

**MOONACHIE BOARD OF EDUCATION**  
Office of the Business Administrator/Board Secretary

REGULAR MEETING MINUTES

Robert L. Craig School Cafeteria

January 24, 2017

Call to order by Board President

Meeting opened at 6:35 PM

Roll Call

Members Present: David Vaccaro, James Campbell, Sheila King  
Members Absent: Charles Pallas, Melissa Rose  
Also Present: Dr. Jonathan Ponds, Superintendent of Schools  
Dr. Vincent Occhino, Interim Business Administrator/Board Secretary  
Mr. James Knipper, Curriculum Director  
Staff member Kathy Kinsella

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of January 3, 2017 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: Sheila King  
Seconded: James Campbell  
Action taken: Approved Ayes 3 Absent 2 Nays 0

- Acceptance of Correspondence  
New Jersey School Boards Association – Melissa Rose – Attachment 1.2

Motion: James Campbell  
Seconded: Sheila King  
Action taken: Approved Ayes 3 Absent 2 Nays 0

- Superintendent's Report

Motion: James Campbell  
Seconded: Sheila King  
Action taken: Approved Ayes 3 Absent 2 Nays 0

Dr. Ponds and Mr. Knipper introduced the 3 students listed below and commented on their accomplishments.

- Student of the Month December 2016

<u>Student</u>	<u>Grade</u>
Rocco Chandra	K
Jocelyn Rosas Marin	3
Jasmine Garcia	7

- NJ Department of Ed School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights District and School Grade Report 2015-2016 – Attachment 1.3
- Submission of HIB Cases – January 2017

<u>Investigations</u>	<u>Confirmed Cases</u>
1	1

- Public Comments - (Agenda Items Only)

Open:	7:00 PM
	No Comments
Closed:	7:01 PM

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

PRESENTATION

Paul J. Lerch CPA, RMA, PSA with the firm of Lerch, Vinci and Higgins, LLP, will present the findings cited in the district’s financial audit for the period beginning 7/1/2015 and ending 6/30/2016. An Audit Synopsis handout for the public will be provided which includes the Governmental Balance Sheet as of June 30, 2016. Governmental Balance Funds Statement of Revenues, Expenditures and Changes in Fund Balance for the Fiscal year ended June 30, 2016 and Recommendations.

- 2. Motion: Sheila King  
 Seconded: James Campbell  
 Action taken: Approved Ayes 3 Absent 2 Nays 0

- 1. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent accept the findings expressed by the auditing firm of Lerch, Vinci and Higgins, LLP, as cited in their reports entitled Comprehensive Annual Financial Report (CAFR) for the Fiscal year ended June 30, 2016 and the Auditors’ Management report on Administrative Findings Financial Compliance and Performance for the year ending June 30, 2016.

2. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the Audit Corrective Action Plan addressing the audit recommendations listed under Administrative Practices and Procedures Financial Planning, Accounting and Report-Attachment 2.2
3. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the auditing firm of Lerch, Vinci & Higgins, CPA to perform the 2016-2017 School District Audit, and to perform other duties as directed during the 2016-2017 school year at standard billing rates. Attachment 2.3
4. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended January 2017– Attachment 2.4
5. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the budgetary line-item transfers for December 2016- Attachment 2.5
6. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for December 2016 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent accept the Report of the Secretary and Treasurer of the Moonachie Board of Education for December 2016 – Attachment 2.7
8. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the transfer of \$20,000.00 from Maintenance Reserve to account 11-000-261 in the current 2016-17 budget.
9. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the Toolbox for Education Grant in the amount of \$5,000.00 from the Lowes Charitable and Educational Foundation ( LCEF) .The grant money will be used for planting The Growing Garden an RLC Project which will be planting in the school court yard. - Attachment 2.9
10. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the payment to Patricia Schomaker for 68.5 unused sick days at the rate of 7.50 per day for a total of \$513.75. - Attachment 2.10

3. Policy

Motion: Sheila King

Seconded: James Campbell

Action taken: Approved Ayes 3 Absent 2 Nays 0

1. Motion to approve the 1<sup>st</sup> Reading of the following new and revised policies:

P1510 (Revised)	Americans with Disabilities Act
R1510 (Revised)	Americans with Disabilities Act
P2415.30 (New)	Title I – Educational Stability For Children in Foster Care
P2418 (New)	Section 504 of The Rehabilitation Act of 1973- Students
R2418 (New)	Section 504 of The Rehabilitation Act of 1973- Students
P5116 (Revised)	Education of Homeless Children
R5116 (Revised)	Education of Homeless Children
P5330.04 (New)	Administering an Opioid Antidote
P8330 (Revised)	Student Records
R8330 (Revised)	Student Records

4. Personnel

Motion:

Seconded:

Action taken:

1. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Katie Reilly as a Home Instruction Teacher effective immediately for one of our students.
2. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Danielle Porciello as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day – pending criminal history completion.
3. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Daniella Parisi as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day – pending criminal history completion.
4. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Adrienne DelRosso as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day – pending criminal history completion.
5. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the emergent hire of Allison Cahill for Part-time Classroom Aide for replacement of Jessica Piekart.
6. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Ms. Martinez as a long term sub for Mrs. Ipoloysagi.
7. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Taylor Trause as a long term sub for Rosa Cabera. She is transferring from being a long term sub for Allison Stanisci.
8. Resolved that the Moonachie Board of Education approve the following workshops:

<b>Workshop</b>	<b>Date</b>	<b>Attendee</b>	<b>Cost</b>
Bureau of Education & Research Guided Reading: Differentiating Using Small Group Instruction	January 26, 2017	Danielle Abbruzzesi	\$245.00

9. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Russell Christiana as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day.
10. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Denise Wicki as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day–pending criminal history completion.
11. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Jason Selle as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day.
12. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve Kira Vasconcelos as a substitute teacher for the 2016-17 school year at a rate of \$85.00/day- pending criminal history completion.

5. Curriculum

Motion: James Campbell

Seconded: Sheila King

Action taken:

1. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the 2017-2018 School Year Calendar – Attachment 5.1
2. Resolved that the Moonachie Board of Education at the recommendation of the Superintendent approve the 2017-2018 Moonachie Board of Education Holiday calendar – Attachment 5.2

6. Facilities

Motion: None

Seconded:

Action taken:

7. Old Business

Motion: None

Seconded:

Action taken:

8. New Business

Motion: None

Seconded:

Action taken:

9. Information Items None

10. Discussion Items None

11. Public Comments

Open: 7:07 PM  
No Comments

Closed: 7:08 PM

12. Adjournment into Closed Session: 7:08 PM  
Motion: James Campbell  
Seconded: Sheila King  
Action taken: Approved Ayes 3 Absent 2 Nays 0

Respectfully submitted,

Dr. Vincent Occhino  
Interim Business Administrator/Board Secretary