

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Cafeteria

January 21, 2020

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Charles Pallas
Matthew Vaccaro
Edmond Monti
James Campbell

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum & Instruction
Jillian Freda, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Minutes of January 7, 2020, closed session, regular session, Re-Organization Meeting and Superintendent Report – Attachment 1.1
 Motion: James Campbell
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

- Acceptance of Correspondence None
 Motion:
 Seconded:
 Action taken:

- Superintendent’s Report

Dr. Ponds announced that the Robotics Club will participate in the South Bergen Robotics Competition to be held at the Robert L. Craig School on January 22, 2020 at 4:30 p.m. He also announced that QSAC conducted their review and the process went very well.

- Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

- Students of the Month

<u>December</u>	<u>Grade</u>
Mikayla Sanchez Pareja	Pre-K
Eileen Montero	3
Anissa Lena	8

- **Submission of HIB Cases – January 2019**

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- PRESENTATION – June 30, 2019 Financial Audit – Paul Lerch, CPA
- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

- Motion: James Campbell
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for January 2020 for a total of \$428,330.46 – Attachment 2.1
2. Resolved to approve the Check Register for the month of December 2019 for \$338,227.89 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for January 15, 2020 for \$93,716.58 – Attachment 2.3
4. Resolved to accept the Treasurer’s Report for month ending December 2019 – Attachment 2.4
5. Resolved to approve the Monthly Transfer Report with budgetary line-item transfers – Attachment 2.5
6. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending October 2019 – Attachment 2.6
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for January 2020 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
8. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for January 2020 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
9. Resolved to approve check #1135 to Aruna Palikhe in the amount of \$43.00 from the Milk and Lunch account for reimbursement of student’s meals.
10. Resolved to approve check #1137 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$11,820.00 from the Milk and Lunch account.
11. Resolved to approve the revised Notice of Annual Public Meetings of the Board of Education for 2020 – Attachment 2.11
12. Resolved to approve participation in the coordinated transportation between the Moonachie Public Schools and the Warren County Special Services School District in consideration of pro-rated contract costs plus a 4% administrative fee – Attachment 2.12
13. Resolved that the Moonachie Board of Education accept the findings expressed by the auditing firm of Lerch, Vinci and Higgins, LLP as cited in their reports entitled Comprehensive Annual Financial Report (CAFR) and Auditor’s Management Report (AMR) for year ending June 30, 2019 – Attachment 2.13

14. Resolved to approve the Audit Findings/Recommendations Corrective Action Plan addressing the audit recommendations listed under Financial Planning Accounting and Reporting, School Food Services, and Student Body Activities – Attachment 2.14

15. Resolved to approve the contract for payroll services between Moonachie Board of Education and Action Data Services –Attachment 2.15

3. Policy

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Statement of Assurance Regarding the Use of Paraprofessional Staff 2019-2020 School Year – Attachment 3.1

2. Resolved to accept the 2019-2020 Incidents Report on Violence, Vandalism, Substances, Weapons, and HIB Confirmed for Report Period 1: September 1-December 31, 2019 – Attachment 3.2

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve Phil Facendola as Recreation Night Director to replace Lisa Marie Perez for the remainder of the 2019-2020 school year.

5. Curriculum

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve workshops:

Destination	Date	Cost
NJASBO Grants, Preschool and Food Services Workshop Laurel Spadavecchia and Sandy Diaz	January 22, 2020	\$200.00
Stop the Bleed Training, Paramus NJ - Donna Gallo	January 6, 2020	No cost; Discussed on 12/30 Superintendent FYI

6. Facilities

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

1. Resolved to accept the EPA Asbestos Hazard Emergency Response Act (AHERA) Six Month Surveillance Report– Attachment 6.1

7. Old Business None

Motion:

Seconded:

Action taken:

8. New Business None

Motion:

Seconded:

Action taken:

9. Information Items

10. Discussion Items

Mr. Knipper discussed the security grants available to schools who abide by Alyssa's Law regulations. The Moonachie School District will be applying for security grant funding as soon as the application window becomes available.

11. Public Comments

Open: 7:30 p.m.

Closed: 7:31 p.m.

Councilwoman Ms. Kathy Kinsella announced that the Mayor in Council will recognize the Moonachie Robotics Club's 4th Place Steam Team Competition award at the February Council meeting on February 27, 2020.

12. Adjournment at 7:34 p.m.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia

Board Administrator/Board Secretary