

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

REGULAR MEETING MINUTES

Robert L. Craig School  
Media Center  
March 16, 2017

Call to order by Board President Meeting opened at 7:00 PM

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas  
Members Absent: Sheila King, Melissa Rose  
Also Present: Dr. Jonathan Ponds, Superintendent/Principal  
Dr. Vincent Occhino, Interim Business Administrator/  
Board Secretary  
James Knipper, Director of Curriculum  
Nicholas Savio, Esq. Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent know, the agenda of this meeting to the following: Borough of Moonachie and the Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of February 21, 2017 closed session and regular session, Board Meeting Minutes– Attachment 1.1

Motion: James Campbell  
Seconded: Charles Pallas  
Action taken: Approved Ayes 3 Nays 0 Absent 2

- Acceptance of Correspondence

Motion: None  
Seconded:  
Action taken:

○ Superintendent's Report

Motion: James Campbell  
Seconded: Charles Pallas  
Action taken: Approved Ayes 3 Nays 0 Absent 2

Students of the Month

<u>February</u>	<u>Grade</u>
Brandon Ayres	1
Nathalie Lugo	4
Louis Lopez	8

○ Submission of HIB Cases – February 2017

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

○ Public Comments

Open: 7:05 PM  
No Comments  
Closed: 7:06 PM

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas  
Seconded: James Campbell  
Action taken: Approved Ayes 3 Nays 0 Absent 2

SUBMISSION OF PRELIMINARY 2017-18 BUDGET

Resolved that the preliminary 2017-18 school budget was adopted by the Board of Education on March 14, 2017, and

resolved that the Moonachie Board of Education authorized the submission of the 2017-2018 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

**Budget Totals:**

	<u>Budget</u>	<u>Local Tax Levy</u>
<b>Total General Fund</b>	\$ <b>8,808,855.00</b>	\$ <b>7,857,751.00</b>
<b>Total Special Revenue Fund</b>	\$ <b>135,354.00</b>	n/a
<b>Total Debt Service Fund</b>	\$ <b>0.00</b>	\$ <b>0.00</b>
<b>Totals</b>	\$ <b>8,944,209.00</b>	\$ <b>7,857,751.00</b>

**Automatic Adjustments:**

BE IT FURTHER RESOLVED that the Moonachie Board of Education has voted to use the automatic cap adjustments as follows:

Use of Automatic enrollment adjustment	\$ 51,969.00
Adjustment for increase in health care costs	\$ 48,099.00
Use of Bank Cap for the purpose of purchasing technology equipment and services, which must be completed by the end of the 2017-18 budget year and cannot be deferred	<u>\$ 265,000.00</u>
<b><u>2017-18 Total Tax Cap ADJUSTMENTS</u></b>	<b>\$ 365,068.00</b>

RESOLVED that the Moonachie Board of Education authorize the inclusion of \$300,000 from Maintenance Reserve into the preliminary 2017-18 budget to partially fund repairs and upgrades to the Robert L. Craig Elementary School HVAC systems during the 2017-18 fiscal year.

RESOLVED that the Moonachie Board of Education establish the school district maximum travel expenditure amount for the 2017-18 school year not to exceed \$15,000.

Attachment 2.1

2. Resolved that the Moonachie Board of Education set tuition and Related Services for the 2017-2018 school year as follows:

Regular Education Student Tuition

PreK/K	\$15,994
Grades 1-5	\$16,753
Grades 6-8	\$16,066

Special Education Student Tuition

Full Day – Pre-K Dis.	\$38,095
½ Day Pre-K Dis.	\$19,047
ESY	\$ 1,421
LLD	\$31,828
MD	\$31,949
Related Services	\$73.74 /session

3. Resolved that the Moonachie Board of Education to acknowledge receipt of the monthly certification of the Business Administration/Board Secretary for January 2017 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of education.
4. Resolved that the Moonachie Board of Education accept the Report of Secretary and Treasurer of the Moonachie Board of Education for January 2017.
5. Resolved that the Moonachie Board of Education approve the 2017/2018 Joint Transportation Agreement between the South Bergen Jointure Commission and the Moonachie Board of Education. Attachment 2.5
6. Resolved that the Moonachie Board of Education approve the contract between the Essex Regional Educational Services Commission, and Moonachie Board of Education for Tuition for Alternate Education Slots/Seats for the 2016-2017 school year at an annual rate of \$18,769.00. Attachment 2.6
7. Resolved that the Moonachie Board of Education approve the contract from February 21, 2017- June , 2017 between the Moonachie Board of Education and the Chancellor Academy . Attachment 2.7

Policy

Motion: None

Seconded:

Action taken:

Personnel

Motion: James Campbell

Seconded: Charles Pallas

Action taken: Approved Ayes 3 Nays 0 Absent 2

1. Resolved that the Moonachie Board of Education approve Denise Wicki as a substitute teacher for the 2016-2107 school year at a rate of \$85.00 per day.
2. Resolved that the Moonachie Board of Education approve to hire a special education aide for a third grade student for the 2016-2017 school year.

5. Curriculum

Motion: Charles Pallas

Seconded: James Campbell

Action taken: Approved Ayes 3 Nays 0 Absent 2

1. Motion to approve the following workshops and expenses

<u>Workshop</u>	<u>Date</u>	<u>Attendee</u>	<u>Cost</u>
NJSHA 203 Towne Centre Drive Hillsborough NJ 08844	March 24, 2017	Kathy Kinsella & Nicole Wohlrab	\$410.00

2. Resolved that the Moonachie Board of Education approve the World Language Curriculum for Grades K-5.

6. Facilities

Motion: Charles Pallas

Seconded: James Campbell

Action taken: Approved Ayes 3 Nays 0 Absent 2

1. Resolved that the Moonachie Board of Education approve use of facilities by the Borough of Moonachie
  - o Easter Egg Hunt, April 8, 2017, 11:00 a.m.
  - o Summer Recreation Program, June 22, 2017 – July 28, 2017, 8:30 a.m. – 2:30 p.m. Monday through Friday. Attachment 6.1

7. Old Business  
 Motion: None  
 Seconded:  
 Action taken:
  
8. New Business  
 Motion: None  
 Seconded:  
 Action taken:
  
9. Information Items
  1. Average monthly attendance from 2/1/17 – 2/28/17 - Attachment 9.1
  2. Monthly report of attendance officer for the month ending February 2017 Attachment 9.2
  
10. Discussion Items None
  
11. Public Comments
  - Open: 7:25 PM  
 Staff member Greg Keelen informed the Board about the 3<sup>rd</sup> grade Immigration Unit. He also mentioned that the music teacher received 17 tenor ukuleles to be used by 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students to assist in their learning of music theory.
  - Closed: 7:30 PM
  
12. Adjournment 7:35 PM  
 Motion: Charles Pallas  
 Seconded: James Campbell  
 Action taken: Approved Ayes 3 Nays 0 Absent 2

Respectfully submitted,

Dr. Vincent Occhino  
 Interim Business Administrator/ Board Secretary