

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Virtual Meeting

June 9, 2020

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
James Campbell
Charles Pallas
Edmond Monti
Matthew Vaccaro

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum and Instruction
Dennis McKeever, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Minutes of May 26, 2020, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

- Acceptance of Correspondence

1. Resolved to accept the New Jersey Department of Education Division of Early Childhood Education Preschool Program Plan and Budget Statement approval letter – Attachment 1.2

Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Motion Approved.

- Superintendent’s Report

Dr. Ponds announced that all state reports are being completed on time and that FEMA reimbursement is being done appropriately. He stated Mr. Knipper has been in charge of getting the summer programming in place. Mr. Knipper announced that teachers have been conducting closeout meetings with students and parents as well as student articulation sheets which provides student information to the next grade level teachers. As per the Department of Education, non-tenured teachers aren’t having formal evaluations but he has conducted close-out meetings with all teachers to discuss performance and goals for next year. Also, students will be able to pick up their belongings by grade level starting next week with no-contact pickups. Mr. Knipper is also pleased to report that families continue to be engaged during the school shutdown.

Motion: James Campbell
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: James Campbell
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes except 1 Abstain on Motions 1 & 14.
 Motion Approved.

Discussion of Aid-in-Lieu payments to parents.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2020 for a total of \$598,482.10 –Attachment 2.1
2. Resolved to approve the Check Register for the month of May 2020 for \$153,177.25 - Attachment 2.2
3. Resolved to approve the Breakfast and Lunch Program Meal Prices for the 2020-2021 School Year:

<u>Program</u>	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$2.15	\$.30
Lunch	\$3.15	\$.40
Milk	\$.35	----

4. Resolved to approve the use of State Contracted vendors for the 2020-2021 school year.
5. Resolved to approve the list of anticipated contracts as pursuant to PL 2015, Chapter 47; the Moonachie Board of Education intends to renew, award, or permit to expire during the 2020-2021 school year the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq. NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq – Attachment 2.5
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2020 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2020 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
8. Resolved to approve the ESEA Title III Consortium between the Moonachie Board of Education and Wood-Ridge Board of Education whereas the Wood-ridge Business Administrator is the acting fund administrator for the Title III funds of \$2,506.00 for the FY 2021.
9. Resolved to authorize the submission of the Elementary and Secondary Education Act (ESEA) application for Fiscal Year 2020 and accept the grant award of these funds upon subsequent approval of the FY 2020 ESEA application in the following amounts: - Attachment 2.9

Title I Part A	\$87,740
Title I SIA Part A	\$10,000
Title II Part A	\$13,619

Title III	\$2,506
Title IV	\$10,000
Total Allocation	\$123,865

10. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Windsor Learning Center for the 2020-2021 school year and Extended Summer Program – Attachment 2.10
11. Resolved to authorize the submission of the Individuals with Disabilities Education Act (IDEA) application for Fiscal year 2020-2021 and accept the grant award of \$5,388 for Pre-School and \$93,874 for Basic allocations and accept the grant award of these funds – Attachment 2.11
12. Resolved to approve a vended meals agreement between the Moonachie School District and the Carlstadt-E. Rutherford Regional H.S. District for vended meals for the 2020-2021 school year – to include delivery, set up and steamtable at the following cost – Attachment 2.12
 - Breakfast with milk - \$2.23
 - Lunch with milk - \$3.29
13. Resolved to approve a vended meals agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2020-2021 school year at the following cost:
 - Breakfast with milk - \$2.23
 - Lunch with milk - \$3.29
14. Resolved to approve Dominic Monti as recipient of the Edward G. Terragni Memorial Scholarship Fund scholarship for 2020 in the amount of \$100.00, check #1028 Edward G. Terragni Memorial Scholarship Fund account.
15. Resolved to approve Nu-Way Concessionaires, Inc. as the summer meals vendor at \$1.99 per breakfast, 100 breakfasts per day for 29 days June 22 – July 31, 2020 – Attachment 2.15
16. Resolved to authorize the submission of the Elementary and Secondary School Emergency Relief (ESSER) CARES grant application for period March 13, 2020-September 2022 and accept the grant award of \$70,316– Attachment 2.16
17. Resolved to approve the Payroll Check Register for May 29, 2020 for \$97,353.23 – Attachment 2.17
18. Resolved to approve the renewal of Payschools Annual Agreement for the cafeteria workstation module, hosting, pin pad, and cash drawer key operations – Attachment 2.18
19. Resolved to approve the budgetary line-item transfers for May 2020 – Attachment 2.19 (to follow)
20. Resolved to accept the Treasurer’s Report for month ending May 2020 – Attachment 2.20 (to follow)

21. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending May 2020 – Attachment 2.21 (to follow)
22. Resolved to transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excel current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that (an amount not to exceed) \$1,000,000 is available for such purpose of transfer;

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that (an amount not to exceed) \$1,000,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moonachie Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. Policy

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the list of Policies and Regulations to be re-adopted in the 2020-2021 school year – Attachment 3.1

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Superintendent/Principal to emergent hire for personnel hired between June 10, 2020 – August 31, 2020 for school year 2020-2021.
2. Resolved to approve the job posting for the Extended School Year 2020 – Attachment 4.2
3. Resolved to reappoint the following Full-Time Secretarial Staff for the 2020-2021 school year – Attachment 4.3
4. Resolved to reappoint the following Full-Time Business Office Administrative Staff for the 2020-2021 school year – Attachment 4.4
5. Resolved to reappoint the following Part-Time Business Office Administrative Staff for the 2020-2021 school year – Attachment 4.5
6. Resolved to reappoint the following Custodians for the 2020-2021 school year – Attachment 4.6
7. Resolved to reappoint the following Classroom Aides for the 2020-2021 school year – Attachment 4.7
8. Resolved to reappoint the following School Aides for the 2020-2021 school year – Attachment 4.8
9. Resolved to reappoint the following Pre-School Classroom Aides for the 2020-2021 school year – Attachment 4.9
10. Resolved to reappoint Ernest Turner as Treasurer of School Monies for the 2020-2021 school year at the annual fee of \$6500.00.
11. Resolved to approve the following list of Substitute Teachers for the 2020-2021 school year at a per diem rate of \$100.00 – Attachment 4.11
12. Resolved to approve the following Part-Time Secretarial Staff for the 2020-2021 school year – Attachment 4.12
13. Resolved to reappoint Lucrezia Maurin as Attendance Officer/ Food Service Director for the 2020-2021 school year – Attachment 4.13
14. Resolved to approve the Car Allowance Agreement between the Moonachie Board of Education and Lucrezia Maurin, courier for the Robert L. Craig School for the 2020-2021 school year – Attachment 4.14
15. Resolved that the Moonachie Board of Education reappoint Laurel Spadavecchia as Business Administrator/Board Secretary for the 2020-2021 school year – Attachment 4.15

5. Curriculum

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Distance Learning Extended School Year Program (June 22, 2020 - July 16, 2020 Mondays–Thursdays 8:15 a.m.– 12:15 p.m.) for a total of 16 days.

6. Facilities

Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 5 Ayes. Motion Approved.

Discussion of signage along the perimeter school grounds.

1. Resolved to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11 Multiply Disabled Program – K-2nd for the 2020-2021 school year for submission to the Executive County Superintendent – Attachment 6.1
2. Resolved to apply for approval for Renewal of Temporary Instructional Space for the stage area of the gym to be used for instrumental music for the 2020-2021 school year for submission to the Executive County Superintendent – Attachment 6.2
3. Resolved to apply for Renewal of Temporary Instructional Space for the room of the cafeteria to be used for music for the 2020-2021 school year for submission to the Executive County Superintendent – Attachment 6.3

7. Old Business None.

Motion:
Seconded:
Action taken:

8. New Business None.

Motion:
Seconded:
Action taken:

9. Information Items

1. Average monthly attendance from 5/1/20 – 5/31/20 - Attachment 9.1
2. Monthly report of attendance officer for the month ending May 2020 Attachment 9.2
2. Wood-Ridge High School Academic Awards Program - \$1,000 check for the Student with the Highest Average

10. Discussion Items

11. Public Comments

12. Adjournment into Executive Session with no action taken at 7:10 p.m.

Motion: Matthew Vaccaro
Second: James Campbell
Action Taken: 5 Ayes. Motion Approved.