

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

June 12, 2018

Call to order by Board President Meeting opened at 6:00 p.m.

Roll Call

Members Present: David Vaccaro

James Campbell – Executive Session only

Charles Pallas

Edmond Monti

Matthew Vaccaro

Members Absent: James Campbell – Regular Meeting

Also Present: Dr. Jonathan Ponds, Superintendent/Principal

Laurel Spadavecchia, Business Administrator/Board Secretary

James Knipper, Director of Curriculum

Kathleen A. Nestor, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. PRESENTATION – Reciprocal Teaching by Greg Keelen – Tabled until further notice.

• Motion to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: 2018-2019 Personnel. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: Edmond Monti

Seconded: James Campbell

Action taken: 5 Ayes. Approved.

- Acceptance of Minutes of May 22, 2018, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Approved.

- Acceptance of Correspondence None.

Motion:
 Seconded:
 Action taken:

- Superintendent’s Report

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Approved.

- **Students of the Month**

<u>May</u>	<u>Grade</u>
Peirce Chicayza	2
Austin Macalintal	4
Zachary Macalintal	6

- Recognition of receipt of an autographed football signed by former Giants player Jeff Feagles donated by Tackle Kids Cancer as a token of appreciation for the cancer awareness fundraiser held on field day at the Robert L. Craig school.
- Recognition of receipt of a Certificate of Recognition presented to the Robert L. Craig School for the attainment of the First Step Level Recognition for New Jersey Safe Routes to School – Attachment 1.2
- Recognition of receipt of a plaque to Honor Individuals for Extraordinary Contributions to the School and its Students donated by the Robert. L. Craig School PTO.

- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for May 2018 for a total of \$273,395.72 –Attachment 2.1
2. Resolved to approve the Check Register for the month of May 2018 for \$264,631.27 - Attachment 2.2
3. Resolved to approve the Check Register for the month of May 2018 for \$1,000.00 - Attachment 2.3
4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2018 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2018 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
6. Resolved to accept the Treasurers Report for April 2018 – Attachment 2.6
7. Resolved to accept the Report of the Secretary of the Moonachie Board of Education for April 2018 – Attachment 2.7
8. Resolved to approve the Special Education Summer Tuition contracts between the Moonachie Board of Education and the South Bergen Jointure Commission to commence on July 5, 2018 and terminate on July 27, 2018 – Attachment 2.8
9. Resolved to approve renewal of Blackboard to provide licensed software, support and/or services for the period of July 1, 2018 – June 30, 2019 in the amount of \$2,960.24 – Attachment 2.9
10. Resolved to approve the Annual Support Agreement between the Moonachie Board of Education and Payschools for Cafeteria POS Systems and/or Free and Reduced Meals Software for the 2018-2019 school year – Attachment 2.10
11. Resolved to approve revised tuition and Related Services for the 2018-2019 school year as follows:

Regular Education Student Tuition

PreK/K	\$15,534
Grades 1-5	\$16,387
Grades 6-8	\$16,282

Special Education Student Tuition

Full Day – Pre-K Dis.	\$64,017
½ Day Pre-K Dis.	\$32,008
ESY	\$ 1,505
LLD	\$30,064
MD	\$22,193
Related Services	\$77.94 /session

12. Resolved to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and the Lodi Board of Education for the 2018-2019 school year – Attachment 2.12
13. Resolved to approve the Agreement for Use of Classrooms Addendum between the Moonachie Board of Education and the South Bergen Jointure Commission for the extended school year program effective July 5 – July 27, 2018 – Attachment 2.13
14. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Chancellor Academy for the 2018-2019 school year – Attachment 2.14
15. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and CTC Academy, Inc. for the 2018-2019 school year – Attachment 2.15
16. Resolved to approve the Robert L. Craig School 2017 Graduation Awards – Attachment 2.16
17. Resolved to authorize the submission of the Elementary and Secondary Education Act (ESEA) application for Fiscal Year 2019 and accept the grant award of these funds upon subsequent approval of the FY 2019 ESEA application in the following amounts: - Attachment 2.17

Title I Part A	\$93,396
Title II Part A	\$13,022
Title III	\$2,289
Title IV	\$10,000
Total Allocation	\$118,707

18. Resolved for approval for the purchase and installation by Amramp, Inc. of a temporary handicap accessible ramp on the gymnasium stage for the graduation ceremony. A generous donation of half of the expense will be given by Mr. Sabino Cirillo to the Moonachie Board of Education – Attachment 2.18
19. Resolved to approve the Payroll Check Register for May 31, 2018 for \$89,607.88 – Attachment 2.19

20. Resolved to approve the Three Years Software License Agreement for Visual Fund Accounting, Visual Personnel, and Visual Payroll between the Moonachie Board of Education and Systems 3000, Inc. effective July 1, 2018 through June 30, 2021 at the following fees: – Attachment 2.20

Year	Total License Fee
2018-2019	\$17,440
2019-2020	\$17,789
2020-2021	\$18,145

21. Resolved to approve Deanna Bettina Paladino as recipient of the Edward G. Terragni Memorial Scholarship Fund scholarship for 2018 in the amount of \$100.00, check #1007 Edward G. Terragni Memorial Scholarship Fund account.

22. Resolved to transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excel current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moonachie Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. Policy

Motion:

Seconded:

Action taken:

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to approve the following staff to work in the 2018 Extended School Year Program from June 25, 2018 to July 26, 2018 (Monday through Thursday 8:15 a.m. to 12:15 p.m.) on an hourly basis – Attachment 4.1
2. Resolved to approve Ryan Jones as Substitute Custodian at a rate of \$15.00 per hour, pending Criminal History Background Screening.

5. Curriculum

Motion:

Seconded:

Action taken:

1. Resolved to approve the following field trips:

Destination	Date	Cost
NJ Math Wizards Tournament 2018 Jean Gaito attendee; 5 students	June 16, 2018	\$100.00
Rizzo's Wildlife World 2 nd Grade Trip	June 6, 2018	\$400.00 Bus, \$60 Tickets

2. Resolved that the Moonachie Board of Education approve the NJ QSAC placement results for the 2016-2017 school year – Attachment 5.1
3. Resolved that the Moonachie Board of Education approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report for the 2016-2017 school year – Attachment 5.2

6. Facilities

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Approved.

1. Resolved to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11 Multiply Disabled Program – K-2nd for the 2018-2019 school year for submission to the Executive County Superintendent – Attachment 6.1

2. Resolved to apply for approval for Renewal of Temporary Instructional Space for the stage area of the gym to be used for instrumental music for the 2018-2019 school year for submission to the Executive County Superintendent – Attachment 6.2
3. Resolved to apply for Renewal of Temporary Instructional Space for the room of the cafeteria to be used for music for the 2018-2019 school year for submission to the Executive County Superintendent – Attachment 6.3
4. Resolved to place a wooden sign in the courtyard that reads “Robert L. Craig School Community Garden” donated by the YMCA in recognition of the various donors to the program.

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 5/1/18 – 5/31/18 - Attachment 9.1
- 2 Monthly report of attendance officer for the month ending May 2018 Attachment 9.2

10. Discussion Items

David Vaccaro announced the date of the 8th Grade Graduation will be on June 19, 2018 at 6:00 p.m. in the gymnasium of the Robert L. Craig School.

Edmond Monti announced how proud he was to be able to attend the Wood-Ridge High School graduation ceremony wherein he witnessed several Moonachie students receive numerous awards, including a full-tuition scholarship to Boston University.

11. Public Comments No Comments.

Open: 6:45 p.m.

Closed: 6:46 p.m.

Motion:

Seconded:

Action taken:

12. Adjournment from Public Session at 6:46 p.m.
Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 4 Ayes. 1 Absent. Approved.
No further closed session took place.

Respectfully Submitted,

Laurel Spadavecchia

Laurel Spadavecchia
Business Administrator/Board Secretary