

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Cafeteria Meeting
October 19, 2021

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: Charles Pallas
Matthew Vaccaro
Edmond Monti
James Campbell

Members Absent: David Vaccaro

Also Present: James Knipper, Superintendent
Laurel Spadavecchia, Business Administrator/Board Secretary
Dennis McKeever, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Minutes of September 21, 2021, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- PRESENTATION – State Assessment Performance Data by James Knipper
 Mr. Pallas read the following statement:

The Star Comparability Report we recently received from the Superintendent is by far the most comprehensive report ever given to the Board. I analyzed the report and the results are interesting. About 243 students in grades 1-8 took the Star tests in reading and math in September of 2021. The results are broken down into two categories, proficient and less than proficient. The proficient is the color green, and the colors blue, yellow, and red are less than proficient.

With respect to only reading about 47%, or about 114 students, were in the green category, namely proficient. In the less than proficient category, blue, about 16%, or about 39 students were in that category. In the yellow category, intervention, about 18%, or about 45 students, in the red category, urgent intervention, about 19% or about 46 students.

Those students in the last two categories, the yellow and the red, are assigned to our Basic Skills Program, where they receive remedial assistance. Students in the blue category, who are also classified as less than proficient, are not assigned to that program and do not receive any remedial assistance. The results on the Star math tests were slightly better. Of the 243 students, 132 students, or 54.5% were proficient.

- Acceptance of Correspondence
 1. National Junior Honor Society Certificate of Affiliation – Attachment 1.2
 2. 2022 ARP IDEA Consolidated IDEA-B Letter of final approval – Attachment 1.3

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Superintendent’s Report

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Submission of HIB Cases – October 2021

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- **Students of the Month**

<u>October</u>	<u>Grade</u>
Aisley Barnaba	Pre-K
Elizabeth Tamargo	Kindergarten
Sophia Davis	1
Rihanna Patel	2
Sophia Brattoli	3
Joanna Romero	4
Kamila Tenesaca Munoz	5
Gianna Stracco	Middle School Social Studies
Analiha Sanchez	Middle School ELA
Alexandra Silvera	Middle School Math
David Carrion	Technology

- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. **Finance**

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed October 2021 for a total of \$307,414.58–Attachment 2.1
2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed September 2021 for a total of \$26,188.63–Attachment 2.2
3. Resolved to approve the Check Register for the month of September 2021, Batch 54, for \$201,044.69 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for September 30, 2021 for \$99,741.61 – Attachment 2.4
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2021 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.

6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2021 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
7. Resolved to approve the Moonachie Board of Education Guide for Standard Operating Procedures and Internal Controls – Available for review at the Board Office.
8. Resolved to approve 2021-2022 Budget/Election Calendar – Attachment 2.8
9. Resolved to approve the submission of the Comprehensive Maintenance Plan Report for FY 20-21 Actual, FY 21-22 Budgeted, and FY 22-23 Planned, documenting required maintenance activities for a period of three years whereas all past and planned activities are reasonable to keep school facilities open and safe for use in compliance with New Jersey Department of Education requirements – Attachment 2.9
10. Resolved to approve the submission of the Division of Early Childhood Services Annual Preschool Operational Plan Update for the 2022-2023 school year.
11. Resolved to approve the revised Special Education Tuition Contract between the Moonachie Board of Education and South Bergen Jointure Commission – Attachment 2.11
12. Resolved to accept the Treasurer's Report for month ending August 2021 – Attachment 2.12
13. Resolved to approve the budgetary line-item transfers for August 2021 – Attachment 2.13
14. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending August 2021 – Attachment 2.14
15. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Essex Valley School for the 2021-2022 school year – Attachment 2.15
16. Resolved to approve the Payroll Check Register for October 15, 2021 for \$107,233.10 – Attachment 2.16
17. Resolved to approve the submission of the amendment for the Elementary and Secondary Education Act (ESEA) carryover funds for the 2021-2022 school year in the following amounts – Attachment 2.17:

Title I SIA Part A	\$1,408.00
Title IIA	\$795.00
Title IV Part A	\$1,639.00

18. Resolved to approve the auditing firm of Lerch, Vinci & Higgins, CPA to prepare the School District Audit, and to perform other duties as directed during the 2021-2022 school year at standard billing rates – Attachment 2.18
19. Resolved to void check #1163 due to clerical error and reissue check #1164 to Rutherford Appliance Center in the amount of \$899.00 from the Milk and Lunch account for the purchase of a new refrigerator.
20. Resolved to approve the submission of the School Security Grant and accept the subsequent award funds of \$20,000.

3. Policy

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance School Year 2021-2022–Attachment 3.1
2. Resolved to approve the Robert L. Craig School Operational Manual for the 2021-2022 School Year on display at the Curriculum Office.
3. Resolved to approve the submission of the New Jersey Department of Education Performance Report to NJ Smart.
4. Resolved to approve the Annual Meeting Between Education & Law Enforcement Officials Update to Uniform memorandum of Agreement (MOA) to be appended to the MOA – 2019 Revisions- 2021-2022 School Year – Attachment 3.4
5. Resolved to approve the Remote Instruction Emergency Plan for the 2021-2022 school year – Attachment 3.5
6. Resolved to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On October 12, 2021 at 8:15 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in front of the school and included Bus 1, Bus 2 and Bus 3. Dana Genatt supervised the drill – Attachment 3.6
7. Resolved to approve the following Revised and new policies:

P 0145	Board Member Resignation and Removal	Revised
P 3134	Assignment of Extra Duties	Revised
P 3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
R 3142	Nonrenewal of Nontenured Teaching Staff Member	Revised
P 3221	Evaluation of Teachers	Revised
R 3221	Evaluation of Teachers	Revised

P 3222	Evaluation of Teaching Staff Members, Excluding Techers & Administrators	Revised
R 3222	Evaluation of Teaching Staff Members, Excluding Teachers & Administrators	Revised
P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, & Assistant Principals	Revised
R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, & Assistant Principals	Revised
P 3224	Evaluation of Principals, Vice Principals & Assistant Principals	Revised
R 3224	Evaluation of Principals, Vice Principals, & Assistant Principals	Revised
P 4146	Non-renewal of Nontenured Support Staff Member	Revised
R 4146	Non-renewal of nontenured Support Staff Member	Revised
P 2422	Comprehensive Health & Physical Education	Revised
P 2467	Surrogate Parents & Resource Family Parents	Revised
P 5114	Children Displaced by Domestic Violence	Abolished
P 5116	Education of Homeless Children	Revised
P 7432	Eye Protection	Revised
R 7432	Eye Protection	Revised
P8420	Emergency & Crisis Situations	Revised
R8420.1	Fire and Fire Drills	Revised
P 8540	School Nutrition Programs	Revised
P 8550	Meal Charges/Outstanding Food Service Bill	Revised
P8810	Religious Holidays	Abolished
P6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs	New
P6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures	New
P6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest	New
P 6311	Contracts For Goods Or Services Funded By Federal Grants	Revised

4. Personnel

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Angelina Samarelli as a Substitute Teacher for the 2021–2022 school year pending outcome of the Criminal History Background Screening.

2. Resolved to approve Amy Camacho as a Substitute Teacher for the 2021–2022 school year pending outcome of the Criminal History Background Screening.
3. Resolved to approve Dixie Romero as a Part-Time Classroom Aide for the 2021-2022 school year at an hourly rate of \$14.00, pending outcome of the Criminal History Background Screening.
4. Resolved to approve Dawn Elizabeth Esposito as a Part-Time Classroom Aide for the 2021-2022 school year at an hourly rate of \$16.00 pending outcome of the Criminal History Background Screening.
5. Resolved to approve Danielle Carrione and Jean Gaito as Home Instruction Teachers as needed at an hourly rate of \$47.90 for 2021-2022 school year.
6. Resolved to approve Taylor Trause for after school tutoring at an hourly rate of \$47.90, not to exceed 5 hours.
7. Resolved to approve the Job Description and Job Posting for a Bilingual Non-Instructional Paraprofessional/ Translating Services – Attachment 4.7

5. Curriculum

Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Moonachie School District Goals & Objectives 2020-2021 Short & Long Term Goals – Attachment 5.1
2. Resolved to approve the Robert L. Craig School Parent/Student Handbook for the 2021-2022 school year on display in the Curriculum Office.
3. Resolved to approve the following workshops:

Destination	Date	Cost
Bureau of Education & Research Making Best Use of Google Classroom to Strengthen Your Social Studies Instruction – Greg Keelen	December 3, 2021	\$279.00
Art of Education Winter “NOW” Virtual Conference – Lee Ten Hoeve	February 7, 2022	\$149.00

6. Facilities

Motion: Matthew Vaccaro
 Seconded: Charles Pallas
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Facility Use Request for Covid-19 testing to be conducted on Tuesdays from 3:00 p.m.– 5:00 p.m. in the parking lot with no entrance to the school, at no cost to the district, beginning October 19, 2021.

7. Old Business None.
 Motion:
 Seconded:
 Action taken:
8. New Business None.
 Motion:
 Seconded:
 Action taken:
9. Information Items
 1. Average monthly attendance from 9/1/21 – 9/30/21 - Attachment 9.1
 2. Monthly Report of Attendance Officer for the month ending September 2021– Attachment 9.2
10. Discussion Items None.
11. Public Comments
 Ms. Abigail Chandra of 30 Bruno Street presented to the Board a program called Nutrozone which helps foster positive relationships within the community. The program consists of approximately 3 visits to the school by approved student mentors and a supervisor. The visits will last approximately one school period and will contain a prepared activity dealing with a social or emotional issue for the students to participate in. The program will require a transportation back and forth from Wood Ridge High School for approximately 5 students and a supervisor. The supervisor would need to pass a criminal history background screening. Ms. Chandra gave the Board some literature and the Board is interested in discussing this further at a later date.
 Open: 7:10 p.m.
 Closed: 7:15 p.m.
12. Adjournment at 7:16 p.m.
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary