

Staff Development Advisory Committee Meeting

Meeting Date:	April 14 2025,
Meeting Start/EndTime:	4 pm -5:30 pm
Meeting Location:	District Office
Members Present:	Kristie O'Brien, Justin Jordan, Nathan Warneke, Marie Holmquist, Jessica Marish, Gina Johnson, Justin Hanson, Terri Spartz
Other Attendees:	Kevin Krieg
Members Absent:	



<i>Our Vision:</i> A safe and inclusive community of compassionate, curious and resilient lifelong learners.	<i>Our Mission:</i> Inspire, curiosity, empower resiliency, engage community.
<i>District Belief Statements:</i> • We believe that public schools should serve and engage students, families, staff and the community. • We believe learning and teaching is maximized in a safe, respectful and inclusive environment. • We believe every individual's diversity and experience is valued. • We believe healthy relationships are crucial for the success of our schools. • We believe that every student can achieve to the best of their ability. • We believe all decisions should be focused on students and their success	<i>Core Values:</i> • Safety: Everyone's physical and emotional well-being is a priority. • Integrity: Everyone does the right thing and makes positive choices, even if it is difficult. • Inclusivity: Everyone belongs, is valued and is heard. • Equity: Everyone has the opportunities, access, information and support provided in the individual way they need it. • Respect: Everyone's differences are recognized, acknowledged and celebrated.
<i>Committee Purpose and Collective Commitments:</i> • To serve as an advisory committee to ensure active participation of employees in all phases of planning and implementing the district staff development activities.	

- To create goals in alignment with the Minnesota legislative goals and the Winona Area Public Schools' goals for professional growth opportunities.
- To provide teachers and other district staff with individual and professional organizational growth and development opportunities to prepare them to provide excellent educational experiences for students and ultimately help them achieve the fundamental purpose of improving student learning.
- To plan a budget in alignment with the state statutes and local district policy and to monitor the expenditures on a regular basis.
- To review and monitor site professional development goals and to ensure the alignment of those goals with the district strategic directions and WBWF goals.

Type: [\(Procedural, Information, Briefing, Action\)](#)

<u>Agenda Item:</u>	<u>Time</u>	<u>Type:</u>	<u>Discussion/Action:</u> <u>(Minutes)</u>	<u>Person Responsible:</u> (Reports to Superintendent)
Call to Order	4:00 (Terri)	Procedural		
Norms of Collaboration	4:00-4:10 (Kristie & Terri)	Procedural	 <i>Norms of Collaboration Adaptive Schools.pdf</i> Grounding: 1. What is one norm you will be mindful of over the course of today's meeting? Why? Share in triads. 2. Share: What was an example of a powerful professional learning experience you've had in your career, and why was it so impactful? Members shared that they enjoyed sharing ideas and posing questions. Web training was very energetic. Enjoyed challenging putting ideas on the table. Pausing,	
<i>Approval of</i> March minutes	4:10-4:15 (Terri)	Action Item	➤ <i>Motion by Justin Jordan , seconded by Justin Hanson to approve March minutes, motion carried.</i>	
24-25 Budget	4:15-4:20 (Terri)	Information	- Please print off a hard copy before the meeting if you desire one. - Proposal: Each division contributes $\frac{1}{3}$ of WSHS/ALC's debt to bring above the zero balance. FY25 Draft SD Reconciliation	

			4-14-25 Budget Report Draft 26 SD Budget Allocation 4-10-25 • Current year's remaining budget is not included in this sheet. • Mentoring can be offered to teachers who have new teaching assignments. • One member is wondering about the new staff vs the assignment changes. Stipend for mentors is \$300 each. • Consider that SD funds pay for CPI for the SpEd annually - Title IV and a new fund supporting highly qualified EAs help support the ongoing, annual requirement.	
Distribution for Leveled funds FY26	4:20-4:40 (Kristie)	Briefing	Discussion Items for today (Vote in May) 1. Is FY26 revenue divided out to the levels in 3 equal parts? Or divided by FTE? 2. Carry-over: Should we pool carry-over and divide it equally like last year, or does each level carry over its own funds? • Big 9 - the majority who responded to question do FTEs or divide equally, Owatonna does one big pool and the admin make the decisions. • With the limited SD funds for next school year, members had a discussion about: ○ how the funds can be allocated and used. ○ how to split it equitably and make the best impact on teaching our students. ○ PLC facilitator payment, possibility to change \$800 payment to \$600	
Policy and Staff Dev Request Process (clarification) & Curriculum Writing	4:40 (Terri)	Information	• Update of subgroup work to ensure the articulated SD request process matches the policy (revise practices if not) ○ Participants: Terri Spartz, Jill Peters, Justin Jordan. ○ Subgroup met only change made was to note teachers should meet with the Director of Teaching and Learning or the principal Staff development Request process	

[illegible]