

**Sweet Home Central School District
Equipment/Surplus
Disposal Form**

Date: 4/7/25

Equipment:

Item Description:

Hobart Vertical Cutter/Mixer

Model Number:

VCM 40

Serial Number(s):

U4312

Asset Tag #(s):

016003

Quantity: 1

Location & Room # being removed from: Commissary kitchen

Reason: Broken parts making it not safe to use

Disposition: ☐ To be auctioned

☐ To be recycled if no bidder at auction

☒ To be recycled

☐ To be electronics recycled

Administrator/Supervisor Signature: KSajdak

Printed Name of Administrator: Kristi Sajdak

OK →  4/7/25

Board of Education approval date: _____

Date physically removed from Sweet Home property: _____

**Sweet Home Central School District
Equipment/Surplus
Disposal Form**

Date: 4-17-2025

Equipment:

Item Description: GE Microwave 950 W.

Model Number: JES1145SH1SS

Serial Number(s): RS249975A

Asset Tag #(s): 009970

Quantity: 1

Location & Room # being removed from: Service Center Break Room

Reason: _____

Disposition: ☐ To be auctioned

☐ To be recycled if no bidder at auction

☒ To be recycled

☐ To be electronics recycled

Other _____

Administrator/Supervisor Signature: _____

Printed Name of Administrator: SCOTT H. KENNEDY

Board of Education approval date: _____

Date physically removed from Sweet Home property: _____

GE MICROWAVE
950W.

Model # JES1145SH1SS

Serial # RS249975A

Manu - August 2021

