

**MOONACHIE BOARD OF EDUCATION**  
Office of the Business Administrator/Board Secretary

REGULAR MEETING MINUTES

Robert L. Craig School Cafeteria  
December 13, 2016

Call to order by Board President

Meeting opened at 6:35 PM

Roll Call

Members Present: David Vaccaro, James Campbell, Sheila King, Charles Pallas  
Members Absent: Melissa Rose  
Also Present: Dr. Jonathan Ponds, Superintendent of Schools  
Dr. Vincent Occhino, Interim Business Administrator/Board Secretary  
Mr. James Knipper, Curriculum Director  
Laurel Spadavecchia, Assistant Business Administrator  
Board Attorney, Dennis McKeever, Esq  
Staff member Greg Keelen, 3 students, 8 adults

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of November 15, 2016 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: Sheila King  
Seconded: Charles Pallas  
Action taken: Approved Ayes 4 Absent 1 Nays 0

- Acceptance of Correspondence None

Motion:  
Seconded: Sheila King  
Seconded: Charles Pallas  
Action taken:

- Superintendent's Report

Motion:  
Seconded:  
Action taken: Board responded "All In Favor".

Dr. Ponds Introduced and Mr. Knipper introduced the 3 students listed below and commented on their accomplishments.

- Student of the Month November 2016

<u>Student</u>	<u>Grade</u>
Izabella Druciak	2
Victor Migliorino	3
Emily Claros	6

- Submission of HIB Cases – and November 2016

<u>Investigations</u>	<u>Confirmed Cases</u>
2	1

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Sheila King  
 Seconded: Charles Pallas  
 Action taken: Approved Ayes 4 Absent 1 Nays 0

1. Motion that the Moonachie Board of Education is retroactively rescinding the resolutions appropriating funds from the Capital Reserve and Maintenance Reserve for the parking lot paving project which was funded through available funds in the General Fund Budget.
2. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended December 2016– Attachment 2.4
3. Motion to approve the budgetary line-item transfers for October and November 2016- Attachment 2.5
4. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for November 2016 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriate by the Moonachie Board of Education.
5. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October and November 2016 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year .
6. Motion to accept the Treasurer’s Report for October and November 2016 Attachment - 2.8
7. Motion to accept the Report of the Secretary of the Moonachie Board of Education for October and November 2016 – Attachment 2.9



2. Motion to approve Sheeja Mathews as a substitute teacher for the 2016-2017 school year.
3. Motion to approve Geilyn Martinez as a substitute teacher for the 2016-2017 school year

5. Curriculum

Motion: Charles Pallas  
 Seconded: Sheila King  
 Action taken: Approved Ayes 4 Absent 1 Nays 0

1. Motion to approve the following field trip:

Field Trip	Date	Grade	Cost
Washington, DC	May 15-17, 2017	8 <sup>th</sup>	\$500.00 plus \$2.00 per student for transportation

2. Motion to approve the following workshop and expense:

Workshop & Location	Date	Attendee	Cost
Ron Clark Experience Atlanta, GA	12/7/16	Natasha Dillon Dana Przychodzki	\$850.00 per person

3. Motion to approve the Moonachie School District Library/Literacy Media Curriculum (Grades K-6) – Revised December 2016.

6. Facilities

Motion: Charles Pallas  
 Seconded: James Campbell  
 Action taken: Approved Ayes 4 Absent 1 Nays 0

1. Motion to approve Facility Rental Agreement between the Institute of Reading Development and the Robert L. Craig Elementary School for classroom rental from June 26, 2017 through July 28, 2017 –Attachment 6.1

7. Old Business

Motion: None  
 Seconded:  
 Action taken:

8. New Business

Motion: Sheila King  
 Seconded: James Campbell  
 Action taken: Approved Ayes 4 Absent 1 Nays 0

1. Motion to approve the District Performance Review Report (DPR) for the 2016-2017 school year.
  2. Motion to approve the Statement of Assurance Report (SOA) for the 2016-2017 school year.
9. Information Items
1. Average Monthly Attendance from 11/1/16 – 11/30/16 – Attachment 9.1
  2. Monthly Report of Attendance officer for the month of November 2016 – Attachment 9.2
10. Discussion Items      Mrs. King wished everyone a joyous holiday.
11. Public Comments      Public Comments  
       Open:                      7:50 PM  
                                       Staff member Greg Keelen, offered remarks about the successful behavior management plan.  
       Closed:                    8:00 PM
12. Adjournment Time: 8:05 PM
- Motion:                      Sheila King  
 Seconded:                  James Campbell  
 Action taken:              Action taken: Approved    Ayes 4    Absent 1    Nays 0

Respectfully submitted,

Dr. Vincent Occhino  
 Interim Business Administrator/Board Secretary