

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

September 25, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro  
James Campbell  
Edmond Monti  
Matthew Vaccaro

Members Absent: Charles Pallas

Also Present: Dr. Jonathan Ponds, Superintendent/Principal  
Laurel Spadavecchia, Business Administrator/Board Secretary  
James Knipper, Director of Curriculum  
Kathleen Nestor Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• RESOLVED to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Approved.

- Acceptance of Minutes of September 25, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1  
 Motion: Edmont Monti  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Approved.
- PRESENTATION – State Assessment Results Report – Attachment 1.2  
 Mr. Knipper presented student scores data from the state assessment test. His presentation revealed areas of growth and areas in need of improvement. He explained the strategies that led to success as well as methods that will be implemented to attain further growth.
- Acceptance of Correspondence
  1. Comprehensive Equity Plan and Statement of Assurance documentation by the State of New Jersey Department of Education – Attachment 1.3
  2. 2019 ESEA Consolidated Application Approval Notification – Attachment 1.4
 Motion: James Campbell  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Approved.
- Superintendent’s Report  
 Dr. Ponds stated the Moonachie School District had a wonderful start of the school year. The district is moving forward, building upon successes and looking for ways for further improvement. He gave accolades to the custodial, administrative and leadership staff for their tremendous effort to make the changes necessary to begin a new school year. He is proud of all the staff of the Moonachie School District.  
 Motion: Matthew Vaccaro  
 Seconded: Edmond Monti  
 Action taken: 4 Ayes. 1 Absent. Approved.
- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance  
 Motion: Edmond Monti  
 Seconded: James Campbell  
 Action taken: 4 Ayes. 1 Absent. Approved motions 1-8, 10-14, tabled motion 9.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for September 2018 for a total of \$250,190.59 – Attachment 2.1
2. Resolved to approve the Check Register for the month of August 2018 for \$114,678.45 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for August 31, 2018 for \$22,130.93 – Attachment 2.3
4. Resolved to approve the Payroll Check Register for September 15, 2018 for \$85,426.09 – Attachment 2.4
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for September 2018 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for September 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Resolved to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and Lyndhurst Board of Education for the 2018-2019 school year – Attachment 2.7
8. Resolved to approve professional consulting fees and data management services not to exceed \$5,000.00 for Jason Diaz for additional duties of data gathering and input as well as assisting with state reports for school year 2018-2019.

3. Policy

Motion: Matthew Vaccaro  
 Seconded: James Campbell  
 Action taken: 4 Ayes. 1 Absent. Approved.

4. Personnel

Motion: Matthew Vaccaro  
 Seconded: James Campbell  
 Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve movement on the salary guide for Danielle Carrione at MA15 Step 8 for an annual salary of \$70,730 for the 2018-2019 school year.

2. Resolved to approve movement on the salary guide for Allison Stanisci at MA15 Step 8 for an annual salary of \$70,730 for the 2018-2019 school year.
3. Resolved to approve Janice Mawdsley as Yearbook Coordinator not to exceed 70 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
4. Resolved to approve Lisa Perez as Recreation Program Coordinator not to exceed 120 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
5. Resolved to approve Lisa Perez and Greg Keelen as 8<sup>th</sup> Grade Advisors not to exceed 50 hours shared at a rate of \$42.93 per hour for the 2018-2019 school year.
6. Resolved to approve Kathleen Kinsella as Student Council Advisor not to exceed 85 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
7. Resolved to approve Greg Keelen as RLC TV Coordinator not to exceed 85 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
8. Resolved to approve Lee Ten Hoeve as Performing Arts/Drama Club Coordinator not to exceed 70 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
9. TABLED - Motion to approve Valerie Kenny as Gardening Club Coordinator not to exceed 40 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
10. Resolved to approve Joshua Frisch as STEAM Club Coordinator not to exceed 30 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
11. Resolved to approve Jonathan Surak as Lunch Monitor not to exceed 170 hours at a rate of \$42.93 per hour for the 2018-2019 school year.
12. Resolved to approve Nicole Wohlrab as Reading and Test Coordinator at a stipend of \$1,476.12 for the 2018-2019 school year.
13. Resolved to approve Consuelo Paz as Spanish/ESL Teacher at BA Step 1 at an annual salary of \$49,045 for the 2018-2019 school year, pending Certificate of Eligibility ESL and Criminal History Background Screening.
14. Resolved to approve Alyssa Spitaleri as the district Homeless Liason and Registrar for an increase in her annual salary of \$5000 effective October 1, 2018 for the remainder of the 2018-2019 school year.

5. Curriculum

Motion: Edmond Monti  
 Seconded: Matthew Vaccaro  
 Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to recognize the first week in October, the 1<sup>st</sup> through the 5<sup>th</sup>, as the 2018 WEEK OF RESPECT in connection with the Harassment, Intimidation, and Bullying State Legislation.

2. Resolved that the Moonachie School District observe School Violence Awareness Week, October 15 – 19, 2018 in accordance with annual obligations as defined by the NJ State Department of Education.
3. Resolved to approve the 2018-2019 Moonachie School District Nursing Services Plan – Attachment 5.3
4. Resolved to approve the following field trip:

Destination	Date	Cost
Paper Mill Playhouse – Charlotte’s Web Kindergarten Grade Trip	11/30/18	\$300 Bus, \$168 Tickets

6. Facilities

1. Discussion of the PA system replacement – Attachment 6.1

After discussion of three vendor quotes for the replacement of the PA system, the Board is requesting an investigation into obtaining security grants to defray the cost. The Business Administrator will also contact the vendors to determine how long their quotes will be honored and report back to the Board.

Motion:

Seconded:

Action taken:

7. Old Business           None.

Motion:

Seconded:

Action taken:

8. New Business       None.

Motion:

Seconded:

Action taken:

9. Information Items

Mr. Monti presented a briefing of the Wood-Ridge Board of Education meeting in which state assessment scores were presented. He announced the high school was exploring the option of creating another academy.

10. Discussion Items

11. Public Comments

Kathleen Kinsella announced at a retirement party is being held to honor Mrs. Rachel Tozzini’s 42 years of service for the Moonachie School District. The affair will take place on October 14, 2018 at the Graycliff Catering Hall and anyone interested in attending should contact Ms. Kinsella before October 5.

Open: 7:22 p.m.  
Closed: 7:24 p.m.

12. Adjournment from Public Session at 7:25 p.m.

Motion: James Campbell  
Seconded: Charles Pallas  
Action taken: 4 Ayes. 1 Absent. Approved.  
No further closed session took place.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia  
Business Administrator/Board Secretary