

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

December 11, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro  
Charles Pallas  
Edmond Monti  
James Campbell  
Matthew Vaccaro

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal  
Laurel Spadavecchia, Business Administrator/Board Secretary  
James Knipper, Director of Curriculum  
Kathleen Nestor Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Motion to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing personnel matters and legal matters which are attorney-client privileged. It is anticipated that the length of time of this executive session will be 30 minutes and that the discussion undertaken in this closed session can be made public at the time official action is taken.

Motion: James Campbell

Seconded: Charles Pallas

Action taken: 5 Ayes. Motion Approved.

- Acceptance of Minutes of November 13, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1  
 Motion: Edmond Monti  
 Seconded: Matthew Vaccaro  
 Action taken: 5 Ayes. Motion Approved.
  
- Acceptance of Correspondence
  - Letter from the New Jersey General Assembly congratulating Mr. James Campbell for his re-election to the Moonachie Board of Education – Attachment 1.2
  - Letter from the New Jersey General Assembly congratulating Mr. Edmond Monti for his re-election to the Moonachie Board of Education – Attachment 1.3
  - Letter of Notification: Title I Comparability Application has been approved by the New Jersey Department of Education – Attachment 1.4  
 Motion: Matthew Vaccaro  
 Seconded: James Campbell  
 Action taken: 5 Ayes. Motion Approved.
  
- Superintendent’s Report  
 Motion: James Campbell  
 Seconded: Charles Pallas  
 Action taken: 5 Ayes. Motion Approved.
  - Students of the Month
 

| <u>November</u> | <u>Grade</u> |
|-----------------|--------------|
| Leah Allocco    | K            |
| Naim Haddad     | 4            |
| Anissa Lena     | 7            |
  
  - **Submission of HIB Cases – November 2018**

| <u>Investigations</u> | <u>Confirmed Cases</u> |
|-----------------------|------------------------|
| 0                     | 0                      |
  
- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for November 2018 for a total of \$417,659.56 – Attachment 2.1
2. Resolved to approve the Check Register for the month of October 2018 for \$520,657.32 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for November 15, 2018 for \$92,167.48 – Attachment 2.3
4. Resolved to approve the Payroll Check Register for November 30, 2018 for \$90,200.57 – Attachment 2.4
5. Resolved to accept the Treasurer’s Report for month ending October 2018 – Attachment 2.5
6. Resolved to approve the budgetary line-item transfers for October 2018 – Attachment 2.6
7. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending October 2018 – Attachment 2.7
8. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2018 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
9. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
10. Resolved to accept the Costco \$200.00 donation, check #2009576, to be used in the 2018-2019 school year YMCA afterschool program – Attachment 2.10
11. Resolved to approve check #1121 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$16,812.00 from the Milk and Lunch
12. Resolved to charge the following salary amounts to the 2018-2019 Preschool Education Expansion Aid (PEEA) grant, pro-rated for January 2, 2019 – June 30, 2019:

| Employee          | Position           | Pro-rated Salary                                | Pro-rated Benefits – Board Share                 | Total        |
|-------------------|--------------------|---|--|--------------|
| Kathleen Reilly   | Teacher            | \$88,650 x .6 = \$53,190                        | \$29,351.86 x .6 = \$17,611.12                   | \$70,801.12  |
| Allison Stanisci  | Teacher            | \$70,730 x .6 = \$42,438                        | \$30,938.45 x .6 = \$18,563.07                   | \$61,001.07  |
| Jaime Migliorino  | Aide               | \$20,000 x .6 = \$12,000                        | \$36,930.46 x .6 = \$22,158.28                   | \$34,158.28  |
| Kim Samarelli     | Co-Teacher         | \$56,755 x .6 = \$34,053                        | \$31,150.43 x .6 = \$18,690.26                   | \$52,743.26  |
| Kathleen Kinsella | (.5)Master Teacher | \$110,875 x .6 = \$66,525<br>@ .5 = \$33,262.50 | \$9014.69 x .6 = \$5,408.81<br>@ .5 = \$2,704.41 | \$35,966.91  |
|                   |                    |   |  | \$254,670.64 |

13. Resolved to approve the replacement check of \$98,292.34 to the Borough of Moonachie for the shared services agreement between the Moonachie Board of Education and the Borough of Moonachie for the paving project of June 2016.

14. Resolved to approve the purchase of Geospatial eXploitation Product’s photogrammetry mapping and geospatial intelligence software program as a shared agreement between the Moonachie Board of Education and the Moonachie Police Department for a cost of approximately \$1800.00 for two maps, resulting in a cost of approximately \$900.00 for the Moonachie Board of Education.

3. Policy

Motion: Charles Pallas

Seconded: James Campbell

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the School Safety and Security Plan Annual Review Statement of Assurance – Attachment 3.1

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 5 Ayes. Motion Approved.

1. Resolved to accept the resignation of Nicole Wohlrab, Reading Specialist/Library Media Specialist, effective January 15, 2019 – Attachment 4.1
2. Resolved to approve the K-6 Teacher job posting – Attachment 4.2
3. Resolved to accept the resignation of Consuelo Paz, Spanish/ESL Teacher, effective November 30, 2018.
4. Resolved to approve the Spanish/ESL Teacher job posting–Attachment 4.4

5. Resolved to approve Bayan Najjar Substitute Teacher, at a rate of \$100.00 per diem for the 2018-2019 school year pending Criminal History Background Screening.
6. Resolved to approve movement on the salary guide for Lisa Marie Perez from BA Step 4 to BA15 Step 4 for an annual salary of \$55,590 pro-rated for an effective date of January 1, 2019 for the remainder of the 2018-2019 school year.

5. Curriculum

Motion:

Seconded:

Action taken:

6. Facilities

1. Discussion of the renewal of the Institute for Reading Development classroom rentals for the period of June 24, 2019 through July 26, 2019 – Attachment 6.1

The Board agreed to allow the Institute for Reading Development to rent two classrooms for the summer of 2019.

Motion:

Seconded:

Action taken:

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 11/1/18 – 11/30/18 - Attachment 9.1
2. Monthly report of attendance officer for the month ending November 2018 Attachment 9.2

10. Discussion Items

Edmond Monti stated there was no information to report back from the Wood-Ridge Board of Education meeting.

11. Public Comments None.  
Open: 6:47 p.m.  
Closed: 6:48 p.m.
  
12. Adjournment from Public Session at 6:50 p.m.  
Motion: Matthew Vaccaro  
Seconded: Edmond Monti  
David Vaccaro wished everyone a very Merry Christmas and Happy Holidays  
and no further closed session took place.

Respectfully Submitted,

*Laurel Spadavecchia*

Laurel Spadavecchia  
Business Administrator/Board Secretary