

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

July 23, 2024

Call to order by Board President Meeting opened at 6:33 PM

Roll Call

Members Present: **Monte, M. Vaccaro, D. Vaccaro**

Members Absent: **Tarabocchia, Macalintal**

Also Present: **Superintendent Knipper, Jaclyn Morgese, 2 members of public**

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. • Acceptance of Minutes of June 25, 2024, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: **Monte**

Seconded: **M. Vaccaro**

Action taken: **Passes, 3-0**

- Acceptance of Correspondence

- Approval by the New Jersey Department of Education of the Temporary Instructional Space off the cafeteria – Attachment 1.2
- Approval by the New Jersey Department of Education of the Temporary Instructional Space on the gym stage – Attachment 1.3
- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 9–Attachment 1.4
- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 11–Attachment 1.5
- Approval by the New Jersey Department of Education for the IDEA Consolidated Application approval letter – Attachment 1.6
- Board of Education Award Thank You Letter from Krishna Patel – Attachment 1.7

Motion: **M. Vaccaro**

Seconded: **Monte**

Action taken: **Passes, 3-0**

- Superintendent's Report ***See last page for summary**

Motion: **M. Vaccaro**

Seconded: **Monte**

Action taken: **Passes, 3-0**

- Public Comments - (Agenda Items Only) **None**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: **M. Vaccaro**

Seconded: **Monte**

Action taken: **Passes, 3-0**

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2024 for a total of \$63,447.28 – Attachment 2.1
2. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for July 2024 for a total of \$277,420.14– Attachment 2.2
3. Motion to approve the Check Register for the month of June 2024 for \$722,333.31 - Attachment 2.3
4. Motion to approve the Payroll Check Register for June 30, 2024 for \$52,541.84, with gross pay wages of \$60,190.40 – Attachment 2.4
5. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2024 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2024 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
7. Motion to accept the grant award of the Individuals with Disabilities Education Act (IDEA) application for Fiscal year 2025 of \$5,862 for Pre-School and \$111,660 for Basic allocations – Attachment 2.7
8. Motion to approve check #1202 from the Milk & Lunch account to Payschools for the Annual Software/Hardware Maintenance Annual Agreement – Attachment 2.8

9. Motion to approve the following insurance policies through Polaris Galaxy Insurance for the 2024-2025 school year:

Policy Type	Company	Cost
Property, Boiler & Machinery	SAIF	\$51,697
Environmental & EDP	SAIF	\$1020
Crime	SAIF	\$356
General Liability & Auto	SAIF	\$7,477
School Board Legal & Excess	SAIF	\$16,882
Catastrophic Excess	NJUEP	\$14,698
NJ CAP Umbrella	Fireman's Fund	\$3,878
Travel Accident Policy	Zurich Insurance	\$1000
Commercial Flood Insurance	Voyager Indemnity	\$21,502
Surety Bond: Spadavecchia	Selective	\$800
Surety Bond: Turner	Selective	\$1,000

10. Motion to approve, pursuant to the provision of Title 18A: 18A-42, the Moonachie Board of Education to continue to participate as a member of the South Bergen Workers Compensation Pool for the 2024-2025 school year.
11. Motion to approve check #1203 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$8,370.60 from the Milk and Lunch account for June 2024 meals.
12. Motion to approve the Payroll Check Register for July 15, 2024 for \$97,081.87, with gross pay wages of \$63,258.64 to include Summer Savings payouts – Attachment 2.12
13. Motion to accept the donation of 200 boxes of crayons from Peter Meyers.
14. Motion to accept the Treasurer's Report for month ending June 2024 – Attachment 2.14
15. Motion to accept the Report of the Secretary to the Moonachie Board of Education for month ending June 2024 – Attachment 2.15
16. Motion to approve budgetary line-item transfers for June 2024 and Transfer Report 2023-2024 – Attachment 2.16
17. Motion to approve the Annual Contract for Hospital Instruction between the Moonachie Board of Education and Bergen County Special Services School District for the 2024-2025 school year – Attachment 2.17
18. Motion to approve the quote from Cintas for the Fire Extinguisher Inspections at \$2,450.00 to include 8 units due for maintenance for the 2024-2025 school year – Attachment 2.18
19. Motion to approve the Karl Environmental Group AHERA Surveillance Program for 2024-2025 Proposal No. P24-0705 – Attachment 2.19

3. Policy

Motion: **Monte**

Seconded: **M. Vaccaro**

Action taken: **Passes, 3-0**

1. Motion to approve the submission of the Student Safety Data System and accept the 2023-2024 Incidents Report on Violence, Vandalism, Substances, Weapons, and HIB Confirmed for Report Period 2 Final Report: January 1-June 30, 2024 – Attachment 3.1
2. Motion to approve the submission of the 2023-2024 School Register Summary Data Collection through the NJ Homeroom online platform to satisfy school enrollment and attendance reporting requirements – Attachment 3.2
3. Motion that the Moonachie Board of Education approve the Comprehensive Equity Plan Statement of Assurance for the 2024-2025 school year and appoints Dana Genatt as the Affirmative Action Officer and Team Member Brian DeSantis to conduct a Needs Assessment and develop a Comprehensive Equity Plan – Attachment 3.3
4. Motion to approve the Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2024-2025 School Year – Attachment 3.4
5. Motion to approve the following policies:
 - 0141 - Board Member Number and Term - Policy**
 - 0141.1 - Board Member Number and Term – Sending District - Policy**
 - 0141.2 - Board Member Number and Term – Receiving District - Policy**
 - 0164.6 - Remote Public Board Meetings During a Declared Emergency - Policy (ABOLISHED)**
 - 2200 - Curriculum Content - Policy**
 - 3160 - Physical Examination - Policy & Regulation**
 - 4160 - Physical Examination - Policy & Regulation**
 - 5200 - Attendance - Regulation**
 - 5337 - Service Animals - Policy**
 - 5350 - Student Suicide Prevention Policy**
 - 7231 - Gifts From Vendors - Policy (ABOLISHED)**
 - 8420 - Emergency and Crisis Situations Policy**
 - 8467 - Firearms and Weapons Policy & Regulation**
 - 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants - Policy**

4. Personnel

Motion: **Monte**

Seconded: **M. Vaccaro**

Action taken: **Passes, 3-0**

1. Motion to approve Laida Kubaj as Part-Time School Aide at an hourly rate of \$15.50, pending outcome of the Criminal History Background Screening.
2. Motion to approve Francine DeNaro as Part-Time School Aide at an hourly rate of \$17.00, pending outcome of the Criminal History Background Screening.
3. Motion to approve Dominique Fina as Teacher at BA Step 1 for an annual salary of \$52,500 for the 2024-2025 school year pending outcome of Criminal History Background Screening.

5. Curriculum

1. Motion to approve the Robert L. Craig School Parent/Student Handbook for the 2024-2025 school year on display in the Main Office – Attachment 5.1
2. Motion to approve the Robert L. Craig School 2024-2025 Operational Manual on display in the main office – Attachment 5.2

Motion: **M. Vaccaro**
 Seconded: **Monte**
 Action taken: **Passes, 3-0**

6. Facilities

Motion: **M. Vaccaro**
 Seconded: **Monte**
 Action taken: **Passes, 3-0**

1. Motion to approve the State of New Jersey Department of Health Right to Know Survey for Survey Year 2023 – Attachment 6.1
2. Motion to approve the quote from Aeromark Mechanical, Inc. for the quarterly filter change and maintenance of 9 rooftop HVAC units – Attachment 6.2

7. Old Business **None**

Motion:
 Seconded:
 Action taken:

8. New Business **None**

Motion:
 Seconded:
 Action taken:

9. Information Items **D. Vaccaro mentions a desire to hold a moment of silence for Dr. Ponds at Sept. meeting**

10. Discussion Items **None**
11. Public Comments ***See below**
12. Adjournment
Motion: **Monte**
Second: **M. Vaccaro**
Action Taken: **All in favor - Adjourned at 6:43 PM**

Public Comment:

Cosimo Lamantea and Antonia Lamantea, 29 Henry Street - Their home backs up to the school and batting cages. There is a tree that is wearing away, and previously damaged their fence. They would like someone to look at and potentially remove the tree to prevent further damage and eliminate a danger to children.

Mr. Vaccaro stated that a tree company recently came out and is providing a quote to remove a number of trees in that area. It is possible that their tree is one of those within the contractor's scope. He volunteered to go view the tree after the meeting with the Lamantea's.

Superintendent's Report:

1. Moment of silence for Dr. Ponds. Mr. Vaccaro stated that the BOE would like to also recognize him in September. The BOE discussed other potential measures, and Mr. Knipper would like staff input. He also identified the family's GoFundMe.

2. Thank you to custodians - classrooms are in great shape.

3. Schedules and rosters are done. They are expected to be distributed to parents in early August.

4. The District is almost fully staffed.