

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Media Center
October 10, 2017

Call to order by Board President Meeting opened at 6:40 p.m.

Roll Call

Members Present: David Vaccaro, Charles Pallas, Edmond Monti, Sheila King
James Campbell

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Dennis McKeever, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of September 26, 2017 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: James Campbell

Seconded: Charles Pallas

Action taken: 5 Ayes. Approved.

- Acceptance of Correspondence- None

Motion:

Seconded:

Action taken:

- Superintendent's Report
 Motion: Charles Pallas
 Seconded: Sheila King
 Action taken: 5 Ayes. Approved.

- Submission of HIB Cases – October 2017

<u>Investigations</u>	<u>Confirmed Cases</u>	<u>Inconclusive</u>
2	0	1

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

- Motion: Sheila King
- Seconded: Edmond Monti
- Action taken: 5 Ayes. Approved.

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for October 2017 and in the amount of \$323,476.27 – Attachment 2.1
2. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2017 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
3. Resolution to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of October 2017 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
4. Resolution to approve Check Register for the month of September 2017 for \$305,746.27 – Attachment 2.4
5. Resolution to approve Payroll Check Register for September 30, 2017 for \$89,920.29 – Attachment 2.5

6. Resolution to approve the June 2017 Monthly Transfer Report and Request Form – Attachment 2.6
7. Resolution to approve the contract for Special Education Tuition between the Moonachie Board of Education and the Carlstadt-East Rutherford Regional Board of Education for the school year 2017-2018 - Attachment 2.7
8. Resolution to approve the following official depository and account with signature authority for 2017-2018 school year:
 - Capital One Bank, 710 Route 46, Fairfield, NJ 07004
 Summer Savings Plan #7057392414
 Board Secretary, Superintendent
9. Resolution to approve the submission of the Comprehensive Maintenance Plan Report for FY 16-17 Actual, FY 17-18 Budgeted, and FY 18-19 Planned, documenting required maintenance activities for a period of three years whereas all past and planned activities are reasonable to keep school facilities open and safe for use in compliance with New Jersey Department of Education requirements–Attachment 2.9
10. Resolution to appoint Laurel Spadavecchia, Business Administrator/ Board Secretary, as School Alliance Insurance Fund Commissioner for the 2017-2018 school year.
11. Resolution to approve the Title III Consortium between Moonachie Board of Education and Wood-Ridge Board of Education whereas the Wood-Ridge Business Administrator is the acting fund administrator.
12. Resolution to approve the revised special education contract between the Moonachie Board of Education and Chancellor Academy for a total of 75 billable days instead of the original contract days of 74 – Attachment 2.12
13. Resolution to approve the purchase of two (2) 6.5’ X 18.5’ soccer goals from Universal Sporting Goods for \$2100.00.

3. Policy

Motion: Charles Pallas
 Seconded: Sheila King
 Action taken: 5 Ayes. Approved.

1. Resolution to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On Thursday, September 28, 2017 at 8:00 a.m. all bus students participated in a bus

emergency evacuation drill. The drill took place in front of the school and included Bus 1 and 2. James Knipper supervised the drill – Attachment 3.1

2. Resolution to approve the second reading of the following new policies:

P1511	Board of Education Website Accessibility
P7424	Bed Bugs
R7424	Bed Bugs
R7102	Site Selection and Acquisition
P7461	District Sustainability Policy

4. Personnel

Motion: James Campbell
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Approved.

1. Resolution to accept the resignation of Theresa Ipolysagi, Spanish Teacher, for purposes of retirement effective February 1, 2018 – Attachment 4.1 – Sheila King wished Senora Ipolysagi health and happiness in her retirement and thanked her for her years of service.
2. Resolution Motion to approve Kristen Stoltz as a food server at a rate of \$10.20 per hour for 1 hour per day on days when lunch is served for the 2017-2018 school year.
3. Resolution Motion to approve Jonathan Surak as Lunch Monitor at an hourly rate of \$41.78 for school year 2017-2018.

5. Curriculum

Motion: Sheila King
 Seconded: Charles Pallas
 Action taken: 5 Ayes. Approved.

1. Motion to approve the following workshops:

Workshop	Date	Attendee	Cost
Art Ed Winter 2018 National Online Conference	Live on Saturday, February 3, 2018 and available on demand for one year.	Lee Ten Hoeve	\$99.00

6. Facilities None

Motion:
 Seconded:
 Action taken:

7. Old Business None

Motion:

Seconded:

Action taken:

8. New Business None

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 9/1/17 – 9/29/17– Attachment 9.1

2. Monthly report of attendance officer for the month ending September 2017
Attachment 9.2

10. Discussion Items

11. Public Comments

Open: 6:45 p.m.

Closed: 6:46 p.m.

12. Adjournment at 6:46 p.m.

Motion: Sheila King

Seconded: Edmond Monti

Action taken: 5 Ayes. Approved.

Respectfully submitted,

Laurel Spadavecchia

Board Administrator/Board Secretary