



THE SCHOOL DISTRICT OF DESOTO COUNTY

SUBMISSION TABULATION

SOLICITATION NUMBER: RFP 2425-0024

SOLICITATION TITLE: School Board Attorney

OPEN DATE: 4/24/25 TIME: 2:00

Delay due to Good Friday Holiday

VENDOR	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required
	5 Copies- 1 Original-1 USB Provided	ITB Signed	Terms and Conditions Signed	Response form filled out	References- Filled Out	drug free workforce certification form	Debarment Signed	Public Entity of Crimes	Principal Place of Business	Anti-Lobbying Amendment	Doing Business with Small Business	Conflict of Interest Form	Use of Coercion for Labor	Provision of Commodities produced by Forced Labor	Foreign Country of Concern Attestation	Title Page/Table of Contents/Cover Letter	experience and qualifications of law firm	experience and qualifications of attorneys	Cost Fee Proposal
Sabatini	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Berg Brewer Kessler & Murray	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Weiss Serota Hickman Cole & Hermann	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

Verified

Witnessed

Organized

[Signature]
[Signature]
[Signature]

RFQ 2425-0024
SUBMITTALS CHECKLIST

To help ensure that you include all the submittals necessary to complete a thorough evaluation of your proposal, we suggest that you use this checklist as a reminder to yourself, by placing a check in each box in the **Verified** column indicating that the item is included in your proposal packet. Include this completed checklist along with your proposal. Items checked **required** must be submitted at the time you submit your proposal or your proposal will be declared non-responsive. Items checked **Requested** should be submitted at the time you submit your proposal to facilitate the proposal evaluation process, but will not be cause for declaring your proposal non-responsive.

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<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	General Terms and Condition: Federal Regulations	2-10
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Proposal Response Form Proposal/Qualifications Information	22
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	References Form- Duplicate as needed	23
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Drug Free Workplace Certification Form	24
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification Regarding Debarment Form AD-1048	25-27
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Public Entity of Crimes	28-29
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Statement of Principal Place of Business (Must be signed by Attorney if applicable)	30
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Anti-Lobbying Amendment	31
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Doing Business with Small Business	32
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Insurance Certificate* naming District as "Certificate Holder" required if awarded contract . (No documents due at Opening).	33-34
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Conflict of Interest Notification Form	35
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	PUR 2024 Part A: Use of Coercion for Labor and Services – Part B: Provision of Commodities produced by Forced Labor	36
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Foreign Country of Concern Attestation (PUR1355)	37
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Title Page/ Table of Contents/ Cover Letter	include
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Experience and Qualifications of Law Firm	include
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Experience and Qualifications of Attorneys	include
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cost Fee Proposal	include

* Required Documents must be received prior to commencing work for the DeSoto School Board.
The School Board of DeSoto County Prohibits Discrimination In ALL Purchasing and Contracting Page 38 of 39

[Handwritten Signature]

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Berg, Brewer, Kessler
& Mowry, PLLC

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