve the Board of Education/Governing Board Resolution to authorize 2025-2026 membership in the Ohio High School Athletic Association (OHSAA).

RETURN NO LATER THAN June 30, 2025

OHSAA

BOARD OF EDUCATION/GOVERNING BOARD RESOLUTION

Authorizing 2025-2026 Membership in the Ohio High School Athletic Association

Whereas, BOWLING GREEN CITY SCHOOL DISTRICT, District IRN number: 043638 of 137 CLOUGH STREET, Wood County, Ohio

Has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, The Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, General/Sport-specific Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletics programs in accordance with the Constitution, Bylaws, General/Sport-specific Regulations, Business Rules, Interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, General/Sport-specific Regulations, Business Rules and the Interpretations and rulings rendered by the Executive Director's office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

RECORD OF PROCEEDINGS

HeldPerforming Arts CenterFebruary 18, 2025

SCHOOL(S)

The list below is all schools within your district that will abide by the resolution as printed on the front of this card. To add or remove any school to or from OHSAA Membership, please attach that request, signed by the superintendent/head of school on school letterhead to this card.

High Schools (grades 9-12)

School Name	IRN	School Name	IRN
BOWLING GREEN	3285		

7th and 8th Grade Schools

School Name	IRN	School Name	IRN
BOWLING GREEN MIDDLE SCHOOL	003293		

Acceptance of a County Service Agreement- Consortium Services and a County Service Agreement- Specialized Services with the Wood County Educational Service Center for the 2025-2026 School Year as presented on the attached exhibit.

Wood County Educational Service CenterExhibit 4
2025 - 2026
County Service Agreement – Consortium Services

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the Bowling Green City School District (District), agree this _____ day of _____, 2025 to the following contractual terms:

Section 1.
Subject to the terms and conditions set forth in Sections 2-9, the WCESC agrees to provide services authorized by the Ohio Revised Code and requested by the District through this contract, as selected by the district in Section 2 below, for the period of July 1, 2025 through June 30, 2026.

Section 2.
The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (v) can be added as agreed upon between the District and the WCESC.

- A. ☒ Adaptive Physical Education Services
B. ☐ Wood County Academy _____ No. of Seats _____ 1 Semester _____ Full Year
C. ☒ Behavior Support Specialist Services
D. ☐ Bus Monitors – including ESY
E. ☐ Community Learning Centers Intervention Services (additional costs)
F. ☒ Community Learning Centers STARS Program (no cost)
G. ☒ Community & School-Based ATOD Services (Alcohol, Tobacco & Other Drugs)
H. ☒ Emotionally Disturbed Classroom Program
I. ☒ Multiple Disabilities Classroom Program
J. ☒ Occupational Therapy Services
K. ☒ Paraprofessionals / Student Attendants – including ESY
L. ☒ Parent Mentor Services (No cost if grant funded)
M. ☒ Physical Therapy Services
N. ☐ Preschool Itinerant Services
O. ☐ Preschool Special Needs Classroom Program - (NO Classroom Teachers)
P. ☐ Psychologist Services _____ Number of Days
Q. ☐ School Improvement Specialist Services _____ Number of Days
R. ☐ Speech Language Therapy Services

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Section 3.

The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

Section 4.

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

Section 5.

The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

Section 6.

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

Section 7.

The District, in consideration of the Agreement with the WCESC to provide services and programs contracted for above, agrees to provide written notice to the WCESC of its desire to withdraw from participation in any one or more of the programs and services contracted for above no later than **December 31, 2026**. Such withdrawal notice, if received by WCESC on or before December 31, 2026, shall operate to eliminate for the succeeding school year, all contractual obligations of the parties with respect to the programs or services, which are included in the notice of withdrawal.

Section 8.

All invoices for the programs and services contracted herein by the WCESC shall be due and payable not more than thirty (30) days from the date of mailing of the invoice by WCESC.

Section 9.

With regard to any therapy services provided by the WCESC pursuant to this Agreement, the WCESC (1) will comply with the requirement of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.

Terms of Agreement:

In consideration of their mutual promises continued herein, and for the other goods and valuable consideration, it is hereby agreed as follows:

Bowling Green City Board of Education (District) and Wood County Educational Service Center (WCESC) state that they will comply with all rules and regulations of the Americans with Disabilities Act and agree by signing this agreement that each shall conform and comply with said regulations related to this agreement.

The District and WCESC agree that as a condition of this contract, there shall be no discrimination against any employee, agent, or sub-contractor because of race, color, sex, religion, national origin, handicap, or any other factor as specified in Title VI of the Civil Rights Act of 1964, Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the District and WCESC will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal shall be made available to all persons under this contract. Any agency found out of compliance with this paragraph may be subject to termination of this contract.

The WCESC agrees to ensure that any agent, including a subcontractor to whom it provides Protected Health Information received from or created or received by WCESC on behalf of the District, agrees to the same restrictions and conditions that apply through this contract to the WCESC with respect to such information.

Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

RECORD OF PROCEEDINGS

Minutes of

Bowling Green City Schools Board of Education

Regular Meeting

Held Performing Arts Center

February 18, 2025

Salary

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

Retirement / Workers' Compensation

The employer's share of retirement, including SERS Surcharge, and Workers' Compensation

Insurance

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

Medicare

The employer's share of Medicare premium

Severance Pay

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

Unemployment Compensation

Costs resulting from any claim filed for unemployment by an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service.

Miscellaneous Expenses

Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expense.

Out of County & Non-Alignment Fee

A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

Wood County Educational Service Center 2025 - 2026 County Service Agreement – Specialized Services

Pursuant to the Ohio Revised Code 3313.843 and 3313.845, the Wood County Educational Service Center (WCESC), as Fiscal Agent, and the Board of Education of the **Bowling Green City School District** (District), agree this _____ day of _____, 2025 to the following contractual terms:

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Section 2.

The District elects to participate in the following programs and receive any services associated with those programs as detailed below. Additional services not checked (✓) can be added as agreed upon between the District and the WCESC.

- A. ☒ Secretary
- B. ☐ Behavior Support Professional
- C. ☒ Special Contract Employees

Section 3.

The WCESC reserves the right to cancel any one or all of the services and programs listed in Section 2 of this Agreement if an insufficient number of districts elect to participate in a particular program or if there is a discontinuation or reduction of funds. Notice of such cancellation will be provided to the District by the WCESC.

Section 4.

In consideration of the services and programs contracted for above, the District agrees to pay for any programs or services in which it has elected to participate, and the pro-rata share of any unemployment benefits which may become payable due to cancellation of any services or programs.

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The District further agrees to pay the WCESC for any and all programs or services in which it has elected to participate. The District agrees to assume and pay all expenses including, but not limited to, any and all salary and fringe benefits (such as unemployment, health care insurance, severance, liability insurance, workers' compensation) for individuals contracted by the District from the WCESC.

Section 6.

The District agrees to pay the WCESC an agency fee of 4.5% for any and all services rendered.

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Section 8.

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Except as otherwise limited in this contract, the WCESC may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, the District, provided that such use or disclosure would not violate the Privacy Rule if done by the District or the minimum necessary policies and procedures of the District.

The District hereby agrees, in return for such services provided, as set forth in this contract to assume the following costs as outlined herein:

Salary

As per salary schedules adopted by the Wood County Educational Service Center Governing Board for the school year(s) covered by this agreement.

Retirement / Workers' Compensation

The employer's share of retirement, including SERS Surcharge, and Workers' Compensation

Insurance

Cost of life, medical, dental, and liability insurance currently paid by the Educational Service Center for eligible employees.

Medicare

The employer's share of Medicare premium

Severance Pay

Costs incurred due to payment of "severance pay" to an individual previously employed as part of this service agreement shall be the obligation of the participating district(s) pro-rated on district participation of that employee's service in the various programs within the ESC over the previous five (5) years.

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Expenses for approved professional meetings, mileage, supplies, purchased services, equipment, agency fee and another other necessary budgetary expense.

Out of County & Non-Alignment Fee
A fee of 5% will be charged against any and all services rendered to school districts who are not aligned to the WCESC and all agencies.

Acceptance of a Service Agreement for special needs students between Northwest Ohio Educational Service Center (NwOESC) and Bowling Green City Schools for Visual Impairment Services effective August 15, 2024 through June 15, 2025.

NORTHWEST OHIO EDUCATIONAL SERVICE CENTER GOVERNING BOARD

BOWLING GREEN CITY SCHOOLS

R.C. 3313.17 Service Agreement

This AGREEMENT ("Agreement") is made by the Bowling Green City Schools ("Client") and the Northwest Ohio Educational Service Center Governing Board ("NwOESC").

WHEREAS, the NwOESC is authorized to enter into agreements to provide services to the Client pursuant to R.C. 3313.17, payment of which shall be specified in this Agreement;

WHEREAS, the Client wishes to utilize the NwOESC's services during the term of this Agreement;

NOW THEREFORE, in consideration of the promises contained herein, the parties agree as follows:

1. ENGAGEMENT AND DUTIES

- a. During the term of this Agreement, the Client hereby engages the NwOESC to perform services required by the Client pursuant to R.C. 3313.17.
- b. The NwOESC hereby represents and warrants to the Client that it has the necessary expertise, licenses, permits and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

- c. The NwOESC's duties shall be as follows:
- Visual Impairment (VI) Services**
In this contract Program Costs are defined as the amount per pupil expended for special instruction of handicapped pupils that exceeds the amount of revenue received from state, federal, or other sources for such purposes. Included in program costs are: salaries and benefits for intervention specialists/teachers, paraprofessionals, related service personnel, and supervisory personnel; in-service and travel; supplies; textbooks; equipment; and other classroom costs.

NwOESC agrees to provide an educational program for visually handicapped students by providing a Supplemental Services Teacher (SST). The SST will make visitations to cooperating educational entities to work with the students, teachers, administrators, and parents of students who are identified as visually handicapped. The SST will assist in the development of the IEP; assist the regular classroom teacher in developing teaching strategies; provide information to school personnel regarding the needs of the student; select and adapt instructional materials and

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equipment; assist in the modification of the classroom environment to meet the needs of the student; provide advice and support regarding the appropriateness of braille, orientation and mobility training, adaptive physical education, and daily living skills; and provide short-term diagnostic teaching to facilitate an appropriate education and maintain the student in the regular classroom.

Educational entities that do not need regular, ongoing services will be charged an annual SST consultation fee that will be determined annually per student. All other SST services will be provided on a program cost basis.

NwOESC agrees to operate the program in accordance with all applicable rules and regulations for special education programs in the state of Ohio. The Client assumes all responsibility for transportation of students.

The Client agrees to pay program costs incurred in the operation of the special education programs provided to the cooperating educational entities. The billing for program costs shall be prorated among the cooperating educational entities who have students enrolled in the program according to type of services given, and the number of students in the program as counted at mid-year and end of year and then averaged for billing purposes.

2. TERM

The NwOESC shall adopt a resolution ratifying this Agreement. This Agreement shall begin on 8/15/2024, and shall terminate on 6/15/2025.

3. COMPENSATION

Initial estimates of \$580.00 for consultation services/year; \$5,580.02 for low vision services/year; and \$16,740.07 for braille services/year. Mid-year estimates will be calculated and billed in January. Final actual costs will be billed in June of the contract period.

4. LICENSURE/CERTIFICATION

The NwOESC will ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification. A copy of all such credentials/licenses shall be maintained by the NwOESC for inspection, upon request, by the Client.

5. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The NwOESC will ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied.

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6. CONFIDENTIALITY/EDUCATION AND STUDENT RECORDS

- a. The Client and NwOESC acknowledge that in the course of performing their obligations under this Agreement, both may obtain certain confidential and proprietary information about the other party ("Confidential Information"). Both the Client and NwOESC agree that they will only use Confidential Information of the other party in the performance of its obligations under this Agreement and that it will not, at any time during or following the term of this Agreement, divulge, disclose or communicate any Confidential Information to any other person, firm, corporation or organization or otherwise use the Confidential Information for any purpose whatsoever without the prior written consent of the disclosing party.
- b. Confidential Information does not include information which is: (a) in the public domain other than by a breach of this Section on the part of the recipient; (b) rightfully received from a third party without any obligation of confidentiality; (c) rightfully known to the recipient without any limitation on use or disclosure prior to its receipt from the disclosing party; (d) independently developed by the recipient; or (e) disclosed pursuant to the order or requirement of a court, administrative agency or other government body.

7. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via email, or regular or certified U.S. mail, postage prepaid, and addressed to the party at the address set forth below, or to such changed address as a party may have fixed by notice to the other party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the NwOESC:

Northwest Ohio Educational Service Center
c/o Kerri Weir, Superintendent, or
Abby Lorenzen, Treasurer/CFO
205 Nolan Parkway
Archbold, OH 43502-8404

If to the Client:

Bowling Green City Schools
Attn: _____ or

137 Clough Street
Bowling Green, OH 43402

8. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Fulton County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

9. FORCE MAJEURE

Neither the Client nor NwOESC shall be deemed to be in breach or default of any provision of this Agreement by reason of a delay or failure in performance due to acts of God, acts of governments, wars, riots, strikes, accidents in transportation, or other causes beyond the control of the parties.

10. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the parties, and supersedes any previous agreements they may have made, whether orally or in writing.

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11. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the party to be charged. However, if the NwOESC is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate through mutual consent of the Client and NwOESC.

12. WAIVER OF BREACH

The waiver by any party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any party hereto.

13. INSURANCE/RESPONSIBILITY

- a. Each party shall be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of their respective employees or agents in connection with the performance of the services for which they may be held liable under applicable law. Each party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Agreement. In the event a lawsuit is brought against the Client and/or NwOESC as a result of the NwOESC's provision of services under this Agreement, the Client and NwOESC shall each be responsible for its own attorney fees and costs associated with such litigation.
- b. Any and all persons employed to perform work by NwOESC, including but not limited to the supervisors, program staff, and/or other staff hired by NwOESC and assigned work for the Client are employed solely by and are the employees of NwOESC only and, when working in this capacity, are not employed by or employees of the Client. Moreover, work performed by any employee of NwOESC is not considered to be performed on behalf of the Client for the purpose of determining eligibility for coverage under the Client's group health plan. As the employer,

NwOESC is responsible for offering NwOESC employees coverage under a group health plan that is affordable and provides minimum value, if required under the Patient Protection and Affordable Care Act.

14. COUNTERPARTS

This Agreement may be signed by the parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement.

15. BINDING EFFECT

This Agreement shall not be binding until adopted by the Client and NwOESC in public session and executed by the parties.

Approval of a Request for Student Trips:

Drama Club Students to attend the State Thespian Conference in Westerville, Ohio on March 21, 2025 through March 23, 2025.

Advisor: Jo Beth Gonzalez

Costs will be paid via a combination of fundraisers and student borne payments, with partial scholarships available for students with financial needs.

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Approval of New Curriculum adoption: Fish Tank Plus
K-5 ELA Core curriculum (online) and physical text
[Mandated adoption per Ohio Revised Code 3313.6028 and funded by High Quality Instructional Materials State allocations for adoption of Core Curriculum]

Adoption of a Board Resolution for Grade 3 Paper Testing for 2025-2026 school year

Bowling Green City Schools

Board Resolution

Grade 3 Paper Testing for 2025-2026

Senate Bill 216, 132nd General Assembly, effective Nov. 2, 2018, allows districts the option of paper or online test administration only for the third-grade state assessments, beginning in the 2019-2020 school year. Specifically, Ohio Revised Code Section 3301.0711(G)(4), as amended by SB 216 provides:

Beginning with the 2019-2020 school year, a school district, other public school, or chartered nonpublic school may administer the third-grade English language arts or mathematics assessment, or both, in a paper format in any school year for which the district board of education or school governing body adopts a resolution indicating that the district or school chooses to administer the assessment in a paper format. The board or governing body shall submit a copy of the resolution to the department of education not later than the first day of May prior to the school year for which it will apply. If the resolution is submitted, the district or school shall administer the assessment in a paper format to all students in the third grade, except that any student whose individualized education program or plan developed under section 504 of the "Rehabilitation Act of 1973," 87 Stat. 355, 29 U.S.C. 794, as amended, specifies that taking the assessment in an online format is an appropriate accommodation for the student may take the assessment in an online format.

Therefore, on Tuesday, February 18, 2025 the Bowling Green City School District Board of Education resolves to adopt paper testing for Grade 3 students on the English Language Arts (ELA) test for the 2025-2026 school year.

Approval of the following deleted policies

- 0165.1 – Regular Meetings
- 0165.2 – Special Meetings
- 0173 – Board Officers

Review and adoption of the following new/revised/replacement/renumbered policies:

- 0100 - Definitions
- 0142.1 - Oath
- 0151 – Organizational Meeting
- 0152 - Officers
- 0155 - Committees
- 0163 – Presiding Officer
- 0164 – Notice of Meetings
- 0165 – Board Meetings
- 0166 – Agendas
- 0167.2 – Executive Session
- 0167.7 – Use of Personal Communication Devices
- 1130 – Conflict of Interest (administrative staff)
- 3113 – Conflict of Interest (professional staff)
- 4113 – Conflict of Interest (support staff)
- 4120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 4121 – Criminal History Record Check
- 5136.01 – Electronic Equipment Use
- 5200 - Attendance

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- 5500 – Student Conduct
- 5780 – Student/Parent Rights
- 6110 – Grant Funds
- 6111 – Internal Controls
- 6112 – Cash Management of Grants
- 6114 – Cost Principles- Spending Federal Funds
- 6220 – Budget Preparation
- 6320 – Purchasing and Bidding
- 6325 – Procurement – Federal Grants/Funds
- 6460 – Vendor Relations
- 7310 – Disposition of Surplus Property
- 7450 – Property Inventory
- 7530.01V2 – Board-Owned Technology Resources Used for Communication
- 7530.02 – Staff Use of Personal Communication Devices
- 7540.09 – Artificial Intelligence (“AI”)
- 8310 – Public Records
- 9160 – Public Attendance at School Events

Approval of a Resolution to adopt the Special Education Model Policies and Procedures that were released by the Ohio Department of Education and Workforce (DEW) in December 2024.

RESOLUTION NO. ____

BOWLING GREEN CITY SCHOOL DISTRICT BOARD OF EDUCATION

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOWLING GREEN CITY SCHOOL DISTRICT, as follows:

BE IT RESOLVED, the Board of Education hereby adopts the Special Education Model Policies and Procedures (“Model Policies”) that were released by the Ohio Department of Education and Workforce (“DEW”) in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board’s adoption of the Model Policies through the DEW’s Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.

Approval of Geothermal Bid Package Guaranteed Maximum Price (GMP) Amendment

Document 00 53 23 - GMP Amendment (K-12 School CM at Risk Project)
State of Ohio Standard Requirements for Public Facility Construction

GMP Amendment No. 01

The State of Ohio, acting by and through the President and Treasurer of the School District Board, and the CM enter into this Amendment as of the date set forth below to amend the Contract they entered into as of August 21, 2024, in connection with the Project known as:

Project Name:	Bowling Green CSD New HS and Activities Center Renovations
School District Board (“Owner”):	Board of Education of Bowling Green City School District
Construction Manager (“CM”):	Rudolph Libbe, Inc.

ARTICLE 1 - CONTRACT SUM AND RELATED ITEMS FOR THIS AMENDMENT

1.1 The Contract Sum is \$5,933,200.00, which is the sum of the estimated Cost of the Work, plus the CM’s Contingency, plus the CM’s Fee as follows:

1.1.1 The estimated Cost of the Work is \$5,712,362.00, which includes all Allowances (if any) and Unit Prices (if any) defined through this Amendment, and is the sum of:

- 1.1.1.1 CM’s Construction Stage Personnel Costs in the amount of \$2,015,780.00, which amount shall not exceed \$2,015,780.00;
- 1.1.1.2 General Conditions Costs in the amount of \$1,128,330.00, which shall not exceed \$1,128,330.00;
- 1.1.1.3 all Work the CM proposes to provide through Subcontractors in the amount of 2,568,252.00;
- 1.1.1.4 all Self-Performed Work the CM proposes to provide directly or through a CM Affiliated Entity in the amount of \$0.00, which amount does not include any costs accounted for under the CM’s Construction Stage Personnel Costs or General Conditions Costs.

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1.1.2 The CM's Contingency in the amount of \$94,254.00, which shall not exceed an amount equal to the below-indicated percentage of the associated Cost of the Work as identified in the Agreement:

Scope of Work	CM's Contingency percentage	CM's Contingency amount
Overall Contingency for Entire Program	1.65%	\$996,996.00

1.1.3 The CM's Fee in the amount of \$126,584.00, which shall not exceed an amount equal to the below-indicated percentage of the associated sum of the above-identified Cost of the Work plus the above-identified CM's Contingency as identified in the Agreement:

Scope of Work	CM's Fee percentage	CM's Fee amount
Overall CM Fee for Entire Program	2.18%	\$1,338,977.71

1.2 Recap of Contract Sum and Related Items:

Compensation Component Description (refer to complete description in the Section of this GMP Amendment referenced below)	Current Amount (before execution of this GMP Amendment)	Increase(Decrease) (amount added to or (deducted from) Current Amount)	Amended Amount (after execution of this GMP Amendment)
1.1 Contract Sum	\$0.00	\$5,933,200.00	\$5,933,200.00
1.1.1 Estimated Cost of the Work	\$0.00	\$5,712,362.00	\$5,712,362.00
1.1.1.1 Personnel Costs	\$0.00	\$2,015,780.00	\$2,015,760.00
1.1.1.2 General Conditions Costs	\$0.00	\$1,128,330.00	\$1,128,330.00
1.1.1.3 Subcontracted Work	\$0.00	\$2,568,252.00	\$2,568,252.00
1.1.1.4 Self-performed Work	\$0.00	\$0.00	\$0.00

Compensation Component Description (refer to complete description in the Section of this GMP Amendment referenced below)	Current Amount (before execution of this GMP Amendment)	Increase(Decrease) (amount added to or (deducted from) Current Amount)	Amended Amount (after execution of this GMP Amendment)
1.1.2 CM's Contingency	\$0.00	\$94,254.00	\$94,254.00
1.1.3 CM's Fee	\$0.00	\$126,584.00	\$126,584.00

1.3 The penal sum of the CM's Bonds shall equal 100 percent of the CM's Total Compensation.

1.4 Compensation per building is set forth in the Compensation Schedule attached as Exhibit N.

ARTICLE 2 - CONTRACT TIMES

2.1 The Contract Times are the periods established in the following table for the achievement of the associated Milestones:

Construction Stage Milestone(s) to which Liquidated Damages apply	Contract Time	Projected Date (as of the date of this GMP Amendment)
Not applicable for GMP Amendment No. 01	N/A days	Not Applicable
Punch List Milestone(s)	See Contracting Definitions	

2.1.1 The projected dates listed under "Projected Date (as of the date of this GMP Amendment)" are provided only for convenient reference during the consideration and negotiation of this GMP Amendment. The durations listed under "Contract Time" define the Contract Times and take precedence over the projected dates.

ARTICLE 3 - LIST OF EXHIBITS

3.1 This Amendment is based upon the following documents:

3.1.1 Basis Documents attached as GMP Exhibit A;

(This exhibit includes the Design Intent Statement and a list, which identifies by number, title, and date, all of the Drawings, Specifications, and other documents, upon which the CM relied to prepare this Amendment.)

3.1.2 Assumptions and Clarifications attached as GMP Exhibit B;

(This exhibit includes a complete list of the assumptions and clarifications made by the CM in the preparation of this Amendment, which list is intended to clarify the information contained in the Basis Documents, but is not intended to otherwise modify the Contract.)

3.1.3 Project Estimate attached as GMP Exhibit C;

(This exhibit includes a detailed estimate of the Cost of the Work which (1) allocates the cost of each of item of the Work to labor and materials/equipment organized by trade categories and (2) does not contain a lump-sum estimate for any item other than the CM's Fee and the CM's Contingency. This exhibit is informational only. It is included to provide a tool to evaluate, analyze, and discuss the proposed Contract Sum.)

3.1.4 Project Schedule attached as GMP Exhibit D;

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- 3.1.5 Construction Progress Schedule** attached as **GMP Exhibit E**;
- 3.1.6 Staffing Plan** attached as **GMP Exhibit F**;
(This exhibit includes the CM's detailed plan for staffing the Project during the Construction Stage and an outline of the qualifications and experience of the CM's proposed project manager and proposed superintendent, including references, unless the CM previously submitted that information and the CM's project manager and superintendent were approved.)
- 3.1.7 Subcontractor Work Scopes** attached as **GMP Exhibit G**;
(This exhibit includes a detailed scope-of-Work description for each anticipated Subcontract.)
- 3.1.8 Scope of CM's Self-Performed Work** attached as **GMP Exhibit H**;
(This exhibit includes a detailed scope-of-Work description for all Self-Performed Work the CM proposes to provide itself or through a CM Affiliated Entity if the requirements in the Contract are met; otherwise this scope of Work will be performed by a Subcontractor.)
- 3.1.9 Schedule of Allowances** attached as **GMP Exhibit I** (if applicable);
(This exhibit includes a complete list and detailed description of all Allowance Items with related measurement and payment terms.)
- 3.1.10 Schedule of Unit Prices** attached as **GMP Exhibit J** (if applicable);
(This exhibit includes a complete list and detailed description of all Unit Price items with related measurement and payment terms.)
- 3.1.11 Schedule of Alternates** attached as **GMP Exhibit K** (if applicable);
(This exhibit includes a complete list and detailed description of all Alternates with related measurement and payment terms.)

Roll Call: Ayes: Myers, Hovest, Thompson, Geer, Gonyer
 Nays: None Motion carried.

11817 It was moved by Hovest seconded by Gonyer to approve the Request for Student Trips.
Acknowledgement of a student trip request for FFA students (FFA/Penta program at BGHS)
to attend the Ohio FFA State Convention on May 1, 2025 through May 2, 2025 in Columbus, Ohio.
Advisor: **Stephanie Conway**
All costs to be paid by student.

Acknowledgement of DECA students (a Penta Career Center program at BGHS) to attend the Ohio DECA Career
Development Conference/competition in Columbus, Ohio on March 10, 2025 through March 12, 2025.
Advisor: **Cara Maxey**
Costs will be paid by Penta (hotel, transportation & registration); students and club account pay for other expenses.

Roll Call: Ayes: Hovest, Gonyer, Thompson, Geer
 Abstain: Myers
 Nays: None Motion carried.

11818 It was moved by Hovest seconded by Myers to approve the following list of staffing and program reductions to be eliminated to maintain a balanced budget should the passage of the May 6, 2025 income tax levy be unsuccessful.

Approval of the following list of staffing and program reductions to be eliminated to maintain a balanced budget should the passage of the May 6, 2025 income tax levy be unsuccessful.

Positions Eliminated Current School year (2024-2025)
Estimated Savings: \$ 421,693.55

- CA/Treasurer's Office Staff
- Elementary Intervention Specialist
- High School English Teacher
- Para Professionals (7)

Positions and Programs Eliminated for Next School year (2025-2026)
Should the May 6, 2025 Levy Not Pass
Estimated Savings: \$ 2,600,000.00

- Staffing/Positions Eliminations*
- Assistant Mechanic
 - Athletic Director

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- Athletic Secretary
- Bus drivers-Seven (7) drivers (Additional fuel savings)
- Crossing Guards
- Custodians (2)
- District Communication Director
- Human Resources Generalist
- Inventory Control/Courier Position
- Nurses (3)
- Performing Arts Center Manager
- Student Wellness Coordinator
- Teachers o District wide music
 - o Elementary (4)
 - o High School English
 - o Middle School Business Education
 - o Gifted

Program Eliminations & Reductions

- Extra-curricular activities (Athletics, the arts—music & drama, clubs, yearbook, National Honor Society, etc.)
 - o All athletic and non-athletic supplemental contracts eliminated *
- District Gifted program
- District elementary orchestra program and reduced secondary music course options
- Contracted district mental health therapists & case managers
- No field trips or alternative educational opportunities district wide including fifth grade camp
- All buildings will be shut down at the end of the school day to outside entities to save on utilities and personnel costs (Girl/Boy Scouts, rec athletics, etc.)

*Required to have LPDC Chairperson, LPDC Member, and Mentor Advisor

Transportation Reductions

District transportation will be limited to the following:

- Only transport students in grades PK-8 who reside more than 2.0 miles from school (no transportation within a 2.0 mile radius of schools, both public and private/parochial)
- No high school student transportation provided except as required by law (Penta Career Center students: school-to-school only. i.e.: no home pickup or drop off)
- With the reduced number of bus drivers, the size of each route will be significantly larger resulting in a substantial increase to student travel time on bus to and from school (up to 1.5 hours)
- Due to middle school students being transported with elementary students, the middle school day start and end time will move to 8:20am—3:02pm

The above listed eliminations and changes will save approximately \$2,600,000 for the 2025-2026 school year.

Below is a list of the reduction percentages by category:

- Elimination of supplemental contracts: 29.3%
- Teaching staff: 22.1%
- Student Health and Wellness 13.7%
- Administrative staff 13.2%
- Reduction in transportation: 12.1%
- Remaining: Support staff, field trips, etc. 9.6%

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Approval of a Memorandum of Understanding between the Bowling Green City School District Board of Education and the Bowling Green Education Association, Inc. regarding the adjustment of school start and end times for teaching staff to 7:35am – 3:15pm at Bowling Green Middle School. This MOU to change the start and end times for teaching staff is necessary to change the student start and end times for middle school students allowing the transportation of middle school students with elementary students if transportation is reduced due to the failure of the May 6, 2025 levy.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding entered into this ____ day of _____, 2025 by and between the **BOWLING GREEN CITY SCHOOL DISTRICT BOARD OF EDUCATION** (hereafter the "Board") and the **BOWLING GREEN EDUCATION ASSOCIATION** (hereafter the "Association"),

WHEREAS, the Board and the Association are parties to a Collective Bargaining Agreement (hereafter the "Agreement"), the effective dates of which are July 1, 2024 through June 30, 2026; and

WHEREAS, the Agreement contains a provision regarding the start times for the Middle School; and

WHEREAS, the Board has placed a levy on the ballot for May 6, 2025 that should it fail will require cost saving measures in the transportation for students, including times for reporting and departure, transportation being reduced to the State minimum requirements, i.e., reducing transportation to the two mile radius for all schools and no transportation for grades 9-12; and

WHEREAS, these changes would require an amendment to the Agreement which the parties are agreeable to implementing should the levy fail.

IT IS NOW THEREFORE AGREED as follows:

- 1. Should the May 6, 2025 levy fail, the parties agree to the following changes to Article 4.12(A):

Both parties agree to a uniform length of the service day at seven (7) hours and forty (40) minutes. Standard hours are: Secondary (HS) - 7:30 a.m. - 3:10 p.m. Middle School - 7:35 a.m. - 3:15 p.m. and Elementary - 8:15 a.m.-3:55 p.m. Immediate supervisors can authorize flexible scheduling at the request of the individual teacher.

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In cases where school opening time is delayed because of adverse weather conditions, teachers/staff members shall report no later than the number of hours of the delay and may depart at the normal departure time.

Principals, with input from central administration, will develop time schedules and furnish a copy to the Superintendent of Schools. This will take into account planning time and reasonable travel time between buildings as set forth in Subsection (H) (3).

Bargaining unit members' assignment and workload shall be determined by the Administration within the parameters stated in this Article. Bargaining unit members may provide input to the building principal regarding assignment of class schedules not later than May 1. Notification of tentative teaching assignments will be given to each teacher by July 15 of each year.

The building principal shall be responsible for enforcement of the teacher time on the job. The principal shall have authority to make an individual exception for cause when the request is submitted in writing for prior approval.

2. All other terms and conditions of the Agreement not addressed herein shall remain as current contract language.

Executed on the date noted above by the duly authorized representatives of the Board and the Association.

**BOWLING GREEN CITY
SCHOOL DISTRICT BOARD OF
EDUCATION**

**BOWLING GREEN EDUCATION
ASSOCIATION**

Board Member Comments

Tracy Hovest, Ryan Myers, Ardy Gonyer, and Norm Geer: All spoke in support of the May 6th Income Tax levy, the necessity for additional funding and the difficulty of the budget reductions.

Roll Call: Ayes: Hovest, Myers, Thompson, Geer, Gonyer
Nays: None Motion carried.

11819 It was moved by Gonyer seconded by Thompson to renew the contract of Ted Haselman, Superintendent for five years beginning August 1, 2026.

Roll Call: Ayes: Gonyer, Thompson, Geer, Hovest, Myers
Nays: None Motion carried.

11820 It was moved by Gonyer seconded by Hovest to adjourn at 7:26 pm.

Roll Call: Ayes: Gonyer, Hovest, Myers, Thompson, Geer
Nays: None Motion carried.

President

Attest: _____ Treasurer

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I, Matt Feasel, hereby certify that this is a true and accurate copy of the minutes of the Bowling Green City School District Board of Education meeting held on February 18, 2025.

Matt Feasel Treasurer/CEO (Date)
Bowling Green City School District