

# Moonachie Public Schools

ROBERT L. CRAIG SCHOOL  
20 WEST PARK STREET  
MOONACHIE, NEW JERSEY 07074

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To Whom It May Concern,

Decisions about entrance into the Gifted and Talented Programs reflect a demonstrated need for additional services. The New Jersey Department of Education ( C.18A:35-35), “ defines a gifted and talented student as a student who possesses or demonstrates a high level of ability in one or more content areas when compared to his chronological peers in the school district and who requires modifications of his educational program if he is to achieve in accordance with his capabilities.” Our assessment process utilizes quantitative data (e.g., formal standardized test scores, which are sent home) and/or qualitative data (i.e., teacher observations of student’s behaviors and characteristics). Although we stand behind our identification process in which we use multiple measures that are specific to our program’s goals, universally screen, utilize local scores for best practices, and keep the processing ongoing, parents do have an opportunity to present relevant information not available to the school. As per the Department of Education, *N.J.A.C. does not set requirements regarding the identification of gifted and talented students. The measures that are used for the identification process are determined by the local school district. Therefore, a school district is not obligated to accept the evaluation from another state, school district, or independent service.*

As per the [Strengthening Gifted and Talented Education Act](#) you have the right to file a complaint if you believe the district has not complied with the provisions of the act. Written notification must be submitted to the Gifted and Talented Coordinator stating the request for appeal. The written notification form can be found below. The form must be completed and submitted to Ms. Dana Genatt at [dgenatt@moonachieschool.org](mailto:dgenatt@moonachieschool.org).

After receiving the written notification form and, If necessary, a meeting will be scheduled with the parent, gifted coordinator, and the administration to discuss the appeal. After reviewing all the data, district administration shall issue a decision, in writing, to affirm, reject, or modify the district’s action in the matter.

If you have further questions please contact the gifted and talented program coordinator, Dana Genatt, at (201) 641-5833 or [DGenatt@moonachieschool.org](mailto:DGenatt@moonachieschool.org).

Thank you,

Dana Genatt  
Director of Curriculum & Instruction

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## **Gifted and Talented Complaint Form**

<b>Complainant Name:</b>	
<b>Date of Complaint:</b>	
<b>Relation to student: (Parent, Gifted Intervention Specialist, Teacher, etc.)</b>	
<b>Address:</b>	
<b>Phone Number:</b>	
<b>Email Address:</b>	
<b>Student's Name:</b>	
<b>Student's Grade:</b>	
<b>Student's Homeroom Teacher:</b>	
<b>Description of the issue, including facts your complaint is based on:</b>	

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