

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

April 24, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro
James Campbell
Charles Pallas
Edmond Monti
Matthew Vaccaro

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Nicholas Savio, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

• Motion to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Preliminary FY 2018-2019 Budget and personnel for budgeting purposes. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion:

Seconded:

Action taken:

- PRESENTATION – Public Hearing –2018-2019 School Budget
- Acceptance of Minutes of April 10, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1
 Motion: James Campbell
 Seconded: Charles Pallas
 Action taken: 5 Ayes. Approved.
- Acceptance of Correspondence None.
 Motion:
 Seconded:
 Action taken:
- Superintendent’s Report
 Dr. Ponds congratulated the 8th grade class as 25% of students were accepted into choice high schools. David Vaccaro thanked the staff for the job well done. This is a very positive outcome for the district of Moonachie.
 Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.
- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance
 Motion: Charles Pallas
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Approved.

1. Resolution to adopt the final 2018-2019 school year budget

BE IT RESOLVED that the Moonachie Board of Education hereby adopts the 2018-19 school budget in the following manner:

<u>Budget Totals:</u>	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ <u>9,249,018.00</u>	\$ <u>8,325,950.00</u>
Total Special Revenue Fund	\$ <u>166,354.00</u>	<u>0.00</u>
Total Debt Service Fund	\$ <u>0.00</u>	\$ <u>0.00</u>
Totals	\$ <u>9,415,372.00</u>	\$ <u>8,325,950.00</u>

Be it resolved that the General Fund tax levy \$8,325,950 is approved to support the 2018-2019 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education includes in the 2018-2019 budget the adjustments as follows:

Use of Enrollment Adjustment as the district intends to utilize this adjustment for supplies and materials necessary for the additional students. **\$270,960.00**

Use of Bank Cap in the amount of \$34,665.00. In accordance with the N.J.A.C. 6A:23A-10.3 (b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to accommodate increasing Special Education costs. The Moonachie Board of Education will complete this by the end of the 2018-19 budget year and acknowledges that it cannot be deferred or incrementally completed over a larger period of time. **\$ 34,665.00**

2017-18 Total Tax Cap ADJUSTMENTS **\$311,044.00**

Now THEREFORE, BE IT RESOLVED that the Moonachie Board of Education authorize the Superintendent and the School Business Administrator/Board Secretary to implement the 2018-2019 school district budget.

2. Resolved that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2018-19 school year not to exceed \$15,000. The maximum amount for the 2017-2018 school year was budgeted at \$15,000 and the amount spent to date for the 2017-2018 school year is \$9,830.70.
3. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for April 2018 for a total of \$495,817.21 – Attachment 2.3

4. Resolved to set tuition and Related Services for the 2018-2019 school year as follows:

Regular Education Student Tuition

PreK/K	\$15,534
Grades 1-5	\$16,387
Grades 6-8	\$16,282

Special Education Student Tuition

Full Day – Pre-K Dis.	\$64,017
½ Day Pre-K Dis.	\$32,008
ESY	\$ 1,505
LLD	\$14,533
MD	\$22,193
Related Services	\$77.94 /session

5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for March 2018 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of March 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Resolved to approve the budgetary line-item transfers for April 2018 for \$4,412.00 – Attachment 2.7
8. Resolved to approve the Check Register for the month of March 2018 for \$846,052.13 - Attachment 2.8
9. Resolved to approve the Payroll Check Register for April 15, 2018 for \$90,845.23 – Attachment 2.9
10. Resolved to accept the Treasurer’s Report for month ending March 2018 – Attachment 2.10
11. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending March 2018 – Attachment 2.11
12. Resolved to approve the Linkage Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2018-2019 school year – Attachment 2.12
13. Resolved to approve the contract between the Moonachie Board of Education and Eastwick College for special education tuition for the school year 2018-2019 – Attachment 2.13

14. Resolved to approve the contract between the Moonachie Board of Education and Karl Environmental Group Right to Know Survey Submission – Attachment 2.14

3. Policy None.

Motion:

Seconded:

Action taken:

4. Personnel

Motion: Edmond Monti

Seconded: James Campbell

Action taken: 5 Ayes. Approved.

1. Resolved to approve Mercedes Haines as an Intern from Kean University at no compensation, to start pending a criminal history background clearance.

5. Curriculum

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Approved.

1. Resolved to approve the following field trips:

Destination	Date	Cost
Museum of Natural History 4th Grade Trip New York, NY	5/30/18	\$425.00 Bus, \$168.50 Tickets
NJ Future Educators Association Middle School Conference, Kean University	6/5/18	\$695.00 Bus
Washington, D.C. 8 th Grade Trip		\$505.00 Necessary Student Expense

2. Resolved to approve the following workshop:

Destination	Date	Cost
NJ Association of School Business Officials Audit Review Workshop Laurel Spadavecchia	4/12/18	\$100.00
Metropolitan Medical Corp. - CPR Training On-Site: Donna Gallo, Alyssa Spitaleri, Sandy Diaz, Val Kenny, Joshua Frisch,	4/30/18 5/24/18– Alternate Date	\$45.00/employee, minimum of 5 employees = \$225.00 Hourly Wages = \$338.76

6. Facilities

Motion:

Seconded:

Action taken:

1. Discussion of Facilities Repairs: Discussed the cafeteria problem of heat and air conditioning unit not responding to changes in the thermostat.

Board requested a quote from two vendors to determine the problem and cost to repair. Also discussed a broken impeller on the sewage pump No.2. The board also requested two quotes before making any decisions.

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

Dr. Ponds informed the public that the fundraiser for children's cancer kicked off with a very nice assembly.

10. Discussion Items None.

11. Public Comments No Comments.

Open: 6:50 p.m.

Closed: 6:51 p.m.

Motion:

Seconded:

Action taken: 5 Ayes. Approved.

12. Adjournment from Public Session at 6:52 p.m.

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 5 Ayes. Approved.

No further closed session took place.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia

Business Administrator/Board Secretary