

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

July 13, 2021

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Charles Pallas

Matthew Vaccaro

Members Absent: Edmond Monti

James Campbell

Also Present: James Knipper, Acting Superintendent

Laurel Spadavecchia, Business Administrator/Board Secretary

Dana Genatt, Director of Curriculum and Instruction

Connor Kimmel, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. • Acceptance of Minutes of June 8, 2021, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Acceptance of Correspondence

- Approval by the New Jersey Department of Education of the Temporary Instructional Space off the cafeteria – Attachment 1.2

- Approval by the New Jersey Department of Education of the Temporary Instructional Space on the gym stage – Attachment 1.3

- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 9–Attachment 1.4

- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 11–Attachment 1.5

- 2022 IDEA Consolidated Application Final Approval letter – Attachment 1.6

Motion: Matthew Vaccaro  
 Seconded: Charles Pallas  
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Superintendent’s Report - Attachment 1.7

Motion: Matthew Vaccaro  
 Seconded: Charles Pallas  
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas  
 Seconded: Matthew Vaccaro  
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2021 for a total of \$761,780.18 –Attachment 2.1
2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for July 2021 for a total of \$ 170,629.85 – Attachment 2.2
3. Resolved to approve the Check Register for the month of June 2021 for \$138,902.78 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for June 15, 2021 for \$106,623.52 – Attachment 2.4
5. Resolved to approve the Payroll Check Register for June 17, 2021 for \$68,378.27 – Attachment 2.5
6. Resolved to approve the Payroll Check Register for June 30, 2021 for \$36,372.56 – Attachment 2.6
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2021 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
8. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2021 that no budgetary line item account has been over-expended and that sufficient funds are

available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.

9. Resolved to approve check #1158 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$32,818.15 from the Milk and Lunch account for May 2021 meals.
10. Resolved to approve Voyager Indemnity Insurance Company Private Commercial Flood Insurance Policy effective July 1, 2021 – July 1, 2022 – Attachment 2.10
11. Resolved to accept the grant award of the Elementary and Secondary Education Act (ESEA) application for Fiscal Year 2022 upon subsequent approval of the FY 2022 ESEA application in the following amounts: - Attachment 2.11

Title I Part A	\$80,442
Title II Part A	\$10,202
Title III	\$2,598
Title III Immigrant	\$1,400
Title IV	\$10,000
Total Allocation	\$104,642

12. Resolved to accept the grant award of the Individuals with Disabilities Education Act (IDEA) application for Fiscal year 2022 of \$5,552 for Pre-School and \$100,119 for Basic allocations – Attachment 2.12
13. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and CTC Academy for the 2021-2022 school year – Attachment 2.13
14. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and ECLC of New Jersey for the 2021-2022 school year – Attachment 2.14
15. Resolved to approve the following insurance policies through Polaris Galaxy Insurance:

Policy Type	Company	Cost
Property, Boiler & Machinery	SAIF	\$33,399
Environmental & EDP	SAIF	\$910
Crime	SAIF	\$249
General Liability & Auto	SAIF	\$6,912
School Board Legal & Excess	SAIF	\$12,063
Catastrophic Excess	NJUEP	\$8,324
NJ CAP Umbrella	Fireman’s Fund	\$1,987
Travel Accident Policy	Gerber Insurance	\$185
Surety Bond: Spadavecchia	Selective	\$800
Surety Bond: Turner	Selective	\$1,000

16. Resolved to approve the carpet cleaning proposal from Only the Best Carpet Cleaning LLC – Attachment 2.16

17. Resolved to approve, pursuant to the provision of Title 18A: 18A-42, the Moonachie Board of Education to continue to participate as a member of the South Bergen Workers Compensation Pool for the 2020-2021 school year – Attachment 2.17
18. Resolved to approve J& J Gym Floors to buff and apply polyurethane coat to the gym floors – Attachment 2.18
19. Resolved to renew Delta Dental as the dental provider for the 2021-2022 school year.
20. Resolved to approve check #1160 from the Milk & Lunch Account to Payschools for the cafeteria workstation module, hosting, pin pad, and cash drawer key operations in the amount of \$1431.00.
21. Resolved to approve check #1159 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$21,924.30 from the Milk and Lunch account for June 2021 meals.
22. Resolved to approve the following check numbers from the Payroll Agency Account for mentor fees:

Check Number	Recipient	Amount
1355	Joan Boniello	\$550.00
1356	Danielle Carrione	\$550.00
1357	Lisa Perez	\$550.00
1358	Kathleen Kinsella	\$1000.00
1359	Kathleen Reilly	\$1000.00

23. Resolved to approve budgetary line-item transfers for May 2021 – Attachment 2.23
24. Resolved to accept the Treasurer’s Report for month ending May 2021 – Attachment 2.24
25. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending May 2021 – Attachment 2.25
26. Resolved to approve the Linkage Agreement Addendum for Summer 2021 ESY Classroom Rental between the Moonachie Board of Education and the South Bergen Jointure Commission – Attachment 2.26
27. Resolved to approve the renewal of transportation contract between First Student and the Moonachie Board of Education for Routes RLC1, RLC2, WRHS1, and WRHS2 for the 2021-2022 school year with the allowable CPI of 1.69% increase based on the 2020-2021 school year’s prices for a total of \$93,405.60 - Attachment 2.27
28. Resolved to approve the quote from Cintas for the Annual Sprinkler Inspection at \$2,366.00 to include 8 systems and Fire Extinguisher Inspections at \$1,172.12 to include 35 total extinguishers and six units due for maintenance for the 2021-2022 school year - Attachment 2.28

29. Resolved to approve the AHERA Surveillance Program for 2022 Proposal No. P-210639 from Karl Environmental Group for the 2021-2022 school year – Attachment 2.29
30. Resolved to renew the Student Accident Coverage Proposal from Monarch Management Corporation for Mandatory Plan Annual Coverage and Catastrophic Plan Annual Coverage – Attachment 2.30
31. Resolved to approve budgetary line-item transfers for June 2021 and Monthly Transfer Report and Request for Approval of Transfers for the school year 2020-2021 – Attachment 2.31
32. Resolved to accept the Treasurer’s Report for month ending June 2021 – Attachment 2.32
33. Resolved to accept the Report of the Secretary to the Moonachie Board of Education for month ending June 2021 – Attachment 2.33

3. Policy

Motion: Matthew Vaccaro

Seconded: Charles Pallas

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve the submission of the Student Safety Data System and accept the 2020-2021 Incidents Report on Violence, Vandalism, Substances, Weapons, and HIB Confirmed for Report Period 2: January 1- June 30, 2021 – Attachment 3.1
2. Resolved to approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for 2019-2020 – Attachment 3.2
3. Resolved to approve the submission of the 2020-2021 School Register Summary Data Collection through the NJ Homeroom online platform to satisfy school enrollment and attendance reporting requirements – Attachment 3.3
4. Resolved to approve the Three-Year Comprehensive Equity Plan Statement of Assurance for the 2019-2020, 2020-2021 and 2021-2022 school years and appoints Donna Gallo as the Affirmative Action Officer and Team Members Brian DeSantis and Dana Genatt to conduct a Needs Assessment and develop a Comprehensive Equity Plan – Attachment 3.4
5. Resolved to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On June 4, 2021 at 8:00 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in front of the school and included Bus 1, Bus 2 and Bus 3. Dana Genatt supervised the drill – Attachment 3.5

4. Personnel

Motion: Matthew Vaccaro

Seconded: Charles Pallas

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve professional consulting fees and data management services not to exceed \$6,000.00 for Jason Diaz for additional duties of data gathering and input as well as assisting with state reports for the 2021-2022 school year.
  2. Resolved to approve the resignation of Lauren Ramos as Teacher – Attachment 4.2
  3. Resolved to approve Kristen Hasch as Substitute Teacher at a rate of \$100 per diem for the 2021-2022 school year.
  4. Resolved to approve the job posting of Library Media Specialist/K-8 for the 2021-2022 school year – Attachment 4.4
  5. Resolved to approve the job posting of Special Education K-6 Teacher for the 2021-2022 school year – Attachment 4.5
  6. Resolved to approve the job posting of Part-time School Aide for the 2021-2022 school year – Attachment 4.6
5. Curriculum           None.  
Motion:  
Seconded:  
Action taken:
  6. Facilities           None.  
Motion:  
Seconded:  
Action taken:
  7. Old Business       None.  
Motion:  
Seconded:  
Action taken:
  8. New Business       None.  
Motion:  
Seconded:  
Action taken:
  9. Information Items
    1. Average monthly attendance from 6/1/21 – 6/30/21 - Attachment 9.1
    2. Monthly report of attendance officer for the month ending June 2021 Attachment 9.2
    3. School Year Attendance Report – Attachment 9.3
  10. Discussion Items   None.
  11. Public Comments   None.  
Open:     6:45 p.m.  
Closed:   6:46 p.m.

12. Adjournment at 6:47 p.m.

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia, Business Administrator/Board Secretary