

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Media Center
April 30, 2019

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Edmond Monti
Matthew Vaccaro
Charles Pallas

Members Absent: James Campbell

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Kathleen Nestor Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Staffing personnel for 2019-2020 school year. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Minutes of April 9, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro
Seconded: Edmond Monti
Action taken: 4 Ayes. 1 Absent. Motion Approved.

- PRESENTATION – Public Hearing –2019-2020 School Budget
-Attachment 1.2

- Acceptance of Correspondence None.

Motion:

Seconded:

Action taken:

- Superintendent’s Report

Dr. Ponds was excited to announce that the first piloted vacation school, which was conducted in collaboration with the YMCA, had such a great turnout. 30 students attended the first two days and 15 students attended the last day. David Vaccaro asked if those students were monitored to which Dr. Ponds replied that they were recorded in attendance and their scores will be analyzed at the end of the year to see if there was any correlation to participating in vacation school and state assessment improvement. David Vaccaro asked if teachers supplied the work and Dr. Ponds answered that teachers had created packets and staff helped the students to complete them.

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolution to adopt the final 2019-2020 school year budget

BE IT RESOLVED that the Moonachie Board of Education hereby adopts the 2019-2020 school budget in the following manner:

<u>Budget Totals:</u>	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 9,758,371.00	\$ 8,646,025.00
Total Special Revenue Fund	\$ 536,757.00	0.00
Total Debt Service Fund	\$ 0.00	\$ 0.00
Totals	\$ 10,295,128.00	\$ 8,646,025.00

Be it resolved that the General Fund tax levy \$8,646,025.00 is approved to support the 2019-2020 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education includes in the 2019-2020 budget the adjustments as follows:

Use of Health Care Adjustment as the district intends to utilize this adjustment for School Employees' Health Benefit increase in costs. **\$36,557.00**

Use of Bank Cap in the amount of \$116,999.00. In accordance with the N.J.A.C. 6A:23A-10.3 (b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to accommodate increasing Special Education costs. The Moonachie Board of Education will complete this by the end of the 2019-2020 budget year and acknowledges that it cannot be deferred or incrementally completed over a larger period of time. **\$ 116,999.00**

2019-20 Total Tax Cap ADJUSTMENTS **\$153,556.00**

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$195,752 from Maintenance Reserve into the preliminary 2019-2020 budget for required maintenance.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$130,000 from Capital Reserve into the preliminary 2019-2020 budget to replace a portion of the roof, for HVAC rooftop units, and to repair structural damage to the plumbing system of the Robert L. Craig School.

1. Resolved that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2019-2020 school year not to exceed \$15,000.
2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and work done and performed for April 2019 for a total of \$449,835.00 –Attachment 2.3
3. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2019 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.

4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of April 2019 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
5. Resolved to approve the Payroll Check Register for April 15, 2019 for \$95,440.72 – Attachment 2.5
6. Resolved to approve the Check Register for the month of March 2019 for \$185,453.97 - Attachment 2.6
7. Resolved to approve the contract between the Moonachie Board of Education and Starlight Homecare Agency, Inc. for nursing services for the 2019-2020 school year at an hourly rate of \$56.00 for RN services and \$46.00 for LPN services – Attachment 2.7
8. Resolved to approve check #1126 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$16,959.00 from the Milk and Lunch account for March 2019 meals.
9. Resolved to accept the \$100.00 donation from Costco Wholesale #200, check #2000106, for the YMCA Healthy Snacks Enterprise Fund – Attachment 2.9
10. Resolved to approve the Payroll Check Register for April 30, 2019 for \$93,656.31 – Attachment 2.10
11. Resolved to accept the \$2,000.00 donation from Whole Kids Foundation, check #5657, for the YMCA Garden Project Enterprise Fund – Attachment 2.11

3. Policy

Motion:

Seconded:

Action taken:

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve Valerie Lehman as Part-Time School Aide at an hourly rate of \$13.85 pending results of Criminal History Background Screening.

5. Curriculum

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Resolved to approve the following field trips:

Destination	Date	Cost
Flight Safety 6th Grade Trip Teterboro, NJ	5/17/19	No Cost
Fun Bus Pre-K Field Trip RLC School	6/3/18	\$350.00 Bus

- Resolved to approve the Video Consent Permission Slip from Judith Harrison, Ph.D. – Attachment 5.2
Dr. Ponds explained that Dr. Harrison would like to video tape a few classes to be used exclusively as a training module for other teachers.

- Facilities

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Resolved to approve the Facility Rental Agreement between the Moonachie Board of Education and Institute of Reading Development for classroom rental from June 24, 2019 – July 26, 2019 – Attachment 6.1

- Old Business None.

Motion:

Seconded:

Action taken:

- New Business

Motion:

Seconded:

Action taken:

- Information Items

- Discussion Items

Mr. Edmond Monti announced that Wood-Ridge School District has hired a new teacher.

Mr. David Vaccaro announced that a new HVAC #3 Rooftop unit was installed over the spring break.

Dr. Ponds announced that a new grading committee will meet this summer to review and/or update grading policies and procedures.

- Public Comments No Comments.

Open: 7:04 p.m.

Closed: 7:05 p.m.

12. Adjournment at 7:06 p.m.

Motion: Edmond Monti
Second: Matthew Vaccaro
Action Taken: 4 Ayes. 1 Absent. Motion Approved.

Returned to Executive Session at 7:07 to continue discussion of employee contracts. No Action will be taken.

Adjournment from Executive Session at 8:10 p.m.

Motion: Matthew Vaccaro
Second: Edmond Monti
Action Taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia
Board Administrator/Board Secretary